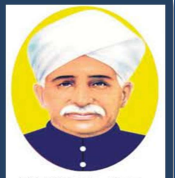




Established in 1951

CHHOTU RAM ARYA COLLEGE



Sir Chhotu Ram



SELF-STUDY REPORT

2022-2023

CRITERIA - VI

6: Governance, Leadership and Management:

6.3: Faculty Empowerment Strategies

INDEX

6.3.1: The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

S. No.	Particulars
1.	Feedback System
2.	Pension, CPF and Gratuity Rules
3.	Salary Bill Indication CPF, HRA etc
4.	Notification regarding Leave Encashment
5.	NPS
6.	Criteria of CAS
7.	Study Leave
8.	Staff Quarter



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

Website: www.cracollegesonepat.org

Email: crasonepat@gmail.com

Feedback Committee

Year 2017-18

Notice

28/07/2017

All the members of Feedback Committee are hereby informed that the meeting of committee will be held on Monday, 31/07/2017 at 10:00 AM in the IQAC Room. All committee members are instructed to be present in time for the same.

Agenda:

- To confirm the minutes of the last meeting.
- To discuss about feedback on syllabus in the academic year 2017-18.
- To decide the period of collecting the feedback from the stakeholders.
- To discuss the issues raised in zero session.


Dr. J.S. Phor

Principal
(Dr. Narender Singh)



Feedback Committee
Year 2017-18
Minutes of the Meeting

31/07/2017



The meeting of the feedback committee members has been held on Monday, 31/07/2017 at 10:00 AM in the IQAC Room. The following committee members were present for the meeting.

- Dr. J.S. Phor
- Dr. Naresh Rathee
- Mr. R.R. Chahal
- Mr. Satish Rathee
- Ms. Sushila

Minutes of meeting:

- Dr. J.S. Phor, the head of the Feedback Committee welcomed all the committee members.
- With the consent of the head, the minutes of the last meeting have been confirmed.
- Decided to collect the feedback of the academic year 2017-18 from the stakeholders.
- The responsibility of collecting the feedback was given to the departments.
- Mr. R.R. Chahal proposed the vote of thanks.

Signature of the Members:



Sushila
Rathee
Joph





CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D.University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-6542925 Fax : 0130-6542925 E-mail : crasonepat@gmail.com

Ref. No. CRA/.....

Dated...10-03-2018

जरूरी सूचना

सभी स्टाफ मेंबर्स को सूचित किया जाता है कि वर्ष 2017-2018 के शैक्षणिक सत्र का Feedback Form छात्रों से भरवा कर अधोहस्ताक्षरी के पास जमा करवाए.

Jspkhar

(डॉ. जे. एस. फोर)
प्रमुख, फीडबैक समिति

N. K. Singh

(डॉ. नरेंद्र सिंह)
प्राचार्य





CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D. University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-2242925, Fax : 0130-2242925 E-mail : crasonepat@gmail.com Web : www.cracollegesonepat.org

Ref. No. CRA/...13502.....

Date...7/08/2017.....

Action Taken Report On Student's Feedback

2017-2018

Based on feedback suggestions related to curriculum and infrastructure from students, parents, teachers and alumni the following actions were taken:

1. CCTV cameras were installed all over the campus to enhance security and discipline in the college.
2. New books on various subjects were added to the library stock to facilitate students.
3. Regarding interactive sessions: It is suggested to keep at-least one class in 15 days for general discussions with students so as to make online classes lively.
4. Teachers will utilize projector properly and will use teaching method like power point, and geographical model.
5. It was conveyed to the teachers that they will complete the syllabus on time.
6. The evaluation of internal exam as well as practical exam will be impartial.
7. It was decided that department will organize seminar for career option and personally development.
8. Teachers will engage student in research project, field survey and various outreach programs.



Principal
(Dr. Narender Singh)

M.com (Priv) STUDENTS' FEEDBACK FORM FOR TEACHERS (2017-2018)

T1: <u>R.R. Chahal Sir</u>	T2: <u>Sushila Maam</u>	T3: <u>Neelam Maam</u>	T4: <u>Munoj Sir</u>						
T5: <u>Rakesh Phor Sir</u>	T6: _____	T7: _____	T8: _____						
OPTIONS		RATING							
1 - Strongly Disagree		0							
2 - Disagree		1							
3 - Satisfactory		2							
4 - Agree		3							
5 - Strongly Agree		4							
I. TEACHING-LEARNING PROCESS		T1	T2	T3	T4	T5	T6	T7	T8
a) The teacher provides guidance/counseling in academic and non-academic matters in/outside the class. *		4	3	2	2	3			
b) The teacher encourages participation and discussion in class. (Teacher-Student, Student-Student) *		3	2	3	4	4			
c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *		4	3	3	4	4			
d) The teacher pays attention to academically weaker students as well. *		2	3	4	3	2			
e) The teacher is regular and punctual in class. *		4	4	4	4	4			
f) The teacher invites opinion and questions on subject matter from students. *		3	2	4	3	2			
g) The teacher inspires students for ethical conduct. *		2	3	4	3	3			
h) The teacher does not discriminate students on the basis of caste, class and gender.*		4	4	4	4	4			
II. COURSE CONTENT									
a) The teacher links the subject to real life experiences and creates interest in the subject. *		3	4	3	2	3			
b) The teacher covers the entire syllabus in time. *		4	4	4	4	4			
c) The teacher explains the topics efficiently. *		4	3	2	2	2			
III. EVALUATION PROCESS									
a) Periodical assessments are conducted as per schedule. *		3	4	4	3	4			
b) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).		4	3	4	3	4			
c) Teacher does not discriminate in internal assessment?		No							
d) For better academic performance, do you think you need? *									
i. More lectures by experts									
ii. To write more assignments		X							
iii. Access the internet more		✓							
iv. More books in the library									
v. Extra/remedial Classes									

M. Com. (185)

STUDENTS' FEEDBACK FORM FOR TEACHERS (2017-2018)

T1: <u>R.R. Chahal</u>	T2: <u>Sushila</u>	T3: <u>Manoj</u>	T4: <u>Rakesh</u>						
T5: <u>Neelam</u>	T6: _____	T7: _____	T8: _____						
OPTIONS		RATING							
1 - Strongly Disagree		0							
2 - Disagree		1							
3 - Satisfactory		2							
4 - Agree		3							
5 - Strongly Agree		4							
I. TEACHING-LEARNING PROCESS		T1	T2	T3	T4	T5	T6	T7	T8
a) The teacher provides guidance/counseling in academic and non-academic matters in/outside the class. *		4	4	3	3	3			
b) The teacher encourages participation and discussion in class. (Teacher-Student, Student-Student) *		4	4	2	3	3			
c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *		4	4	3	2	3			
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e) The teacher is regular and punctual in class. *		4	4	4	4	4			
f) The teacher invites opinion and questions on subject matter from students. *		4	4	4	4	4			
g) The teacher inspires students for ethical conduct. *		4	4	3	3	3			
h) The teacher does not discriminate students on the basis of caste, class and gender.*		4	4	4	4	4			
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b) The teacher covers the entire syllabus in time. *		4	4	4	4	4			
c) The teacher explains the topics efficiently. *		4	4	4	4	4			
III. EVALUATION PROCESS									
a) Periodical assessments are conducted as per schedule. *		4	4	4	4	4			
b) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).		4	4	4	4	4			
c) Teacher does not discriminate in internal assessment?		No							
d) For better academic performance, do you think you need? *									
1. More lectures by experts									
2. To write more assignments									
3. Access the internet more		✓							
4. More books in the library									
5. Extra/remedial Classes									

STUDENTS' FEEDBACK FORM FOR TEACHERS (2017-2018)

T1: <u>Jyoti Tank</u>	T2: <u>Satish</u>	T3: <u>R.R. Chahal</u>	T4: <u>Ajit</u>							
T5: <u>Sushila</u>	T6: _____	T7: _____	T8: _____							
OPTIONS			RATING							
1 - Strongly Disagree			0							
2 - Disagree			1							
3 - Satisfactory			2							
4 - Agree			3							
5 - Strongly Agree			4							
I. TEACHING-LEARNING PROCESS			T1	T2	T3	T4	T5	T6	T7	T8
a) The teacher provides guidance/counseling in academic and non-academic matters in/outside the class. *			4	4	2	3	4			
b) The teacher encourages participation and discussion in class. (Teacher-Student, Student-Student) *			4	3	4	4	4			
c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *			3	4	3	3	4			
d) The teacher pays attention to academically weaker students as well. *			4	3	3	4	4			
e) The teacher is regular and punctual in class. *			4	4	4	4	4			
f) The teacher invites opinion and questions on subject matter from students. *			4	4	4	3	3			
g) The teacher inspires students for ethical conduct. *			4	3	4	3	3			
h) The teacher does not discriminate students on the basis of caste, class and gender. *			4	4	4	4	4			
II. COURSE CONTENT										
a) The teacher links the subject to real life experiences and creates interest in the subject. *			3	3	4	2	4			
b) The teacher covers the entire syllabus in time. *			4	4	4	4	4			
c) The teacher explains the topics efficiently. *			3	4	4	3	4			
III. EVALUATION PROCESS										
a) Periodical assessments are conducted as per schedule. *			3	3	4	4	4			
b) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).			3	4	3	4	4			
c) Teacher does not discriminate in internal assessment?			No							
d) For better academic performance, do you think you need? *										
1. More lectures by experts										
2. To write more assignments										
3. Access the internet more			✓							
4. More books in the library										
5. Extra/remedial Classes										

STUDENTS' FEEDBACK FORM FOR TEACHERS (2017-2018)										
Class BA 7 th										
T1: Romi	T2: Ritu Sahiya	T3: Ranjay	T4: Neelam							
T5: Meena	T6: Monita	T7:	T8:							
OPTIONS			RATING							
1 - Strongly Disagree			0							
2 - Disagree			1							
3 - Satisfactory			2							
4 - Agree			3							
5 - Strongly Agree			4							
I. TEACHING-LEARNING PROCESS			T1	T2	T3	T4	T5	T6	T7	T8
a) The teacher provides guidance/counseling in academic and non-academic matters in/outside the class. *			4	4	3	4	4	4		
b) The teacher encourages participation and discussion in class. (Teacher-Student, Student-Student) *			4	4	4	4	4	4		
c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *			3	4	4	4	4	4		
d) The teacher pays attention to academically weaker students as well. *			4	3	4	4	4	4		
e) The teacher is regular and punctual in class. *			4	4	4	4	4	4		
f) The teacher invites opinion and questions on subject matter from students. *			4	4	4	4	4	4		
g) The teacher inspires students for ethical conduct. *			3	4	3	4	4	4		
h) The teacher does not discriminate students on the basis of caste, class and gender. *			4	4	4	4	4	4		
II. COURSE CONTENT										
i) The teacher links the subject to real life experiences and creates interest in the subject. *			4	4	4	4	4	4		
j) The teacher covers the entire syllabus in time. *			4	4	4	4	4	4		
k) The teacher explains the topics efficiently. *			4	4	4	4	4	4		
III. EVALUATION PROCESS										
l) Periodical assessments are conducted as per schedule. *			4	4	4	4	4	4		
m) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).			4	4	4	4	4	4		
n) Teacher does not discriminate in internal assessment?			No							
o) For better academic performance, do you think you need? *										
p. More lectures by experts										
q. To write more assignments										
r. Access the internet more			✓							
s. More books in the library			✓							
t. Extra/remedial Classes			✓							

STUDENTS' FEEDBACK FORM FOR TEACHERS (2017-2018)

T1: <u>R.R. Chahal</u>	T2: <u>Sushila</u>	T3: <u>Neelam</u>	T4: <u>Manoj</u>						
T5: <u>Rakesh Phos</u>	T6: _____	T7: _____	T8: _____						
OPTIONS		RATING							
1 - Strongly Disagree		0							
2 - Disagree		1							
3 - Satisfactory		2							
4 - Agree		3							
5 - Strongly Agree		4							
I. TEACHING-LEARNING PROCESS		T1	T2	T3	T4	T5	T6	T7	T8
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c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *		2	3	3	4	4			
d) The teacher pays attention to academically weaker students as well. *		3	4	4	2	3			
e) The teacher is regular and punctual in class. *		4	4	4	4	4			
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j) The teacher covers the entire syllabus in time. *		4	4	4	4	4			
k) The teacher explains the topics efficiently. *		4	2	4	4	3			
II. EVALUATION PROCESS									
l) Periodical assessments are conducted as per schedule. *		3	4	2	4	3			
m) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).		4	3	4	4	2			
n) Teacher does not discriminate in internal assessment?		NO							
o) For better academic performance, do you think you need? *									
. More lectures by experts									
. To write more assignments									
. Access the internet more		✓							
. More books in the library									
. Extra/remedial Classes									

Teacher's Feedback Form (2017-2018)

Name of the Teacher Parmila Kumari Department Mathematics
 S1: Number Theory S2: Group and Rings S3: Advance calculus
 S4: Inner Product Space S5: Measure and Integration S6: Theory

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	4	3	4	
2	The topic is interdisciplinary *	4	3	3	4	
3	The topic is Subject wise *	4	4	4	3	
4	The students learned new techniques/methods during the project/teaching-learning process*	4	3	3	3	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	3	3	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects)					
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	4	4	3	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	3	3	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).					
10	All the material/support for the project/teaching process was available to students from the College side*	4	4	4	4	
11	Financial aid or funds provided under the scheme were adequate*	3	3	3	3	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	3	4	4	


Signature of the Teacher

Teacher's Feedback Form (2017-2018)

Name of the Teacher Sohu Kumari Department Hindi

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	4	3	3	
2	The topic is interdisciplinary*	4	4	4	4	
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10	All the material/support for the project/teaching process was available to students from the College side*	3	3	4	4	
11	Financial aid or funds provided under the scheme were adequate*	4	3	4	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	3	4	4	



Signature of the Teacher

Teacher's Feedback Form (2017-2018)

Name of the Teacher Ms Manita Department History

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	4	4	4	
2	The topic is interdisciplinary *	3	4	4	4	
3	The topic is Subject wise *	4	3	4	3	
4	The students learned new techniques/methods during the project/teaching-learning process*	4	4	4	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	3	3	3	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).					
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9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).					
10	All the material/support for the project/teaching process was available to students from the College side*	4	4	4	4	
11	Financial aid or funds provided under the scheme were adequate*	4	4	4	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	4	3	4	3	


Signature of the Teacher

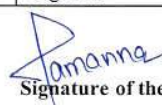
Teacher's Feedback Form (2017-2018)

Name of the Teacher TAMANNA Department Computer Science

S1: PC Software S2: Logical-I S3: MTS

S4: Practical S5: Computer fundamentals S6:

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	3	3	3	4	
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3	The topic is Subject wise *	4	3	3	3	
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8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	3	3	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	4	4	3	4	
10	All the material/support for the project/teaching process was available to students from the College side*	4	4	4	3	
11	Financial aid or funds provided under the scheme were adequate*	4	4	4	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	3	4	4	


Signature of the Teacher

FEEDBACK FORM FOR ALUMNI

Name: Sameeksha Year of Study 2017-18 Department/Class M.Sc. Chemistry

1. Need of syllabus updation *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
2. Course content is interesting *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
5. Programme help in developing your personality *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
8. Syllabus enhances employability *
 - i. ☐ Agree
 - ii. ☒ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
9. Suggestions if any :

Organise field trips.


Signature

FEEDBACK FORM FOR ALUMNI

Name: Noxenden Year of Study 2017-18 Department/Class M.A. (Political Science)

1. Need of syllabus updation *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
2. Course content is interesting *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
5. Programme help in developing your personality *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
6. Courses meet contemporary requirements *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
8. Syllabus enhances employability *
 - i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
9. Suggestions if any :

Academic efficiency is well managed with the curriculum but steps should be taken to make Programs more students centric.

Signature

FEEDBACK FORM FOR ALUMNI

Name: Rajat Year of Study 2017-18 Department/Class M.Sc Physics

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Arrange Field Trips.

Signature



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

Website: www.cracollegesonepat.org

Email: crasonepat@gmail.com

Feedback Committee

Year 2018-19

Notice

28/07/2018

All the members of Feedback Committee are hereby informed that the meeting of committee will be held on Monday, 30/07/2018 at 10:30 AM in the IQAC Room. All committee members are instructed to be present in time for the same.

Agenda:

- To confirm the minutes of the last meeting.
- To discuss about feedback on syllabus in the academic year 2018-19.
- To decide the period of collecting the feedback from the stakeholders.
- To discuss the issues raised in zero session.


Dr. J.S. Phor

Principal
(Dr. Narender Singh)



Feedback Committee

Year 2018-19

Minutes of the Meeting

The meeting of the feedback committee members has been held on Monday, 30/07/2018 at 10:30 AM in the IQAC Room. The following committee members were present for the meeting.

- Dr. J.S. Phor
- Dr. Naresh Rathee
- Mr. R.R. Chahal
- Mr. Satish Rathee
- Ms. Sushila

Minutes of meeting:

- Dr. J.S. Phor, the head of the Feedback Committee welcomed all the committee members.
- With the consent of the head, the minutes of the last meeting have been confirmed.
- Decided to collect the feedback of the academic year 2017-18 from the stakeholders.
- The responsibility of collecting the feedback was given to the departments.
- Mr. R.R. Chahal proposed the vote of thanks.

Signature of the Members:



Sushila
Satish Rathee
Jophu



CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D.University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-6542925 Fax : 0130-6542925 E-mail : crasonepat@gmail.com

Ref. No. CRA/.....

Dated 11-03-2019

जरूरी सूचना

सभी स्टाफ मेंबर्स को सूचित किया जाता है कि वर्ष 2018-2019 के शैक्षणिक सत्र का Feedback Form छात्रों से भरवा कर अधोहस्ताक्षरी के पास जमा करवाए.

Jspu

(डॉ. जे. एस. फोर)
प्रमुख, फीडबैक समिति



Naw

(डॉ. नरेंद्र सिंह)
प्राचार्य



CHHOTU RAM ARYA COLLEGE

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Ref. No. CRA/.....13811.....

Date.....8/8/2018.....

Action Taken Report On Student's Feedback

2018-2019

Based on feedback suggestions related to curriculum and infrastructure from students, parents, teachers and alumni the following actions were taken:

1. Different labs. were renovated for smooth functioning of practicals.
2. Air-conditioners were installed in seminar hall and staff rooms of the college.
3. New books on various subjects were added to the library stock to facilitate students.
4. Teachers will utilize projector properly and will use teaching method like power point presentations etc.
5. It was conveyed to the teachers that they will complete their syllabus on time.
6. The evaluation process of internal exam as well as practical exam will be impartial.
7. Teacher should give complete knowledge of a paper with its scope and importance in his/her career.
8. There could be routine interactive sessions between students and alumnae.


Principal
(Dr. Narender Singh)



B.sc Ist year

छात्र प्रतिपुष्टि (2018-2019)										
T1: UK Singh Sir	T2: Pandey Sir	T3: Suman mam	T4: Hantsh Sir							
T5: Vijay Kiran mam	T6: Sunil malik Sir	T7: Tamana mam	T8:							
विकल्प			रेटिंग							
1. पूर्ण रूप से असहमत			0							
2. असहमत			1							
3. संतुष्ट			2							
4. सहमत			3							
5. पूर्ण रूप से सहमत			4							
1. शिक्षण-पाठन प्रक्रिया:-			T1	T2	T3	T4	T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।			4	3	3	4	3	3	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।			4	2	4	4	4	3	2	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाईट, इन्टर-नेट का इस्तेमाल किया।			3	3	3	3	3	3	3	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।			4	4	3	3	4	4	3	
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।			4	4	4	4	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।			2	2	4	4	3	4	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।			4	4	3	3	2	2	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।			4	4	4	4	4	4	4	
2. विषय-वस्तुनिष्ठ :-										
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।			4	2	4	2	4	2	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।			4	4	4	4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।			4	2	4	2	4	2	4	
3. मूल्यांकनविधि :-										
क. सामयिक मूल्यांकन समयानुसार किया जाता है।			4	4	4	4	4	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।			3	2	3	2	3	2	3	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया			yes							
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।										
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।										
2. और अधिक असाइनमेंट लिखना।										
3. इन्टर-नेट और अधिक इस्तेमाल करना।										
4. पुस्तकालय में और अधिक पुस्तकें।										
5. अतिरिक्त एवं अपचारात्मक कक्षा।										

M.Sc Finals

छात्र प्रतिपुष्टि (2018-2019)								
T1: <i>Parmish</i>	T2: <i>Pardeep</i>	T3: <i>Suman</i>	T4: <i>Sweeta</i>					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. सतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	4	4	4	4
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।				4	4	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।				4	4	4	4	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	4	4	4	
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	4	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	4	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	4	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4				
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।				✓				
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

M.A English (final year)

छात्र प्रतिपुष्टि (2018-2019)								
T1: <u>Rajiv</u>	T2: <u>Anu</u>	T3: <u>Narish Rathi</u>	T4: <u>Nakul</u>					
T5: <u>V.K. Singh</u>	T6: _____	T7: _____	T8: _____					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. सतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	3	4	3	4
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।				3	4	4	4	3
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।				3	3	3	3	4
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	4	4	4	4
ङ. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4	4
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	3	4	4	3
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	3	3	4
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	3	3	4
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				3	4	4	3	4
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				3	4	3	4	3
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	3	4	3	4
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				3	4	3	4	3
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	4
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	4			
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

छात्र प्रतिपुष्टि (2018-2019)								
T1: <i>Sushshi Rathi</i>	T2: <i>Pinku</i>	T3: <i>Kavita</i>	T4: <i>Sushil Rathi</i>					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. सतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				3	4	3	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।				3	4	3	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।				3	4	3	4	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				3	4	3	4	
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				3	4	3	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				3	4	3	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				3	4	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	4	4	4	
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

TEACHER'S FEEDBACK FORM(2018-2019)

Name of the Teacher Dr. Sadhna Tripathi Department Geography

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S ₁	S ₂	S ₃	S ₄	S ₅
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	3	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	4	3	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	3	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	3
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	3	4	4	4
10	All the material for project was available to students from College	4	4	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	3
12	Financial aid or funds provided for attending Faculty Development Programs. *	3	3	4	4	4

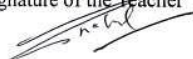
Sadhna
Signature of the Teacher

TEACHER'S FEEDBACK FORM(2018-2019)

Name of the Teacher...Prof. Dr. J. K. Chakrabarti Department.....Chemistry.....

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.						
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	4	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	4	4	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	4	4	4
10	All the material for project was available to students from College	4	4	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	4

Signature of the Teacher



TEACHER'S FEEDBACK FORM(2018-2019)

Name of the Teacher... Ms. RituDepartment... Computer Science

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S ₁	S ₂	S ₃	S ₄	
1	The topic selected had an applied aspect and is useful for human welfare*	4	3	4	3	
2	The topic is interdisciplinary in nature *	4	4	4	3	
3	The topic is Subject wise in nature *	4	4	4	4	
4	The students learned new technique/method during this project*	4	4	4	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	3	3	3	3	
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	
7	The students were consistent and disciplined with the plan of work*	3	3	3	3	
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	3	3	3	3	
10	All the material for project was available to students from College	4	4	4	4	
11	Financial aid or funds provided under scheme were adequate*	3	3	3	3	
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	

Ritu
Signature of the Teacher

TEACHER'S FEEDBACK FORM(2018-2019)

Name of the Teacher...Ma. Subhan Kumari...Department.....Mathematics.....

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S ₁	S ₂	S ₃	S ₄	S ₅
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	4	4	4
3	The topic is Subject wise in nature *	4	4	4	4	3
4	The students learned new technique/method during this project*	4	4	4	3	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	3	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	3	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	3	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	3	4	4	4
10	All the material for project was available to students from College	4	3	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	3	4


Signature of the Teacher

FEEDBACK FORM FOR ALUMNI

Name: Varsha Year of Study 2017 Department/Class M. Com (P)

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Varsha
Signature

FEEDBACK FORM FOR ALUMNI

Name: Lalit Year of Study 2018-19 Department/Class M-sc Physics

1. Need of syllabus updation *
 - ☒ i. Agree
 - ☐ ii. Disagree
 - ☐ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
2. Course content is interesting *
 - ☒ i. Agree
 - ☐ ii. Disagree
 - ☐ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - ☒ i. Agree
 - ☐ ii. Disagree
 - ☐ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - ☐ i. Agree
 - ☐ ii. Disagree
 - ☒ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
5. Programme help in developing your personality *
 - ☐ i. Agree
 - ☐ ii. Disagree
 - ☒ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
 - ☒ i. Agree
 - ☐ ii. Disagree
 - ☐ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - ☒ i. Agree
 - ☐ ii. Disagree
 - ☐ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
8. Syllabus enhances employability *
 - ☒ i. Agree
 - ☐ ii. Disagree
 - ☐ iii. Strongly Agree
 - ☐ iv. Strongly Disagree
9. Suggestions if any :

Encourage Participatory learning.

Signature

FEEDBACK FORM FOR ALUMNI

Name: Vikas Year of Study 2018 Department/Class M. Com (P)

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :


Signature

FEEDBACK FORM FOR ALUMNI

Name: Ahu Year of Study 2018-19 Department/Class M.A. (E) Political Science

1. Need of syllabus updation *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
2. Course content is interesting *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☐ Agree
 - ii. ☒ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
5. Programme help in developing your personality *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
8. Syllabus enhances employability *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
9. Suggestions if any :

Contents are up to mark but inter-departmental discussion and conversations should be encouraged to diversity the students approach.

Ahu
Signature

FEEDBACK FORM FOR ALUMNI

Name: Pulkit Year of Study 2018-19 Department/Class M.A. Engg.

1. Need of syllabus updation *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
2. Course content is interesting *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☒ Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
5. Programme help in developing your personality *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☒ Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
8. Syllabus enhances employability *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
9. Suggestions if any :


Signature

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: Anil		बैच / BATCH: 2018-2020		विषय /Subject: M.Sc Physics	
अभिभावक का नाम / Name of the Parent: Ms. Angrej					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance	✓			
8.	परिवहन/ Transportation	✓			
9.	कैंटीन/ Canteen	✓			
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities		✓		
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities	✓			
12.	सुरक्षा/ Security	✓			
13.	कुल प्रदर्शन/ Overall exposure		✓		
कुल स्कोर/ Total Score		05	05	03	
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward		✓		
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.		✓		
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.		✓		

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT:		बैच / BATCH:		विषय /Subject:	
Sandeep		2018-2020		Chemistry	
अभिभावक का नाम / Name of the Parent: Suresh Kumar					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers				✓
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted				✓
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure				✓
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance			✓	
8.	परिवहन/ Transportation		✓		
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities			✓	
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward		✓		
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: Mohit		बैच / BATCH: 2018-2020		विषय /Subject: Geography	
अभिभावक का नाम / Name of the Parent: Rohtash					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation				✓
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance			✓	
8.	परिवहन/ Transportation			✓	
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score				63	
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward				✓
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त है / Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: <u>Ankit</u>		बैच / BATCH: <u>2018-2020</u>		विषय / Subject: <u>MA English</u>	
अभिभावक का नाम / Name of the Parent: <u>श्री. Baljeet Singh</u>					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation		—		
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		—		
3.	अध्यापकों का कार्य/ Performance of teachers		—		
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		—		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			—	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			—	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance			—	
8.	परिवहन/ Transportation			—	
9.	कैंटीन/ Canteen		—		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			—	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities				✓
12.	सुरक्षा/ Security				✓
13.	कुल प्रदर्शन/ Overall exposure				✓
कुल स्कोर/ Total Score			<u>5</u>	<u>5</u>	<u>3</u>
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			—	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward				—
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.		—		
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त है/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.				—



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

Website: www.cracollegesonepat.org

Email: crasonepat@gmail.com

Feedback Committee

Year 2019-20

Notice

27/07/2019

All the members of Feedback Committee are hereby informed that the meeting of committee will be held on Tuesday, 30/07/2019 at 10:30 AM in the IQAC Room. All committee members are instructed to be present in time for the same.

Agenda:

- To confirm the minutes of the last meeting.
- To discuss about feedback on syllabus in the academic year 2019-20.
- To decide the period of collecting the feedback from the stakeholders.
- To discuss the issues raised in zero session.


Dr. J.S. Phor

Principal



Feedback Committee

Year 2019-20

Minutes of the Meeting


The meeting of the feedback committee members has been held on Monday, 30/07/2019 at 10:30 AM in the IQAC Room. The following committee members were present for the meeting.

- Dr. J.S. Phor
- Dr. Naresh Rathee
- Mr. R.R. Chahal
- Mr. Satish Rathee
- Ms. Sushila

Minutes of meeting:

- Dr. J.S. Phor, the head of the Feedback Committee welcomed all the committee members.
- With the consent of the head, the minutes of the last meeting have been confirmed.
- Decided to collect the feedback of the academic year 2017-18 from the stakeholders.
- The responsibility of collecting the feedback was given to the departments.
- Mr. R.R. Chahal proposed the vote of thanks.

Signature of the Members:


Sushila
Satish
Jophy



☎ : 0130-2242925
Fax : 0130-2242925



CHHOTU RAM ARYA COLLEGE

(Estd. : 1951)

SONIPAT-131001 (HARYANA)

(Affiliated to M.D. University, Rohtak)

Ref. No. : CRA/

Dated : 06/03/2020

जरूरी सूचना

सभी स्टाफ मेंबर्स को सूचित किया जाता है कि वर्ष 2019-2020 के शैक्षणिक सत्र का Feedback Form छात्रों से भरवा कर प्रमुख, फीडबैक समिति के पास जमा करवाए.

(डॉ. जे. एस. फोर)
प्रमुख, फीडबैक समिति

(डॉ. नरेंद्र सिंह)
प्राचार्य





CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D.University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-6542925 Fax : 0130-6542925 E-mail : crasonepat@gmail.com

Ref. No. CRA/13857.....

Dated 08/08/19.....

Action Taken Report On Student's Feedback

2019-2020

The feedback for overall areas has been taken from the students for every year. Based on this feedback and suggestions related to curriculum and infrastructure from students, parents, teachers and alumni the following actions were taken:

1. New computers and updated software were installed in the college for smooth functioning of activities.
2. Internet facilities were upgraded in the college campus from time to time.
3. Extra competitive exam guidance and career guidance lectures were conducted and reading material on these areas is included in library.
4. Teachers were asked to undertake more experiential teaching learning process and to use Power-Point presentations for enhancing teaching learning experience.
5. It was conveyed to the teachers that they will complete their syllabus on time.
6. The evaluation process of internal exam as well as practical exam will be impartial.
7. Extension activities for social and environment sensitization are conducted.
8. There could be routine interactive sessions between students and alumnae.

Principal



छात्र प्रतिपुष्टि (2019-2020)											
T1: Reema	T2: Pinky	T3: Rakita	T4: Rakita								
T5	T6	T7	T8								
विकल्प				रेटिंग							
1. पूर्ण रूप से असहमत				0							
2. असहमत				1							
3. सतुष्ट				2							
4. सहमत				3							
5. पूर्ण रूप से सहमत				4							
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				3	4	4	3				
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।				4	3	4	4				
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्याईट, इन्टर-नेट का इस्तेमाल किया।				4	4	3	3				
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	3	3	4				
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4				
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	4	4				
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	4	4				
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4				
2. विषय-वस्तुनिष्ठ :-											
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				3	4	4	3				
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4				
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4				
3. मूल्यांकनविधि :-											
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	4	4				
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	3	4	4				
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	4						
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।											
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।											
2. और अधिक असाइनमेंट लिखना।											
3. इन्टर-नेट और अधिक इस्तेमाल करना।											
4. पुस्तकालय में और अधिक पुस्तकें।											
5. अतिरिक्त एवं अपचारात्मक कक्षा।											

MA English (Final year)

छात्र प्रतिपुष्टि (2019-2020)								
T1: <u>Naruk Rathi</u>	T2: <u>Rajesh</u>	T3: <u>Ujala</u>	T4: <u>Annu Rathi</u>					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. संतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	4	4	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।				3	4	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाइंट, इन्टर-नेट का इस्तेमाल किया।				4	4	4	4	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				3	4	4	4	
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				3	3	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	4	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				3	3	3	3	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	3	3	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	4	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	3	3	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	4	4	4	
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

7

छात्र प्रतिपुष्टि (2019-2020)									
T1: J-S Phasen	T2: Handwritten	T3: Ritu	T4: Handwritten	Parvula					
T5: Human	T6: Handwritten	T7	T8						
विकल्प	रेटिंग								
1. पूर्ण रूप से असहमत	0								
2. असहमत	1								
3. संतुष्ट	2								
4. सहमत	3								
5. पूर्ण रूप से सहमत	4								
1. शिक्षण-पाठन प्रक्रिया:-	T1	T2	T3	T4	T5	T6	T7	T8	
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।	3	4	3	4	4	4			
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।	4	3	4	3	3	4			
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।	4	4	4	3	3	4			
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।	3	4	3	4	4	4			
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।	4	4	4	4	4	4			
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।	3	3	3	3	4	4			
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।	4	4	4	4	4	4			
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।	4	4	4	4	4	4			
2. विषय-वस्तुनिष्ठ :-									
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।	4	3	3	3	3	4			
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।	4	4	4	4	4	4			
ग. शिक्षक विषय को ठीक से समझा पाता है।	4	4	4	4	4	4			
3. मूल्यांकनविधि :-									
क. सामयिक मूल्यांकन समयानुसार किया जाता है।	4	4	4	4	4	4			
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।	3	4	3	3	4	3			
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया	Yes								
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।									
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।									
2. और अधिक असाइनमेंट लिखना।									
3. इन्टर-नेट और अधिक इस्तेमाल करना।									
4. पुस्तकालय में और अधिक पुस्तकें।									
5. अतिरिक्त एवं अपचारात्मक कक्षा।									

M. A. Hindi

छात्र प्रतिपुष्टि (2019-2020)											
T1: <u>Kavita</u>	T2: <u>Kamal</u>	T3: <u>greeta</u>	T4: <u>Nehusha</u>								
T5	T6	T7	T8								
विकल्प				रेटिंग							
1. पूर्ण रूप से असहमत				0							
2. असहमत				1							
3. संतुष्ट				2							
4. सहमत				3							
5. पूर्ण रूप से सहमत				4							
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	4	4	4				
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।				3	4	4	3				
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाईट, इन्टर-नेट का इस्तेमाल किया।				4	4	4	4				
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				3	3	3	3				
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4				
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	3	3				
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	4	4				
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4				
2. विषय-वस्तुनिष्ठ :-											
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	4	3	3				
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4				
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4				
3. मूल्यांकनविधि :-											
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	4	4				
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				3	4	3	3				
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया											
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।											
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।											
2. और अधिक असाइनमेंट लिखना।											
3. इन्टर-नेट और अधिक इस्तेमाल करना।											
4. पुस्तकालय में और अधिक पुस्तकें।											
5. अतिरिक्त एवं अपचारात्मक कक्षा।											


Teacher's Feedback Form (2019-2020)

Name of the Teacher Dr. Nareek Rathi Department English

S1: Phonetics S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
	1 - Every time	4				
	2 - Usually	3				
	3 - Occasionally/Sometimes	2				
	4 - Rarely	1				
	5 - Never	0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	4	4	4	
2	The topic is interdisciplinary *	4	3	3	4	
3	The topic is Subject wise *	4	4	4	4	
4	The students learned new techniques/methods during the project/teaching-learning process*	3	3	3	3	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	3	3	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).					
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	4	4	4	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	4	4	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).					
10	All the material/support for the project/teaching process was available to students from the College side*	4	3	3	4	
11	Financial aid or funds provided under the scheme were adequate*	3	3	3	3	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	4	4	3	


Signature of the Teacher

Teacher's Feedback Form (2019-2020)

Name of the Teacher Ms. Poojila Department Maths

S1: _____ S2: _____ S3: _____
S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	3	4	4	
2	The topic is interdisciplinary *	4	3	4	4	
3	The topic is Subject wise *	4	4	4	4	
4	The students learned new techniques/methods during the project/teaching-learning process*	3	4	4	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).	4	4	3	3	
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	3	4	4	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	3	4	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	4	3	4	4	
10	All the material/support for the project/teaching process was available to students from the College side*	4	3	4	4	
11	Financial aid or funds provided under the scheme were adequate*	4	4	4	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	4	4	4	4	

Poojila
Signature of the Teacher

Teacher's Feedback Form (2019-2020)

Name of the Teacher Dr. Savita Malik Department Commerce

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
	1 - Every time	4				
	2 - Usually	3				
	3 - Occasionally/Sometimes	2				
	4 - Rarely	1				
	5 - Never	0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	4	4	4	
2	The topic is interdisciplinary *	4	4	4	4	
3	The topic is Subject wise *	4	4	4	4	
4	The students learned new techniques/methods during the project/teaching-learning process*	4	4	4	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).	4	4	3	3	
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	4	4	4	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	4	4	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	4	4	4	4	
10	All the material/support for the project/teaching process was available to students from the College side*	3	3	3	3	
11	Financial aid or funds provided under the scheme were adequate*	3	3	3	3	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	3	3	3	


Signature of the Teacher

Teacher's Feedback Form (2017-2018)

Name of the Teacher Aarti Department Computer Science
 S1: D.BMS S2: IF (Internet fundamentals) S3: Digital Electronics
 S4: Basics of Computer (B.com) Lab Related to Subject S6: Software Engineering

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	3	3	4	4	
2	The topic is interdisciplinary *	3	4	3	4	
3	The topic is Subject wise *	4	3	3	3	
4	The students learned new techniques/methods during the project/teaching-learning process*	3	4	3	3	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	3	4	4	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).					
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	3	4	4	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	4	4	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	4	4	3	3	
10	All the material/support for the project/teaching process was available to students from the College side*	4	4	4	4	
11	Financial aid or funds provided under the scheme were adequate*	4	4	4	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	3	3	3	

Aarti
Signature of the Teacher

FEEDBACK FORM FOR ALUMNI

Name: Raman Year of Study 2019-20 Département/Class M.Sc Physics

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Organise Field trips.

Signature

Raman

FEEDBACK FORM FOR ALUMNI

Name: Vijay Year of Study 2019-20 Department/Class M.A. (P) Geo.

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

NA


Signature

FEEDBACK FORM FOR ALUMNI

Name: Pinkesh Year of Study 2019-2020 Department/Class M.Sc. Chemistry

1. Need of syllabus updation *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
2. Course content is interesting *
 - i. ☒ Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☒ Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
5. Programme help in developing your personality *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☒ Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☒ Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
8. Syllabus enhances employability *
 - i. Agree
 - ii. Disagree
 - iii. ☒ Strongly Agree
 - iv. Strongly Disagree
9. Suggestions if any :

Conduct placement drives


Signature

FEEDBACK FORM FOR ALUMNI

Name: Ankit Year of Study 2021 Department/Class M. Com

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Ankit
Signature

FEEDBACK FORM FOR ALUMNI

Name: Daksh Year of Study 2021-22 Department/Class M.A. (F) Pol. science

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Signature



FEEDBACK FORM FOR ALUMNI

Name: Asman Year of Study 2022 Department/Class English

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Not required

Signature

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: <i>Riya</i>		बैच / BATCH: <i>2020-2022</i>		विषय /Subject: <i>Commerce</i>	
अभिभावक का नाम / Name of the Parent: <i>Sh. Dharmender Singh</i>					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation				✓
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			✓	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance				✓
8.	परिवहन/ Transportation			✓	
9.	कैंटीन/ Canteen			✓	
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities				✓
12.	सुरक्षा/ Security				✓
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमीय परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.				✓
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT:		बैच / BATCH:		विषय /Subject:	
Puneet		2020-2022		Chemistry	
अभिभावक का नाम / Name of the Parent: Daljeet					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation				✓
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation		✓		
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security		✓		
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges.		✓		
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त है/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: Shubham		बैच / BATCH: 2020-2022		विषय / Subject: Mathematics	
अभिभावक का नाम / Name of the Parent: Mrs. Sanjay					
कृपया अधलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation	✓			
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security		✓		
13.	कुल प्रदर्शन/ Overall exposure			✓	
		कुल स्कोर/ Total Score			
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.		✓		
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT:		बैच / BATCH:		विषय /Subject:	
Vishal		2020-22		Political Science	
अभिभावक का नाम / Name of the Parent: Jagbin Singh					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers				✓
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted			✓	
5.	अध्यापन की गुणवत्ता/ Quality of Teaching				✓
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			✓	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation		✓		
9.	कैंटीन/ Canteen			✓	
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities		✓		
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓	✓	
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			03	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges				✓
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

Website: www.cracollegesonepat.org

Email: crasonepat@gmail.com

Feedback Committee

Year 2022-23

Notice

27/07/2022

All the members of Feedback Committee are hereby informed that the meeting of committee will be held on Saturday, 30/07/2022 at 10:00 AM in the IQAC Room. All committee members are instructed to be present in time for the same.

Agenda:

- To confirm the minutes of the last meeting.
- To discuss about feedback on syllabus in the academic year 2022-23.
- To decide the period of collecting the feedback from the stakeholders.
- To discuss the issues raised in zero session.


Dr. J.S. Phor

Principal
(Dr. Narender Singh)



Feedback Committee

Year 2022-23

Minutes of the Meeting

30/07/2022

The meeting of the feedback committee members has been held on Monday, 30/07/2022 at 10:00 AM in the IQAC Room. The following committee members were present for the meeting.

- Dr. J.S. Phor
- Dr. Naresh Rathee
- Mr. R.R. Chahal
- Mr. Satish Rathee
- Ms. Sushila

Minutes of meeting:

- Dr. J.S. Phor, the head of the Feedback Committee welcomed all the committee members.
- With the consent of the head, the minutes of the last meeting have been confirmed.
- Decided to collect the feedback of the academic year 2017-18 from the stakeholders.
- The responsibility of collecting the feedback was given to the departments.
- Mr. R.R. Chahal proposed the vote of thanks.





Sushila Jph



CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D. University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-2242925, Fax : 0130-2242925 E-mail : crasonepat@gmail.com Web : www.cracollegesonepat.org

Ref. No. CRA/.....

Date. 14-03-2023

जरूरी सूचना

सभी स्टाफ मेंबर्स को सूचित किया जाता है कि वर्ष 2022-2023 के शैक्षणिक सत्र का Feedback Form छात्रों से भरवा कर प्रमुख, फीडबैक समिति के पास जमा करवाए.

(डॉ. जे. एस. फोर)
प्रमुख, फीडबैक समिति



(डॉ. नरेंद्र सिंह)
प्राचार्य

Estd. 1951



CHHOTU RAM ARYA COLLEGE

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Ref. No. CRA/.....3061.....

Date.....24/08/2022.....

Action Taken Report On Student's Feedback

2022-2023

The feedback for overall areas has been taken from the students for every year. Based on this feedback and suggestions related to curriculum and infrastructure from students, parents, teachers and alumni the following actions were taken:

1. Teachers were suggested to take classes at their scheduled time slots, and classes if cancelled due to any reasons, to be informed at-least one day prior to the students.
2. Teacher should give complete knowledge of a paper with its scope and importance in their career.
3. Students were advised to undergo in-plant training, internship/field projects and field visits to correlate the syllabus and solve the real-world problems.
4. Slow learners and advanced learners are given more attention according to their needs.
5. It was suggested that teachers should record important lectures and provide the recording to students on classroom.
6. The evaluation of internal exam as well as practical exam will be impartial.
7. It was decided that department shall conduct entrepreneurship or start-ups skills program in various domain based on the requirement of the stakeholders.
8. Teachers will engage student in extension activities for social and environment sensitization.

Principal
Principal



छात्र प्रतिपुष्टि (2022-23)			
T1: Dr. Anu Rathee	T2: Dr. Kavita	T3: Dr. Mishra	T4: Dr. K. R. h
T5	T6	T7	T8
विकल्प		रेटिंग	
1. पूर्ण रूप से असहमत		0	
2. असहमत		1	
3. संतुष्ट		2	
4. सहमत		3	
5. पूर्ण रूप से सहमत		4	
1. शिक्षण-पाठन प्रक्रिया:-			
T1	T2	T3	T4
T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।			
4	4	4	4
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।			
4	4	4	4
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरपॉइंट, इन्टर-नेट का इस्तेमाल किया।			
4	4	4	4
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।			
4	4	4	4
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।			
4	4	4	3
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।			
4	3	4	4
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।			
4	4	4	4
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।			
4	4	3	4
2. विषय-वस्तुनिष्ठ :-			
4	4	3	4
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।			
4	4	4	4
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।			
4	3	4	4
ग. शिक्षक विषय को ठीक से समझा पाता है।			
4	4	4	4
3. मूल्यांकनविधि :-			
4	4	4	4
क. सामयिक मूल्यांकन समयानुसार किया जाता है।			
4	4	4	4
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।			
4	4	3	4
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया			
4	4	3	4
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।			
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।			
2. और अधिक असाइनमेंट लिखना।			
3. इन्टर-नेट और अधिक इस्तेमाल करना।			
4. पुस्तकालय में और अधिक पुस्तकें।			
5. अतिरिक्त एवं अपचारात्मक कक्षा।			

2022-23

छात्र प्रतिपुष्टि								
T1: Dr. Rajiv	T2: Dr. N. K. Singh	T3: Ms. Kanika	T4: Ms. Satish					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. संतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	4	4	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।				4	3	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।				4	4	4	4	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	3	4	4	
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				3	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	3	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	3	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				3	4	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	3	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	3	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया।				4	4	4	4	
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।				✓✓				
2. और अधिक असाइनमेंट लिखना।				✓✓				
3. इन्टर-नेट और अधिक इस्तेमाल करना।				✓✓✓				
4. पुस्तकालय में और अधिक पुस्तकें।				✓✓✓				
5. अतिरिक्त एवं अपचारात्मक कक्षा।				✓✓✓				

छात्र प्रतिपुष्टि (2022-23)								
T1: Dr. Narech R.	T2: Dr. Neelam	T3: Mrs. Pinky	T4: Mrs. Kirti					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. संतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	3	4	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।				4	4	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्लॉट, इन्टर-नेट का इस्तेमाल किया।				4	4	4	4	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	3	4	4	
ङ. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	3	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	4	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	4	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	3	4	
2. विषय-वस्तुनिष्ठ :-				4 4 4 4 4				
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	4	4	3	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	3	4	4	
3. मूल्यांकनविधि :-				4 4 4 4 4				
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				3	4	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	3	4	4	
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।				✓✓				
2. और अधिक असाइनमेंट लिखना।				✓✓				
3. इन्टर-नेट और अधिक इस्तेमाल करना।				✓✓✓				
4. पुस्तकालय में और अधिक पुस्तकें।				✓✓				
5. अतिरिक्त एवं अपचारात्मक कक्षा।				✓✓✓				

2022-23

छात्र प्रतिपुष्टि										
T1: <u>R. R. Chahel</u>	T2: <u>Satish</u>	T3: <u>Harjit</u>	T4: <u>Ankur</u>							
T5: <u>Gurhila</u>	T6: <u>Lalita</u>	T7: <u>Kiran</u>	T8: <u></u>							
विकल्प			रेटिंग							
1. पूर्ण रूप से असहमत			0							
2. असहमत			1							
3. संतुष्ट			2							
4. सहमत			3							
5. पूर्ण रूप से सहमत			4							
1. शिक्षण-पाठन प्रक्रिया:-			T1	T2	T3	T4	T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।			4	4	4	4				
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।			4	4	4	4				
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरपॉइंट, इन्टर-नेट का इस्तेमाल किया।			4	4	4	4				
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।			4	4	4	4				
ङ. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।			4	4	4	4				
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।			4	4	4	4				
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।			4	3	3	4				
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।			4	4	3	4				
2. विषय-वस्तुनिष्ठ :-										
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।			4	4	4	4				
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।										
ग. शिक्षक विषय को ठीक से समझा पाता है।			4	4	4	4				
3. मूल्यांकनविधि :-										
क. सामयिक मूल्यांकन समयानुसार किया जाता है।										
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।			4	4	4	4				
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया										
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।										
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।										
2. और अधिक असाइनमेंट लिखना।										
3. इन्टर-नेट और अधिक इस्तेमाल करना।			✓							
4. पुस्तकालय में और अधिक पुस्तकें।			✓							
5. अतिरिक्त एवं अपचारात्मक कक्षा।										

छात्र प्रतिपुष्टि (2022-2023)									
T1: Dr. Vijay Kujan	T2: Dr. Parmila	T3: Dr. J.S. Phas	T4: Dr. Tamanna						
T5: Dr. Harinder	T6:	T7:	T8:						
विकल्प	रेटिंग								
1. पूर्ण रूप से असहमत	0								
2. असहमत	1								
3. सतुष्ट	2								
4. सहमत	3								
5. पूर्ण रूप से सहमत	4								
1. शिक्षण-पाठन प्रक्रिया:-	T1	T2	T3	T4	T5	T6	T7	T8	
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।	4	4	4	4	4				
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।	4	4	4	4	4				
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाईट, इन्टर-नेट का इस्तेमाल किया।	4	4	3	4	3				
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।	4	4	4	4	3				
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।	4	4	4	4	3				
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।	4	4	4	4	3				
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।	4	3	4	4	4				
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।	4	4	3	4	3				
2. विषय-वस्तुनिष्ठ :-									
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।	4	4	3	4	4				
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।	4	3	4	4	3				
ग. शिक्षक विषय को ठीक से समझा पाता है।	4	4	3	4	4				
3. मूल्यांकनविधि :-									
क. सामयिक मूल्यांकन समयानुसार किया जाता है।	4	4	4	4	3				
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।	4	4	4	4	3				
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया	4	3	4	3	3				
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।									
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।									
2. और अधिक असाइनमेंट लिखना।									
3. इन्टर-नेट और अधिक इस्तेमाल करना।									
4. पुस्तकालय में और अधिक पुस्तकें।									
5. अतिरिक्त एवं अपचारात्मक कक्षा।									

TEACHER'S FEEDBACK FORM(2022-2023)

Name of the Teacher.....*Ms. Jyoti*.....Department.....*Physics*.....

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.						
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	4	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	4	3	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	3	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	4	3	4
10	All the material for project was available to students from College	4	4	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *					

Jyoti
Signature of the Teacher

TEACHER'S FEEDBACK FORM(2022-2023)

Name of the Teacher... Ms. Sumankumar Department... Maths

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S ₁	S ₂	S ₃	S ₄	S ₅
1	The topic selected had an applied aspect and is useful for human welfare*	4	3	4	4	4
2	The topic is interdisciplinary in nature *	4	4	3	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	3	4	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	3	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	4	4	4
10	All the material for project was available to students from College	4	3	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	4

Suman
Signature of the Teacher

TEACHER'S FEEDBACK FORM(2022-2023)

Name of the Teacher...Dr. Vijay K. K......Department.....Chemistry.....

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.						
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	4	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	4	4	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	3	4	4	3	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	4	4	4
10	All the material for project was available to students from College	3	4	4	4	3
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	4


Signature of the Teacher

TEACHER'S FEEDBACK FORM(2022-2023)

Name of the Teacher.....Dr. Satish Kumar.....Department.....Commerce.....

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S ₁	S ₂	S ₃	S ₄	S ₅
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	3	4
2	The topic is interdisciplinary in nature *	4	4	3	4	4
3	The topic is Subject wise in nature *	3	4	4	4	4
4	The students learned new technique/method during this project*	4	4	4	4	3
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	3	4	4	4	3
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	3	4	4
10	All the material for project was available to students from College	4	4	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	4

Signature of the Teacher 

FEEDBACK FORM FOR ALUMNI

Name: Vishal Year of Study 2022-2023 Department/Class M.A (Pol.Sci)

1. Need of syllabus updation *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
2. Course content is interesting *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
5. Programme help in developing your personality *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
8. Syllabus enhances employability *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
9. Suggestions if any :

Things which need to be improved are the campus environment which includes making of social groups and providing amenities like food plaza.

Vishal
Signature

FEEDBACK FORM FOR ALUMNI

Name: Rahul Year of Study 2022-23 Department/Class M.A. Geog.

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Rahul
Signature

FEEDBACK FORM FOR ALUMNI

Name: Divya Year of Study 2022-23 Département/Class M-Sc Physics

1. Need of syllabus updation *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
2. Course content is interesting *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
5. Programme help in developing your personality *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
8. Syllabus enhances employability *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
9. Suggestions if any :

Arrange more remedial classes.

Signature

Divya

FEEDBACK FORM FOR ALUMNI

Name: Ravi Year of Study 2022-23 Department/Class M.A. 4th sem (Geo)

1. Need of syllabus updation *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
2. Course content is interesting *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
3. Course curriculum intellectually stimulate you *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
4. Course curriculum fulfilling your expectations *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
5. Programme help in developing your personality *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
6. Courses meet contemporary requirements *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
7. Reading material regarding curriculum is easily available *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
8. Syllabus enhances employability *
 I. Agree ☒ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐
9. Suggestions if any :
 I. Agree ☐ II. Disagree ☐ III. Strongly Agree ☐ IV. Strongly Disagree ☐

Signature

Ravi

PARENTS FEEDBACK FORM

NAME OF THE STUDENT: <u>Rajneesh Tushir</u>		BATCH:	BRANCH: <u>2021-23</u>	YEAR:	SEMESTER:	
Name of the Parent : <u>Gordhan Dass</u> Qualification of the parent : Occupation: Present Postal Address : <u>V.P.O. Janti Kalan</u> Pin Code: <u>131028</u> Phone No:- Mobile No: <u>999998130</u> Email id:						
Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent. (Mark the rating scale using)						
a. Basic aspects						
S.NO	PARAMETERS	POOR	AVERAGE	GOOD	EXCELLENT	RATING
1	Administrative facilitation			✓		
2	Help from college office			✓		
3	Performance of teachers				✓	
4	Practical Knowledge imparted				✓	
5	Quality of Teaching				✓	
6	Lab infrastructure				✓	
7	Industrial Exposure				✓	
8	Placement & Career guidance				✓	
9	Transportation				✓	
10	Canteen				✓	
11	Extra curricular activities				✓	
12	Bank/Post Office				✓	
13	Medical Facilities				✓	
14	Security				✓	
15	Overall exposure				✓	
Total Score						
b. Curricular aspects:						
1	Curriculum delivery to your ward is satisfied compared to other engineering colleges				✓	
2	After joining the institution, technical knowledge has improved to your ward.				✓	
3	Satisfied with the academic results of our institution.				✓	
4	Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓	
5	Assessment pattern is satisfied for your wards				✓	

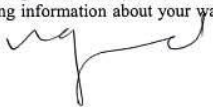
2. Does your ward regularly inform you about his/her Performance? : Yes/No
3. Did you receive any complaints about your ward from the institution? : Yes/No
4. Whether you are getting information about your ward from the Institution: Yes/No
5. Your suggestions :

Satish Kumar

Gordhan Dass
Signature of the Parent

PARENTS FEEDBACK FORM

NAME OF THE STUDENT:	NITISH	BATCH:	BRANCH:	2021-23	YEAR:	SEMESTER:
Name of the Parent	: BIJENDER SINGH					
Qualification of the parent	: B.Tech					
Occupation: Present Postal Address	: V.P.O. Rohal					
Pin Code: -31403	Phone No:-	Mobile No:-7027485219		E-mail id:		
Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent. (Mark the rating scale using)						
a. Basic aspects						
S.NO	PARAMETERS	POOR	AVERAGE	GOOD	EXCELLENT	RATING
1	Administrative facilitation				✓	
2	Help from college office				✓	
3	Performance of teachers			✓		
4	Practical Knowledge imparted			✓		
5	Quality of Teaching			✓		
6	Lab infrastructure			✓		
7	Industrial Exposure				✓	
8	Placement & Career guidance				✓	
9	Transportation				✓	
10	Canteen				✓	
11	Extra curricular activities				✓	
12	Bank/Post Office				✓	
13	Medical Facilities				✓	
14	Security				✓	
15	Overall exposure				✓	
Total Score					✓	
b. Curricular aspects:						
1	Curriculum delivery to your ward is satisfied compared to other engineering colleges				✓	
2	After joining the institution, technical knowledge has improved to your ward.			✓		
3	Satisfied with the academic results of our institution.			✓		
4	Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓	
5	Assessment pattern is satisfied for your wards				✓	

- Does your ward regularly inform you about his/her Performance? : Yes/No
- Did you receive any complaints about your ward from the institution? : Yes/No
- Whether you are getting information about your ward from the Institution? Yes/No
- Your suggestions : 


Signature of the Parent

PARENTS FEEDBACK FORM

NAME OF THE STUDENT: <u>Bhupinder</u>		BATCH:	-BRANCH: <u>2021-23</u>		YEAR:	SEMESTER:
Name of the Parent : <u>Jagbir</u> Qualification of the parent : Occupation: Present Postal Address : <u>H. No. 566, Ward No. 20</u> Pin Code: <u>-131001</u> Phone No:- Mobile No: <u>8276491472</u> -mail id: Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent. (Mark the rating scale using)						
a. Basic aspects						
S.NO	PARAMETERS	POOR	AVERAGE	GOOD	EXCELLENT	RATING
1	Administrative facilitation		✓			
2	Help from college office			✓		
3	Performance of teachers			✓		
4	Practical Knowledge imparted				✓	
5	Quality of Teaching				✓	
6	Lab infrastructure				✓	
7	Industrial Exposure				✓	
8	Placement & Career guidance				✓	
9	Transportation				✓	
10	Canteen			✓		
11	Extra curricular activities			✓		
12	Bank/Post Office				✓	
13	Medical Facilities				✓	
14	Security				✓	
15	Overall exposure				✓	
Total Score					✓	
b. Curricular aspects:						
1	Curriculum delivery to your ward is satisfied compared to other engineering colleges				✓	
2	After joining the institution, technical knowledge has improved to your ward.			✓		
3	Satisfied with the academic results of our institution.				✓	
4	Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓	
5	Assessment pattern is satisfied for your wards			✓		

2. Does your ward regularly inform you about his/her Performance? : Yes/No
3. Did you receive any complaints about your ward from the institution? : Yes/No
4. Whether you are getting information about your ward from the Institution: Yes/No
5. Your suggestions : good

Jagbir
Signature of the Parent

PARENTS FEEDBACK FORM

Commerce

NAME OF THE STUDENT:	Aniket	BATCH:		BRANCH:	2021-2023	YEAR:		SEMESTER:	
Name of the Parent : Sanjeev Qualification of the parent : Occupation: Present Postal Address : Pin Code: - Phone No:- Mobile No:- E-mail id:									
Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent. (Mark the rating scale using)									
a. Basic aspects									
S.NO	PARAMETERS	POOR	AVERAGE	GOOD	EXCELLENT	RATING			
1	Administrative facilitation				✓				
2	Help from college office				✓				
3	Performance of teachers				✓				
4	Practical Knowledge imparted			✓					
5	Quality of Teaching			✓					
6	Lab infrastructure			✓					
7	Industrial Exposure				✓				
8	Placement & Career guidance				✓				
9	Transportation				✓				
10	Canteen				✓				
11	Extra curricular activities				✓				
12	Bank/Post Office				✓				
13	Medical Facilities				✓				
14	Security				✓				
15	Overall exposure				✓				
Total Score					✓				
b. Curricular aspects:									
1	Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓					
2	After joining the institution, technical knowledge has improved to your ward.				✓				
3	Satisfied with the academic results of our institution.				✓				
4	Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓				
5	Assessment pattern is satisfied for your wards				✓				

2. Does your ward regularly inform you about his/her Performance? : Yes/No
3. Did you receive any complaints about your ward from the institution? : Yes/No
4. Whether you are getting information about your ward from the Institution? Yes/No
5. Your suggestions :

Signature of the Parent

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: <div style="text-align: center;">Aditya</div>		बैच / BATCH: <div style="text-align: center;">2019-2021</div>		विषय /Subject: <div style="text-align: center;">MA English</div>	
अभिभावक का नाम / Name of the Parent: <div style="text-align: center;">Jagmohan</div>					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation		✓		
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			✓	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation		✓		
9.	कैंटीन/ Canteen			✓	
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities		✓		
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure		✓		
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges		✓		
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward		✓		
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त है/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT:		बैच / BATCH:		विषय /Subject:	
Lakshay		2019-2021		Chemistry	
अभिभावक का नाम / Name of the Parent: Raj Singh Khokar					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted				✓
5.	अध्यापन की गुणवत्ता/ Quality of Teaching		✓		
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure				✓
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation		✓		
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward		✓		
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.		✓		
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: vishal		बैच / BATCH: 2019-2021		विषय /Subject: Geography	
अभिभावक का नाम / Name of the Parent: Ramesh Kumar					
कृपया अधलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation				✓
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance			✓	
8.	परिवहन/ Transportation			✓	
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities				✓
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities			✓	
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score				03	
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमीय परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.				✓
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT:		बैच / BATCH:		विषय /Subject:	
Bittu Kumar		2019-2021		Hindi	
अभिभावक का नाम / Name of the Parent: Samsher Singh					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation		✓		
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted	✓			
5.	अध्यापन की गुणवत्ता/ Quality of Teaching		✓		
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure				✓
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance			✓	
8.	परिवहन/ Transportation	✓			
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		✓
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure		✓		
		कुल स्कोर/ Total Score			
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges	✓			
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward		✓		
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: <i>Himanshu</i>		बैच / BATCH: <i>2019 - 2021</i>		विषय / Subject: <i>M.Sc Physics</i>	
अभिभावक का नाम / Name of the Parent: <i>Mr. Surender</i>					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			✓	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation				✓
9.	कैंटीन/ Canteen			✓	
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities		✓		
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score		<i>00</i>	<i>05</i>	<i>07</i>	<i>01</i>
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges		✓		
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त है/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.		✓		



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

Website: www.cracollegesonepat.org

Email: crasonepat@gmail.com

Feedback Committee

Year 2020-21

Notice

23/11/2020

All the members of Feedback Committee are hereby informed that the meeting of committee will be held on Wednesday, 25/11/2020 at 12:00 PM in the IQAC Room. All committee members are instructed to be present in time for the same.

Agenda:

- To confirm the minutes of the last meeting.
- To discuss about feedback on syllabus in the academic year 2020-21.
- To decide the period of collecting the feedback from the stakeholders.
- To discuss the issues raised in zero session.


Dr. J.S. Phor

Principal
(Dr. Narender Singh)



Feedback Committee

Year 2020-21

Minutes of the Meeting

The meeting of the feedback committee members has been held on Monday, 25/11/2020 at 12:00 PM in the IQAC Room. The following committee members were present for the meeting.

- Dr. J.S. Phor
- Dr. Naresh Rathee
- Mr. R.R. Chahal
- Mr. Satish Rathee
- Ms. Sushila

Minutes of meeting:

- Dr. J.S. Phor, the head of the Feedback Committee welcomed all the committee members.
- With the consent of the head, the minutes of the last meeting have been confirmed.
- Decided to collect the feedback of the academic year 2017-18 from the stakeholders.
- The responsibility of collecting the feedback was given to the departments.
- Mr. R.R. Chahal proposed the vote of thanks.



A handwritten signature in blue ink, appearing to be 'Sushila'.

Sushila

A handwritten signature in blue ink, appearing to be 'Satish Rathee'.

Satish Rathee

☎ : 0130-2242925
Fax : 0130-2242925



CHHOTU RAM ARYA COLLEGE

(Estd. : 1951)

SONIPAT-131001 (HARYANA)

(Affiliated to M.D. University, Rohtak)

Ref. No. : CRA/

Dated : 10/04/2021

जरूरी सूचना

सभी स्टाफ मेंबर्स को सूचित किया जाता है कि वर्ष 2020-2021 के
शैक्षणिक सत्र का Feedback Form छात्रों से भरवा कर प्रमुख, फीडबैक
समिति के पास जमा करवाए.

(डॉ. जे. एस. फोर)
प्रमुख, फीडबैक समिति



(डॉ. नरेंद्र सिंह)
प्राचार्य



CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D. University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-2242925, Fax : 0130-2242925 E-mail : crasonepat@gmail.com Web : www.cracollegesonepat.org

Ref. No. CRA/14727

Date 02/12/2020

Action Taken Report On Student's Feedback

2020-2021

The feedback for overall areas has been taken from the students for every year. Based on this feedback and suggestions related to curriculum and infrastructure from students, parents, teachers and alumni the following actions were taken:

1. To fulfil the gap in the syllabus and attaining all course outcomes, all faculty members were asked to teach content beyond the syllabus with current innovative trends.
2. Teachers were suggested to keep at-least one class in 15 days for general discussions with students so as to make online classes lively.
3. All students should be encouraged & motivated to attend certificate program and value-added courses.
4. Teachers will utilize projector properly and will use teaching method like power point, and different model.
5. It was suggested that teachers should record important lectures and provide the recording to students on classroom.
6. The evaluation of internal exam as well as practical exam will be impartial.
7. It was decided that department shall conduct entrepreneurship or start-ups skills program in various domain based on the requirement of the stakeholders.
8. Teachers will engage student in research project, field survey and various outreach programs.

Principal



STUDENTS' FEEDBACK FORM FOR TEACHERS 2020-2021

T1: Ms. Neelam		T2: Ms. Samu		T3: Dr. Neelam		T4: Ms. Kavita							
T5		T6		T7		T8							
OPTIONS						RATING							
1 - Strongly Disagree						0							
2 - Disagree						1							
3 - Satisfactory						2							
4 - Agree						3							
5 - Strongly Agree						4							
I. TEACHING-LEARNING PROCESS													
						T1	T2	T3	T4	T5	T6	T7	T8
a) The teacher provides guidance/counseling in academic and non-academic matters in/outside the class. *						3	3	3	3				
b) The teacher encourages participation and discussion in class. (Teacher-Student, Student-Student) *						4	4	4	4				
c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *						3	4	4	4				
d) The teacher pays attention to academically weaker students as well. *						4	4	3	4				
e) The teacher is regular and punctual in class. *						4	4	4	4				
f) The teacher invites opinion and questions on subject matter from students. *						3	3	3	3				
g) The teacher inspires students for ethical conduct. *						4	4	4	4				
h) The teacher does not discriminate students on the basis of caste, class and gender. *						4	4	4	4				
II. COURSE CONTENT													
a) The teacher links the subject to real life experiences and creates interest in the subject. *						4	4	4	4				
b) The teacher covers the entire syllabus in time. *						4	4	4	4				
c) The teacher explains the topics efficiently. *						3	3	3	3				
III. EVALUATION PROCESS													
a) Periodical assessments are conducted as per schedule. *						4	4	4	4				
b) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).						4	4	4	4				
c) Teacher does not discriminate in internal assessment?													
c) For better academic performance, do you think you need? *													
1. More lectures by experts													
2. To write more assignments													
3. Access the internet more													
4. More books in the library													
5. Extra/remedial Classes													

छात्र प्रतिपुष्टि 2020-21								
T1: Dr. Pinky	T2: Ms. Sonu Ky.	T3: Ms. Armita	T4: Dr. Seema Rani					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. संतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				4	4	4	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।				4	3	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरपॉइंट, इन्टर-नेट का इस्तेमाल किया।				4	4	3	4	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				3	4	4	4	
ङ. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते है।				4	4	4	3	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	4	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				3	4	4	4	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	3	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	3	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				4	4	4	4	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	3	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	4	4	4	
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

2020-2021

छात्र प्रतिपुष्टि								
T1: <i>Ms. Neelam</i>	T2: <i>Dr. Savita</i>	T3: <i>Ms. Kirti</i>	T4: <i>Mr. Satish Rathee</i>					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. संतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				3	3	4	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विमर्श को प्रोत्साहित किया।				4	4	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।				3	3	3	3	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	4	4	4	
ङ. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	4	4	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				4	4	4	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	4	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				3	3	3	3	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	4	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				4	4	4	4	
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

STUDENTS' FEEDBACK FORM FOR TEACHERS 2020-21

T1: <u>Ms Kavita</u>	T2: <u>Ms Neelam</u>	T3: <u>Dr. Neelam</u>	T4: <u>Ms. Sonu</u>
T5: <u>Ms Inet</u>	T6: _____	T7: _____	T8: _____
OPTIONS		RATING	
1 - Strongly Disagree		0	
2 - Disagree		1	
3 - Satisfactory		2	
4 - Agree		3	
5 - Strongly Agree		4	
I. TEACHING-LEARNING PROCESS		T1	T2
a) The teacher provides guidance/counseling in academic and non-academic matters in/outside the class. *		4	4
b) The teacher encourages participation and discussion in class. (Teacher-Student, Student-Student) *		4	4
c) The teacher uses modern teaching aids/gadgets, handouts, suggestion of references, ppts, web resources, etc. *		4	4
d) The teacher pays attention to academically weaker students as well. *		4	4
e) The teacher is regular and punctual in class. *		4	4
f) The teacher invites opinion and questions on subject matter from students. *		3	4
g) The teacher inspires students for ethical conduct. *		4	4
h) The teacher does not discriminate students on the basis of caste, class and gender. *		4	4
II. COURSE CONTENT		T3	T4
a) The teacher links the subject to real life experiences and creates interest in the subject. *		4	4
b) The teacher covers the entire syllabus in time. *		4	4
c) The teacher explains the topics efficiently. *		4	4
III. EVALUATION PROCESS		T5	T6
a) Periodical assessments are conducted as per schedule. *		4	4
b) The teacher uses non-traditional methods of evaluation like quiz, seminars, assignments, classroom presentations/participation (or any other method).		4	4
c) Teacher does not discriminate in internal assessment?		4	4
c) For better academic performance, do you think you need? *		T7	T8
1. More lectures by experts			
2. To write more assignments			
3. Access the internet more			
4. More books in the library			
5. Extra/remedial Classes			

छात्र प्रतिपुष्टि (2020-2021)									
T1: Ms. Anju	T2: Ms. Lalita	T3: Ms. Sushila	T4: Ms. Satish						
T5: Ms. Anju	T6	T7	T8						
विकल्प	रेटिंग								
1. पूर्ण रूप से असहमत	0								
2. असहमत	1								
3. संतुष्ट	2								
4. सहमत	3								
5. पूर्ण रूप से सहमत	4								
1. शिक्षण-पाठन प्रक्रिया:-									
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।	4	4	4	4	4				
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।	4	4	4	4	4				
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरपॉइंट, इन्टर-नेट का इस्तेमाल किया।	4	3	4	4	4				
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।	4	4	3	4	3				
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।	4	4	4	4	4				
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।	4	4	4	3	4				
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।	4	4	4	4	4				
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।	3	4	4	4	4				
2. विषय-वस्तुनिष्ठ :-									
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।	4	4	4	4	4				
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।	4	3	4	4	4				
ग. शिक्षक विषय को ठीक से समझा पाता है।	4	4	3	4	4				
3. मूल्यांकनविधि :-									
क. सामयिक मूल्यांकन समयानुसार किया जाता है।	4	4	4	4	4				
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।	4	4	4	4	4				
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया	4	4	4	4	4				
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।									
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।									
2. और अधिक असाइनमेंट लिखना।									
3. इन्टर-नेट और अधिक इस्तेमाल करना।									
4. पुस्तकालय में और अधिक पुस्तकें।									
5. अतिरिक्त एवं अपचारात्मक कक्षा।									

Teacher's Feedback Form (2020-2021)

Name of the Teacher Dr. Anu Rathu Department English

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	3	3	4	
2	The topic is interdisciplinary *	4	4	4	3	
3	The topic is Subject wise *	4	4	4	4	
4	The students learned new techniques/methods during the project/teaching-learning process*	4	3	3	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).	4	3	3	4	
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	4	3	4	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	4	4	3	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	3	4	4	3	
10	All the material/support for the project/teaching process was available to students from the College side*	4	4	4	4	
11	Financial aid or funds provided under the scheme were adequate*	4	3	3	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	4	3	3	4	


Signature of the Teacher

Teacher's Feedback Form (2020-2021)

Name of the Teacher Dr. Geeta Department Hindi

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
	1 - Every time	4				
	2 - Usually	3				
	3 - Occasionally/Sometimes	2				
	4 - Rarely	1				
	5 - Never	0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	3	4	3	
2	The topic is interdisciplinary *	3	4	3	4	
3	The topic is Subject wise *	4	3	4	3	
4	The students learned new techniques/methods during the project/teaching-learning process*	3	4	3	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	3	4	3	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).	3	4	3	4	
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	3	4	3	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	3	4	3	3	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	4	3	4	4	
10	All the material/support for the project/teaching process was available to students from the College side*	3	4	3	4	
11	Financial aid or funds provided under the scheme were adequate*	4	3	4	3	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	4	3	3	

Geeta
Signature of the Teacher

Teacher's Feedback Form (2020-2021)

Name of the Teacher Ms. Monika Department Physics

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Occasionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	4	3	4	3	
2	The topic is interdisciplinary *	3	4	3	4	
3	The topic is Subject wise *	4	3	4	3	
4	The students learned new techniques/methods during the project/teaching-learning process*	3	4	3	4	
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	3	4	3	
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).	3	4	3	4	
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	3	4	3	
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	3	4	3	4	
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).	4	3	4	3	
10	All the material/support for the project/teaching process was available to students from the College side*	3	3	4	3	
11	Financial aid or funds provided under the scheme were adequate*	4	4	3	4	
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	4	3	4	

Monika
Signature of the Teacher

Teacher's Feedback Form (2020-2021)

Name of the Teacher Ms. Neelam Department Geography

S1: _____ S2: _____ S3: _____

S4: _____ S5: _____ S6: _____

OPTIONS		RATING				
	1 - Every time	4				
	2 - Usually	3				
	3 - Occasionally/Sometimes	2				
	4 - Rarely	1				
	5 - Never	0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected has an applied aspect and is useful for human welfare*	3	3	4	4	4
2	The topic is interdisciplinary *	4	4	4	4	4
3	The topic is Subject wise *	3	3	3	3	3
4	The students learned new techniques/methods during the project/teaching-learning process*	4	4	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	3	3	3	3	3
6	The students were appropriately involved in the design of the experiment and plan of work.* (only for Practical Subjects).					
7	The students were consistent and disciplined with the plan of work during the teaching-learning process or project work.*	4	4	3	3	3
8	The students learned Teamwork, Presentation, and other communication skills during the project/teaching-learning process.*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament, and efforts as well as good communication skills.* (only for Practical Subjects).					
10	All the material/support for the project/teaching process was available to students from the College side*	3	3	3	3	3
11	Financial aid or funds provided under the scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs.*	3	3	4	4	4

Signature  of the Teacher

FEEDBACK FORM FOR ALUMNI

Name: Ajay Year of Study 2020-21 Department/Class M.A. (E) Political Science

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Ajay
Signature

FEEDBACK FORM FOR ALUMNI

Name: K. Jai Year of Study 2021 Department/Class M. Com Final

1. Need of syllabus updation *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
2. Course content is interesting *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
5. Programme help in developing your personality *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
8. Syllabus enhances employability *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
9. Suggestions if any :

K. Jai
Signature

FEEDBACK FORM FOR ALUMNI

Name: Ramnidhi Year of Study 2020-21 Department/Class M.A Geo.

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :


Signature

FEEDBACK FORM FOR ALUMNI

Name: Teenu Year of Study 2021 Department/Class M. Com Final

1. Need of syllabus updation *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
2. Course content is interesting *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
5. Programme help in developing your personality *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
6. Courses meet contemporary requirements *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
☐ i. Agree
☐ ii. Disagree
☒ iii. Strongly Agree
☐ iv. Strongly Disagree
8. Syllabus enhances employability *
☒ i. Agree
☐ ii. Disagree
☐ iii. Strongly Agree
☐ iv. Strongly Disagree
9. Suggestions if any :

Teenu
Signature

FEEDBACK FORM FOR ALUMNI

Name: Meenu Year of Study 2020 Department/Class M.Com Final

1. Need of syllabus updation *
 - i. Agree
 - ii. Disagree
 - ☒ iii. Strongly Agree
 - iv. Strongly Disagree
2. Course content is interesting *
 - ☒ i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. Agree
 - ii. Disagree
 - ☒ iii. Strongly Agree
 - iv. Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - ☒ i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
5. Programme help in developing your personality *
 - i. Agree
 - ii. Disagree
 - ☒ iii. Strongly Agree
 - iv. Strongly Disagree
6. Courses meet contemporary requirements *
 - i. Agree
 - ii. Disagree
 - ☒ iii. Strongly Agree
 - iv. Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - ☒ i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
8. Syllabus enhances employability *
 - ☒ i. Agree
 - ii. Disagree
 - iii. Strongly Agree
 - iv. Strongly Disagree
9. Suggestions if any :

Signature Meenu

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: <div style="text-align: center; font-size: 1.2em;">Vijay</div>	बैच / BATCH: <div style="text-align: center; font-size: 1.2em;">2020-2022</div>	विषय /Subject: <div style="text-align: center; font-size: 1.2em;">Mathematics</div>			
अभिभावक का नाम / Name of the Parent: <div style="text-align: center; font-size: 1.2em;">Mr. Raj Kumar</div>					
<p>कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent</p>					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation	✓			
9.	कैंटीन/ Canteen	✓			
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: <u>Sangeeta</u>		बैच / BATCH: <u>2020-2022</u>		विषय / Subject: <u>Chemistry</u>	
अभिभावक का नाम / Name of the Parent: <u>Rajpa</u>					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation		✓		
2.	महाविद्यालय कार्यालय से मदद/ Help from college office				✓
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted			✓	
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation		✓		
9.	कैंटीन/ Canteen			✓	
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities			✓	
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score					
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges		✓		
15.	महाविद्यालय से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: Rohit		बैच / BATCH: 2020-2022		विषय /Subject: Geography	
अभिभावक का नाम / Name of the Parent: Azad singh					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation				✓
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching				✓
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure		✓		
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation			✓	
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities				✓
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure				✓
कुल स्कोर/ Total Score					04
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges				✓
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है / Satisfied with the academic results of our institution.			✓	
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.				✓

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT:		बैच / BATCH:		विषय /Subject:	
Tarun Pyarashar		2020-2022		Geography	
अभिभावक का नाम / Name of the Parent: Brijesh Sharma					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation				✓
2.	महाविद्यालय कार्यालय से मदद/ Help from college office			✓	
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted		✓		
5.	अध्यापन की गुणवत्ता/ Quality of Teaching				✓
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			✓	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance			✓	
8.	परिवहन/ Transportation			✓	
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities				✓
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities			✓	
12.	सुरक्षा/ Security			✓	
13.	कुल प्रदर्शन/ Overall exposure				✓
कुल स्कोर/ Total Score				63	
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges				✓
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है / After joining the institution, technical knowledge has improved to your ward			✓	
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट हैं / Satisfied with the academic results of our institution.				✓
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त हैं / Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	

अभिभावक प्रतिवेदन फॉर्म/ Parents Feedback Form

विद्यार्थी का नाम / NAME OF THE STUDENT: Aditya		बैच / BATCH: 2020 - 2022		विषय / Subject: M.Sc Physics	
अभिभावक का नाम / Name of the Parent: Mr. Ramesh Kumar					
कृपया अगलिखित परिमाणों पर महाविद्यालय का 1 से 4 के पैमाने पर मूल्यांकन करें जहाँ 1 खराब, 2 औसत, 3 अच्छा तथा 4 बढ़िया को प्रदर्शित कर रहा है/ Please rate the college for the following parameters given below in a scale of 1 to 4 where 1 is Poor, 2 is Average, 3 is Good and 4 is excellent					
मूलभूत पहलू / a. Basic aspects					
क्रमांक/ S.NO	पहलू / PARAMETERS	खराब/ POOR	औसत/ AVERAGE	अच्छा/ GOOD	बढ़िया/ EXCELLENT
1.	प्रशासनिक सुविधाकरण/ Administrative facilitation			✓	
2.	महाविद्यालय कार्यालय से मदद/ Help from college office		✓		
3.	अध्यापकों का कार्य/ Performance of teachers			✓	
4.	प्रयोगात्मक ज्ञान को प्रदान करना/ Practical Knowledge imparted			✓	
5.	अध्यापन की गुणवत्ता/ Quality of Teaching			✓	
6.	प्रयोगशाला की आधारभूत संरचना/ Lab infrastructure			✓	
7.	नियोजन व रोजगार मार्गदर्शन/ Placement & Career guidance		✓		
8.	परिवहन/ Transportation	✓			
9.	कैंटीन/ Canteen		✓		
10.	सह-अधिगामी गतिविधियाँ/ Extracurricular activities			✓	
11.	स्वास्थ्य सुविधाएँ/ Medical Facilities		✓		
12.	सुरक्षा/ Security		✓		
13.	कुल प्रदर्शन/ Overall exposure			✓	
कुल स्कोर/ Total Score		01	05	07	
ब पाठ्यक्रम से जुड़े पहलू / b. Curricular aspects:					
14.	दूसरे महाविद्यालयों की तुलना में विद्यार्थी को संतोषपूर्ण पाठ्यक्रम प्रदान किया जा रहा है/ Curriculum delivery to your ward is satisfied compared to other engineering colleges			✓	
15.	महाविद्यालयों से जुड़ने के बाद विद्यार्थी के ज्ञान में वृद्धि हुई है/ After joining the institution, technical knowledge has improved to your ward		✓		
16.	महाविद्यालय के अकादमिक परिणाम से संतुष्ट है/ Satisfied with the academic results of our institution.		✓		
17.	हमारे महाविद्यालय में पुस्तकालय व दूसरी सुविधाओं के केंद्र पर्याप्त है/ Library and industry powered centre facilities for the courses are more than adequate in our Institution.			✓	



CHHOTU RAM ARYA COLLEGE

Sonipat-131001

Website: www.cracollegesonepat.org

Email: crasonepat@gmail.com

Feedback Committee

Year 2021-22

Notice

28/09/2021

All the members of Feedback Committee are hereby informed that the meeting of committee will be held on Thursday, 30/09/2021 at 11:00 AM in the IQAC Room. All committee members are instructed to be present in time for the same.

Agenda:

- To confirm the minutes of the last meeting.
- To discuss about feedback on syllabus in the academic year 2021-22.
- To decide the period of collecting the feedback from the stakeholders.
- To discuss the issues raised in zero session.


Dr. J.S. Phor

Principal
(Dr. Narender Singh)



Feedback Committee

Year 2021-22

Minutes of the Meeting

30/09/2021

The meeting of the feedback committee members has been held on Monday, 30/09/2021 at 11:00 AM in the IQAC Room. The following committee members were present for the meeting.

- Dr. J.S. Phor
- Dr. Naresh Rathee
- Mr. R.R. Chahal
- Mr. Satish Rathee
- Ms. Sushila

Minutes of meeting:

- Dr. J.S. Phor, the head of the Feedback Committee welcomed all the committee members.
- With the consent of the head, the minutes of the last meeting have been confirmed.
- Decided to collect the feedback of the academic year 2017-18 from the stakeholders.
- The responsibility of collecting the feedback was given to the departments.
- Mr. R.R. Chahal proposed the vote of thanks.



[Handwritten signatures]
Satish R.
Sushila
J.S. Phor



CHHOTU RAM ARYA COLLEGE

(Affiliated to M.D. University, Rohtak)

SONEPAT-131001 (HARYANA)

Phone : 0130-2242925, Fax : 0130-2242925 E-mail : crasonepat@gmail.com Web : www.cracollegesonepat.org

Ref. No. CRA/.....

Date..10/03/2022.....

जरूरी सूचना

सभी स्टाफ मेंबर्स को सूचित किया जाता है कि वर्ष 2021-2022 के शैक्षणिक सत्र का Feedback Form छात्रों से भरवा कर प्रमुख, फीडबैक समिति के पास जमा करवाए.

J. S. For

(डॉ. जे. एस. फोर)
प्रमुख, फीडबैक समिति

N. R. Singh

(डॉ. नरेंद्र सिंह)
प्राचार्य



Estd. 1951



CHHOTU RAM ARYA COLLEGE

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SONEPAT-131001 (HARYANA)

Phone : 0130-2242925, Fax : 0130-2242925 E-mail : crasonepat@gmail.com Web : www.cracollegesonepat.org

Ref. No. CRA/.....863.....

Date.....06/10/2021.....

Action Taken Report On Student's Feedback

2021-2022

The feedback for overall areas has been taken from the students for every year. Based on this feedback and suggestions related to curriculum and infrastructure from students, parents, teachers and alumni the following actions were taken:

1. To fulfil the gap in the syllabus and attaining all course outcomes, all faculty members were asked to teach content beyond the syllabus with current innovative trends.
2. Teachers were suggested to take doubts of students on Google classroom, in order to keep the record of doubts clearing.
3. All students should be encouraged & motivated to attend certificate program and value-added courses.
4. Slow learners and advanced learners are given more attention according to their needs.
5. It was suggested that teachers should record important lectures and provide the recording to students on classroom.
6. The evaluation of internal exam as well as practical exam will be impartial.
7. It was decided that department shall conduct entrepreneurship or start-ups skills program in various domain based on the requirement of the stakeholders.
8. Teachers will engage student in extension activities for social and environment sensitization.



B.Com final

छात्र प्रतिपुष्टि (2021-2022)								
T1: R.R Chahal	T2: Suphila	T3: Ajit	T4: Sanish					
T5: Anju	T6: Seema	T7:	T8:					
विकल्प	रेटिंग							
1. पूर्ण रूप से असहमत	0							
2. असहमत	1							
3. सतुष्ट	2							
4. सहमत	3							
5. पूर्ण रूप से सहमत	4							
1. शिक्षण-पाठन प्रक्रिया:-	T1	T2	T3	T4	T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।	4	3	4	3	4	3		
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।	4	4	3	4	3	4		
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाईट, इन्टर-नेट का इस्तेमाल किया।	4	3	4	4	3	4		
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।	3	4	3	3	4	4		
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।	4	4	4	4	4	4		
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।	3	4	3	4	4	3		
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।	4	3	4	4	3	4		
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।	4	4	4	4	4	4		
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।	4	4	4	4	4	4		
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।	4	3	4	4	4	3		
ग. शिक्षक विषय को ठीक से समझा पाता है।	3	4	4	3	3	3		
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।	4	4	4	4	4	4		
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।	4	3	4	4	3	4		
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया	4	4	4	4	4	4		
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।	Yes							
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।	✓							
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

MSC Mathematic Final year

छात्र प्रतिपुष्टि (2021-2022)								
T1: <u>Pardeep Saroha</u>	T2: <u>Supriya</u>	T3: <u>Pramila</u>	T4: <u>suman</u>					
T5	T6	T7	T8					
विकल्प				रेटिंग				
1. पूर्ण रूप से असहमत				0				
2. असहमत				1				
3. संतुष्ट				2				
4. सहमत				3				
5. पूर्ण रूप से सहमत				4				
1. शिक्षण-पाठन प्रक्रिया:-				T1	T2	T3	T4	T5
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।				3	4	3	4	
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।				4	4	4	4	
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।				3	3	3	3	
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।				4	3	4	3	
ङ. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।				4	4	4	4	
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।				4	3	3	4	
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।				3	4	3	4	
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।				4	4	4	4	
2. विषय-वस्तुनिष्ठ :-								
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।				4	3	4	4	
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।				4	4	4	4	
ग. शिक्षक विषय को ठीक से समझा पाता है।				3	4	3	4	
3. मूल्यांकनविधि :-								
क. सामयिक मूल्यांकन समयानुसार किया जाता है।				4	4	4	4	
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।				4	3	4	4	
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया				Yes				
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।								
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।								
2. और अधिक असाइनमेंट लिखना।								
3. इन्टर-नेट और अधिक इस्तेमाल करना।								
4. पुस्तकालय में और अधिक पुस्तकें।								
5. अतिरिक्त एवं अपचारात्मक कक्षा।								

T1	T2	T3	T4
Narech Ralkee	Anil Rathke	Vijay Balhal	Urmila Manda
T5	T6	T7	T8
विकल्प	रेटिंग		
1. पूर्ण रूप से असहमत	0		
2. असहमत	1		
3. सतुष्ट	2		
4. सहमत	3		
5. पूर्ण रूप से सहमत	4		
1. शिक्षण-पाठन प्रक्रिया:-	T1	T2	T3 T4 T5 T6 T7 T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।	3	4	3 4
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मेश को प्रोत्साहित किया।	4	3	3 3
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वॉइंट, इन्टर-नेट का इस्तेमाल किया।	3	4	4 3
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।	4	3	4 4
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।	4	4	4 4
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।	3	3	3 3
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।	4	3	3 3
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।	4	4	4 4
2. विषय-वस्तुनिष्ठ :-			
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।	3	4	3 4
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।	4	4	4 4
ग. शिक्षक विषय को ठीक से समझा पाता है।	4	4	4 4
3. मूल्यांकनविधि :-			
क. सामयिक मूल्यांकन समयानुसार किया जाता है।	4	4	4 4
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।	3	4	4 4
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया	X		
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरुरी समझते हैं।			
1. और अधिक विशेषज्ञों द्वारा व्याख्याना।			
2. और अधिक असाइनमेंट लिखना।			
3. इन्टर-नेट और अधिक इस्तेमाल करना।			
4. पुस्तकालय में और अधिक पुस्तकें।			
5. अतिरिक्त एवं अपचारात्मक कक्षा।			

B. Low 1st

छात्र प्रतिपुष्टि (2021-2022)									
T1: R.P. Chahal	T2: Sushila	T3: Satish	T4: Dr. Kireen						
T5: Dr. Lalita	T6: Anu	T7:	T8:						
विकल्प	रेटिंग								
1. पूर्ण रूप से असहमत	0								
2. असहमत	1								
3. सतुष्ट	2								
4. सहमत	3								
5. पूर्ण रूप से सहमत	4								
1. शिक्षण-पाठन प्रक्रिया:-	T1	T2	T3	T4	T5	T6	T7	T8	
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।	3	3	4	4	4	3	3		
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।	4	4	4	4	4	3			
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाइंट, इन्टर-नेट का इस्तेमाल किया।	3	4	3	4	4	3			
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।	4	4	4	4	4	4			
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।	4	4	4	4	4	4			
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।	3	3	2	3	3	3			
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।	4	4	3	3	3	3			
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।	4	4	4	4	4	4			
2. विषय-वस्तुनिष्ठ :-									
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।	3	3	3	3	3	3			
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।	4	4	4	4	4	4			
ग. शिक्षक विषय को ठीक से समझा पाता है।	4	4	4	4	4	4			
3. मूल्यांकनविधि :-									
क. सामयिक मूल्यांकन समयानुसार किया जाता है।	3	4	4	4	4	3			
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।	4	4	4	4	4	4			
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया	4	4	4	4	4	4			
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।									
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।	✓								
2. और अधिक असाइनमेंट लिखना।	✓								
3. इन्टर-नेट और अधिक इस्तेमाल करना।	✓								
4. पुस्तकालय में और अधिक पुस्तकें।	✓								
5. अतिरिक्त एवं अपचारात्मक कक्षा।									

B.Sc. Final Year

छात्र प्रतिपुष्टि (2021-2022)									
T1: विमला	T2: सविता	T3: श्वेता	T4 Dr. Harinder Dahiya						
T5 Dr. Ritu Dahiya	T6 J.S. Phor	T7	T8						
विकल्प		रेटिंग							
1. पूर्ण रूप से असहमत		0							
2. असहमत		1							
3. सतुष्ट		2							
4. सहमत		3							
5. पूर्ण रूप से सहमत		4							
1. शिक्षण-पाठन प्रक्रिया:-		T1	T2	T3	T4	T5	T6	T7	T8
क. शिक्षक ने अपने पाठ्यक्रम एवं गैरपाठ्यक्रम के संबंधित कक्षा से संबंधित/असंबंधित सभी प्रकार की सलाह/मशवरा प्रदान किया।		4	4	4	4	4	3		
ख. शिक्षक ने कक्षा में प्रतिभागिता एवं विचार-विर्मश को प्रोत्साहित किया।		4	3	3	4	4	4		
ग. शिक्षक ने आधुनिक शिक्षण सहायक सामग्री, पोस्टर, संदर्भ सुझाव, पावरप्वाइंट, इन्टर-नेट का इस्तेमाल किया।		3	4	4	3	3	4		
घ. शिक्षक ने शिक्षा में कमजोर छात्रों की तरफ भी पूरा ध्यान दिया।		4	4	3	3	3	3		
ड. शिक्षक अपनी कक्षा में नियमित एवं समयनिष्ठ है।		4	4	4	4	4	4		
च. शिक्षक अपनी कक्षा के विद्यार्थियों से सुझाव एवं प्रश्न अपनी विषयवस्तु से लेते हैं।		3	3	4	3	4	4		
छ. शिक्षक छात्रों को अच्छे आचरण की शिक्षा देते हैं।		4	4	4	4	4	4		
ज. शिक्षक धर्म, जाति एवं लिंग के आधार पर भेदभाव नहीं करता।		4	4	4	4	4	4		
2. विषय-वस्तुनिष्ठ :-		4	4	4	4	4	3		
क. शिक्षक अपने विषय को असल जिंदगी से जोड़ कर इसमें रुचि पैदा करते हैं।		4	3	3	3	3	4		
ख. शिक्षक अपना सिलेबस समय पर पूरा करता है।		4	4	4	4	4	4		
ग. शिक्षक विषय को ठीक से समझा पाता है।		4	4	4	4	4	4		
3. मूल्यांकनविधि :-									
क. सामयिक मूल्यांकन समयानुसार किया जाता है।		4	4	4	4	4	4		
ख. शिक्षक गैर-पारस्परिक मूल्यांकन के तरीकों का इस्तेमाल करता है। जैसे-प्रश्नोत्तरी प्रतियोगिता, सेमिनार, कक्षा में प्रतियोगिता इत्यादि।		4	4	3	3	4	3		
ग. शिक्षक ने आंतरिक मूल्यांकन में किसी भी तरह का भेदभाव नहीं किया		Yes							
ग. भविष्य में अच्छी शैक्षणिक प्रदर्शन के लिए आप क्या जरूरी समझते हैं।									
1. और अधिक विशेषज्ञों द्वारा व्याख्यान।									
2. और अधिक असाइनमेंट लिखना।									
3. इन्टर-नेट और अधिक इस्तेमाल करना।									
4. पुस्तकालय में और अधिक पुस्तकें।									
5. अतिरिक्त एवं अपचारात्मक कक्षा।									

TEACHER'S FEEDBACK FORM(2021-2022)

Name of the Teacher: Dr. Sadhu Tyagi Department: Geography

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.						
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	4	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	4	4	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	4	4	4
10	All the material for project was available to students from College	4	4	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	4

Sadhu
Signature of the Teacher

TEACHER'S FEEDBACK FORM(2021-2022)

Name of the Teacher... Ms. Monika ... Department... Chemistry ...

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected had an applied aspect and is useful for human welfare*	4	3	4	4	4
2	The topic is interdisciplinary in nature *	4	3	4	3	4
3	The topic is Subject wise in nature *	4	4	3	3	3
4	The students learned new technique/method during this project*	3	3	3	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	3	4	4	3
6	The students were appropriately involved in design of experiment and plan of work. *	3	3	3	3	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	3
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	3	3
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	3	3	4	4	4
10	All the material for project was available to students from College	4	4	4	4	3
11	Financial aid or funds provided under scheme were adequate*	4	3	4	3	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	3	3	3

Monika
Signature of the Teacher

TEACHER'S FEEDBACK FORM(2021-2022)

Name of the Teacher... Dr. Pinki Department... English

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.		S1	S2	S3	S4	S5
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	3	4
2	The topic is interdisciplinary in nature *	4	4	3	3	3
3	The topic is Subject wise in nature *	3	3	4	2	4
4	The students learned new technique/method during this project*	4	3	4	3	3
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	3	3	3	3	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	3	3	3
7	The students were consistent and disciplined with the plan of work*	4	4	3	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	3	3	3
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	3	3	4	4	4
10	All the material for project was available to students from College	4	3	4	4	2
11	Financial aid or funds provided under scheme were adequate*	4	3	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	3	3	4

Signature of the Teacher Pinki

TEACHER'S FEEDBACK FORM(2021-2022)

Name of the Teacher. Mr. Ajmer Department Computer Science

OPTIONS		RATING				
1 - Every time		4				
2 - Usually		3				
3 - Ocassionally/Sometimes		2				
4 - Rarely		1				
5 - Never		0				
S.No.						
1	The topic selected had an applied aspect and is useful for human welfare*	4	4	4	4	4
2	The topic is interdisciplinary in nature *	4	4	4	4	4
3	The topic is Subject wise in nature *	4	4	4	4	4
4	The students learned new technique/method during this project*	4	4	4	4	4
5	The students were enthusiastic and were interested in learning and working with efforts and scientific temperament*	4	4	4	4	4
6	The students were appropriately involved in design of experiment and plan of work. *	4	4	4	4	4
7	The students were consistent and disciplined with the plan of work*	4	4	4	4	4
8	The students learned Team work, Presentation and other communication skills during the project*	4	4	4	4	4
9	The work presented by all the participants showed good quality research, good scientific temperament and efforts as well as good communication skills. *	4	4	4	4	4
10	All the material for project was available to students from College	4	4	4	4	4
11	Financial aid or funds provided under scheme were adequate*	4	4	4	4	4
12	Financial aid or funds provided for attending Faculty Development Programs. *	4	4	4	4	4

Ajmer
Signature of the Teacher

FEEDBACK FORM FOR ALUMNI

Name: Monika Year of Study 2021-22 Department/Class M.A. Geog.

1. Need of syllabus updation *
 - i. ☒ Agree
 - ii. ☐ Disagree
 - iii. ☐ Strongly Agree
 - iv. ☐ Strongly Disagree
2. Course content is interesting *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
3. Course curriculum intellectually stimulate you *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
4. Course curriculum fulfilling your expectations *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
5. Programme help in developing your personality *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
6. Courses meet contemporary requirements *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
7. Reading material regarding curriculum is easily available *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
8. Syllabus enhances employability *
 - i. ☐ Agree
 - ii. ☐ Disagree
 - iii. ☒ Strongly Agree
 - iv. ☐ Strongly Disagree
9. Suggestions if any :

Nil

Monika
Signature

Pension & C.P.F. Rules 1999/2001 (Affiliated Colleges)

(Copy of Hr. Govt. E.D. Noti. No. G.S.R. 53/H.A. 15/1979/S.4,5 and 16/99 dt. 31.5.99 published in Haryana Govt. Gazette dt. 31.5.1999 as amended vide notification No. G.S.R.2/H.A.15/1979/Ss. 4, 5, & 16/2001 dt. 24.1.2001 as published in Hr. Govt. Gazette dt. 24.1.2001 effective from 11.5.1998)

CHAPTER-I

1. Short title and commencement.—(1) The rules may be called the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rules, 1999.

(2) They shall be deemed to have come into force with effect from the 11th day of May, 1998.

2. Definitions.—In these rules, unless the context otherwise requires:-

*[(a) **“aided college”** means the college receiving grant-in-aid against duly sanctioned posts from the Higher Education Department, Haryana]

(aa) **“aided sanctioned post”** means the post for which grant-in-aid is allowed by Higher Education Directorate, Haryana;

(b) **“Act”** means as the Haryana Affiliated Colleges (Security of Service) Act 1979 (Act 15 of 1979);

(c) **“Department”** means Higher Education Department, Haryana;

(d) **“Director”** means the Director of Higher Education;

(e) **“Emoluments”** for the purpose of pension mean basic pay plus special pay personally, if any;

(f) Omitted.*

(g) **“Form”** means form appended to these rules;

(h) **“Pay”** means the amount drawn monthly by an employee as :-

(i) pay other than special pay or pay granted in lieu of his personal qualifications, which has been sanctioned for a post held by him substantively or in an officiating capacity or to which he is entitled;

* omitted/substituted vide notification dated 24.1.2001.

(ii) special pay and personal pay, if any;

(iii) any other emoluments which may specifically be classified as pay by the Government in the case of Government Employee; and

(i) **“Pension”** means an amount which an employee shall get as pension [excluding]* gratuity on attaining the age of superannuation;

(j) **“Qualifying Service”** means the service that qualifies for pension under these rules. It shall be reckoned in terms of completed half years, provided that the fraction equal to three months and above shall be treated as completed half year. However, the qualifying service will be taken into account with effect from the date an employee starts contribution towards Contributory Provident Fund;

(k) **“Service”** means the service rendered under the provisions of the Haryana Affiliated Colleges (Security of Service) Act, 1979 (Act 15 of 1979) and rules made thereunder;

(l) The words and expressions used in these rules but not defined, shall have the same meaning as assigned to them in the Haryana Affiliated Colleges (Security of Service) Act, 1979 (Act 15 of 1979).

CHAPTER-II

3. Application.—(1) Except as otherwise provided in any rule, and Subject to the condition that the Managing Committee of Aided College, executes an **agreement in Form-I**, duly supported by a resolution of the Managing Committee to abide by the provisions of these rules and the

undertaking of the employee in **Form-II** and instructions, issued by the Department from time to time, these rules shall apply to all the employees, who :-

- (a) are appointed to the aided sanctioned posts on or after the 11th day of May, 1998; and
- (b) were working on aided sanctioned posts immediately before the 11th day of May, 1998 and continue to work as such thereafter:

Provided that the employees appointed to the aided sanctioned posts:-

- (i) before the 11th day of May, 1998 who have attained or will attain the age of superannuation on or after that date (hereinafter referred to as “existing employees”); and

* omitted/substituted vide notification dated 24.1.2001.

- (ii) on or after the 11th May, 1998 and before the publication of these rules shall have the right to **exercise option** as to whether to be governed by these rules or not within a period of **three months** from the date of publication of these rules in the official Gazette.

(2) These rules shall not apply to:-

- (i) the employees appointed on part time basis against aided sanctioned posts;
- (ii) the employees appointed against the posts not sanctioned by the Government;
- (iii) the employees who retired from the sanctioned posts before the 11th day of May, 1998 and the employees who attained the age of superannuation before the said date except those who have been given extension by the Department after the age of superannuation on sanctioned posts; and
- (iv) the employees employed on a leave gap arrangement, or on adhoc basis, or on contractual basis.

***4. Liability to refund amount of employees share.-** Section 4 and 16-

Such of those employees retiring from the 11th day of May, 1998 to the date of publication of these rules in the Official Gazette, who exercise option to be governed by these rules, will be required to deposit the full amount of employer's share alongwith interest on such share actually drawn by the employees at the time of retirement plus 12% interest per annum on this amount to be calculated from the date of drawl of said amount to the date of deposit with Government.

5. Retirement benefit.—The following retirement benefits shall be admissible under these rules, namely :-

- (1) Pension :-
 - (a) Superannuation Pension;
 - (b) Invalid pension;
 - (c) Compensatory pension; and
 - (d) Voluntary Retirement pension/compulsory retirement pension.
- (2) Death-cum-retirement gratuity.
- (3) Service gratuity.
- (4) Family gratuity.

* As substituted/ammended vide notification dt. 24.1.2001.

CHAPTER-III

6. Qualifying Service.—The Service of an employee shall qualify for retirement benefits under these rules as under:-

- (i) The service rendered on attaining the age of 18 years on approved post admitted for grant-in-aid.
- *(ii) The service rendered uptill the attainment of superannuation age of sixty years;
- (iii) The leave admissible under the Haryana Affiliated Colleges (Security of Service) Rules, 1979 and under instructions issued by the Government from time to time, excluding the leave without pay and period of suspension, overstayal of leave not subsequently regularised and period of break in service.
- (iv) Service rendered in one or more private affiliated colleges, receiving grant-in-aid under the same management.

*(v) Service rendered on aided sanctioned post in any aided college in the State of Haryana;

Provided that the official has been appointed through proper channel on aided sanctioned post and the approval of continuity of service has been obtained from the Director :

Provided further that the Contributory Provident Fund account of the employee in the previous college continued as such in the subsequent college to which he is transferred or appointed and there is no break in service or the service condition as modified by the Government from time to time.

7. Condonation of interruptions.—In the absence of specific indication to the contrary in the service record of the employee, an interruption between spells of services rendered by an employee under the same management may be condoned with the approval of Director; and be treated as qualifying service for retirement benefits:

Provided that the interruption caused by the resignation, dismissal, removal from service or due to participation in strike, shall not be condoned.

PENSION

8. Entitlement for pension.—An employee shall be entitled for Pension under these rules only after he completes ten years qualifying service.

* As substituted/ammended vide notification dt. 24.1.2001.

9. Superannuation pension.—*(1) All employees shall be entitled to the superannuation pension from the date they attain the age of Sixty years.

(2) Pension shall be calculated at the rate of fifty percent of the average pay of the last ten months. The admissibility of full pension shall be on completion of thirty three years qualifying service. The amount of pension is to be determined by length of service. The length of qualifying service for this purpose shall be calculated in terms of completed six monthly period and fraction of a year equal to three months or more shall be treated as a completed six monthly period. The formula will be as under :-

$$\text{Pension} = \frac{\frac{10 \text{ months Average Emoluments}}{2} \times \frac{\text{Qualifying Service (counted in terms of completed half yearly period)}}{66}$$

If the pension so calculated for the qualifying service of thirty three years falls short of Rs. 1275/- (one thousand two hundred seventy five only) the same shall be raised to Rs. 1275/- (one thousand two hundred seventy five only) in all cases.

10. Invalid pension.—(1) The employees who are declared physically invalid for service because of bodily and mental infirmity shall be granted invalid pension.

(2) An employee applying for an invalid pension shall submit, a medical certificate of incapacity from a Medical Board in which a lady doctor shall also be included as a member thereof whenever any women employee is to be examined.

(3) No medical certificate of incapacity for service shall be granted unless the applicant produces a letter from the Director directing him to appear before the Medical Board. The Medical Board shall also be supplied a statement by the Director regarding the age of the applicant as recorded in his service book.

(4) A brief statement of the medical case and that of the treatment undergone shall be appended to the application.

(5) A simple certificate that inefficiency is due to old age or natural decay from advancing age, shall not be sufficient in the case of an employee whose recorded age is less than fifty five years.

* As substituted vide notification dt.24.1.2001

(6) The employee who has been declared invalid shall be relieved from duty from the date of such declaration by the Medical Board.

11. Compensation Pension.—If employee is discharged by the Management owing to the abolition of a whole time sanctioned post, he will, unless he is appointed to another post, the conditions of which are deemed to be at least equal to those of his own, have the option :-

- (a) of taking compensation pension or gratuity to which he may be entitled for the service he has already rendered; or
- (b) of accepting another post under the same management committee for which he fulfills the prescribed qualifications if offered and to continue to count his previous service for pension.

12. Voluntary/Compulsory Retirement.—(1) A retiring pension and retirement gratuity shall be granted to an employee, who retires voluntarily or is retired compulsorily according to the length of qualifying service as provided in the succeeding sub-rule.

(2) If the management is of the opinion that it is in public interest to retire an employee for the reasons to be recorded in writing, it shall have the right by giving the employee concerned, a prior notice, in writing, of not less than three months to retire him on the date on which he completes twenty years of qualifying service or on any other date thereafter to be specified in the notice;

Provided that where three months notice is not given or notice for a period less than three months is given, the employee shall be entitled to claim a sum equivalent to the amount of pay and allowances at the same rate at which he was drawing immediately before the date of retirement, for a period of three months or for the period by which such notice falls short of three months, as the case may be.

(3) If the retirement of the employee may under sub rule-2 is set aside by a Court of law, all pecuniary liabilities consequent thereto from the date of compulsory retirement upto the date of his rejoining the post shall devolve on the Management.

(4) An employee may, after giving atleast three months notice in writing to the Management, retire from service on the date on which he completes twenty years of qualifying service or attains fifty years of age or on any date thereafter to be specified in the notice.

Provided that no employee under suspension shall retire from service except with the specific approval of the Director.

(5) While granting proportionate pension to an employee retiring voluntarily under these rules weightage upto five years would be given as an addition to the qualifying service actually rendered by him. The grant of weightage of upto five years will, however, be subject to the following conditions :-

- (a) The total qualifying service after allowing the weightage shall not in any event exceed thirty three years qualifying service and does not go beyond the date of superannuation.
- (b) The weightage given under these rules will be only an addition to the qualifying service for pension and gratuity. It will not entitle the employee retiring voluntarily to any notional fixation of pay for purpose of calculating the pension and gratuity which will be based on the actual emoluments calculated with reference to the date of retirement.

13. Service Gratuity.—Where the qualifying service of the employee is less than ten years, the amount of service gratuity shall be the appropriate amount as set out in the table annexed at ANNEXURE-I and no pension shall be granted to him.

14. Death-cum-Retirement Gratuity.—An employee who has become eligible for pension under these rules on his retirement from service, shall be granted additional death-cum-retirement gratuity as below :-

- (a) In case of Group-D employee, 1/4th of his emoluments for each completed six monthly period of qualifying service subject to a maximum of seventeen and half times of emoluments;
- (b) In the case of employees other than Group-D employee 1/4th of the emoluments of an employee for each completed six monthly period of the qualifying service, subject to a maximum of sixteen and half times of the emoluments;

- (c) The maximum amount of retirement gratuity shall not exceed Rs. 3.50 Lakh in any case.
- (d) An employee against whom judicial or departmental proceedings have been instituted shall not be permitted gratuity during the pendency of proceedings.

*(e) [In the event of death of an employee while in service, the gratuity shall be subject to the following at the time of his/her death :-

- below one year service-two time last pay drawn ;
- exceeding one year but not exceeding five year-six times,
- exceeding five years but not exceeding twenty-four years-twelve times.
- exceeding twenty-four year-DCRG will be determined on the basis of actual service rendered by the deceased.]

For the purpose of death cum retirement gratuity “family” shall include the following relatives of the employee :-

- (i) **wife or wives** including judicially separated wife/wives in the case of male employees;
- (ii) **husband** including judicially separated husband in the case of female employee;
- (iii) **Sons** including step children and legally adopted children;
- (iv) **unmarried and widowed daughters;**
- (v) **brothers** below the age of eighteen years and unmarried and widowed sisters including step brothers and sisters;
- (vi) **Father** including adopted parent in case of individual
- (vii) **Mother** whose personal law permits adoption;
- (viii) **Married daughters;** and
- (ix) **Children** of predeceased son.

**(f) 95% of the amount of gratuity is to be borne by the Government and 5% by the management as per existing instructions. The management shall pay the total amount of gratuity to the retiree on the basis of letter of authority issued by the Director and claim 95% of the said amount from the Government.

Explanation :- The terms "emoluments" for this purpose includes Pay+Dearness Allowance."

15. Family Pension.—(1) In case of death of the employee or pensioner with atleast one year service, the family pension shall be granted to the family of the deceased employee of the aided affiliated college at the rate of 30% of pay in all cases subject to minimum of Rs. 1275/- (One thousand two hundred seventy five rupees) and maximum of 30% of last pay.

(2) In case of death of an employee while in service having more than seven years service or after retirement before attaining the age of

* Word ‘not’ deleted vide notification dt. 24.1.2001

** As added vide notification dt.24.1.2001

65 years, the amount of family pension would be fixed at double the amount of normal family pension subject to the conditions that such enhanced family pension does not exceed 50% of pay drawn at the time of death or normal pension as the case may be. This benefit will be available for a period of seven years or till the deceased would have attained the age of 65 years, whichever is earlier.

(3) In the event of death after retirement, the family pension at the enhanced rates shall be payable upto the date on which the deceased employee would have attained the age of sixty five years, had he survived, or for a period of seven years whichever period is less, but in no case the amount of family pension shall exceed the pension sanctioned to the employee at the time of retirement.

For the purpose of Family Pension, “**Family**” shall include the following relatives of the employee :-

1. (a) wife;
- (b) husband;
- (c) minor sons;
- (d) unmarried minor daughter and legally adopted child before the date of retirement;

- (e) widow/widower upto the date of death or remarriage, whichever is earlier;
- (f) Sons/unmarried daughters upto he/she attains the age of 25 years or starts earning livelihood which ever is earlier;
- (g) A judicially separated wife or husband;

2. Marriage after retirement is *recognised for family pension.

Note :- The term "Child" includes posthumous child of the employee.

CHAPTER-IV

16. Subscription and maintenance of contributory provident fund account.—(1) The employees shall contribute towards the Contributory Provident Fund at the rate of 10% of basic pay or any other rate prescribed by the Government from time to time. An employee, may however, subscribe voluntarily at higher rate than that prescribed by the Government. The fund shall be regulated in accordance with the procedure as may be specified by the Director from time to time.

* As Substituted vide notification dt. 24.1.2001

*[(2) The employees share of Contributory Provident Fund will be maintained by the Principal of the College as per existing policy and instructions issued by the Director.]

17. Transfer of employee's share of contributory provident fund.—*[(1) The employer's share of Contributory Provident Fund alongwith interest earned per annum would be transferred to the Director.]

(2) The amount of employer's share of contribution to the Contributory Provident Fund together with interest required to be refunded or actually refunded shall be recorded in the Service Book under proper attestation.

(3) The employees who have retired on or after coming into force of these rules and have already drawn the employer's share of contributory Provident Fund together with interest accrued thereon and they (or in any case of death of such an employee his legal heirs) are not in a position to refund the same in cash, may be allowed to adjust the same against the amount of gratuity or arrears of pension that may be admissible to them. In such cases the employer's share of Contributory Provident Fund together with interest accrued thereon and they (or in case of death of such an employee, his legal heirs) are not in a position to refund the same in cash, may be allowed to adjust the same against the amount of gratuity or arrears of pension that may be admissible to them. In such cases the employer's share of Contributory Provident Fund together with interest accrued thereon shall be refunded with twelve percent interest on the amount actually drawn, calculated from the date of drawl of the said amount to the date of refund or adjustment and if there still remains any due amount it will be adjusted by non-payment of pension till recovery of the total amount is adjusted.

(4) the date of drawl and refund of the amount of employer's share together with interest thereon shall be recorded in the service book and the entry shall be attested after verification by the Director. The concerned employee or their legal heirs, as the case may be, shall give an undertaking in writing to the effect that he has no objection to such recovery or adjustment.

* As Substituted vide notification dt. 24.1.2001

***18 Maintenance of Head of Account section 4 and 16.-** (1) The employer share shall be deposited under the Head "0071-Contribution and Recoveries towards pension and other retirement benefits-01-Civil-101-subscription and contributions - Employer share of Contributory Provident Fund of Aided Colleges.

(2) The Head of Account as specified in sub-rule (1) shall comprise:-

- (a) the amount of employers share including that of Government share given in the shape of grant-in-aid upto the date of enforcement of these rules lying in the Contributory Provident Fund Account;
- (b) five per cent of the employers share towards Contributory Provident Fund contributed on or after the date of enforcement of these rules;
- (c) ninety-five per cent amount of the Government share towards the Contributory Provident Fund being paid as grant-in-aid to the affiliated aided colleges on or before the date of enforcement of these rules ;
- (d) the amount of interest accrued on the amounts specified above;
- (e) any other amount as may be specifically paid by the Government towards this Head of Account;"

(3) The Government shall make suitable provision in the annual budget, under the Head "2202-General Education-03 University and other Higher Education-104-Assistance to Non-Government Colleges and Institutions Retiral Benefits", for making payments of pension to retirees.

(4) The credit to the head of account shall be made as under :-

Five per cent of the ten per cent of the pay of the employee towards the Contributory Provident Fund payable by the management shall also be deducted from the grant-in-aid sanctioned to the private affiliated colleges for crediting the same to the head of account so that no amount remains pending for recovery from the management.

(5) For the purpose of sub-rule (4) the share of contributory provident fund of the management towards the retirement benefits under these rules in respect of each employee shall be deducted from the grant-in-aid.

* As Substituted vide notification dt. 24.1.2001

19. Authority to take action in case of the default.—In case of default or non implementation by the management of any provision of these rules, the Director shall have the right to deduct any amount that may be found due to the management out of the amount of grant-in-aid and may suspend the grant-in-aid to the concerned affiliated college and may also remove the name of such college from the grant-in-aid list with the prior approval of the Government.

***20 Establishment of cell.** *Section 4 & 16,*—(1) A full-fledged separate cell shall be established in the office of the Director which shall maintain the complete accounts pertaining to these rules and also collegewise amount of collection.

(2) The credit to the account shall be reconciled in the office of Accountant General, Haryana, monthly so that no discrepancies arise in the account.

21. Depositing of money in pension.—(1) The amount of the Contributory Provident Fund which becomes due from the Managing Committee on the date of commencement of these rules shall be deposited in the Fund immediately, failing which the Managing Committee shall be liable for payment of interest applicable to the Contributory Provident Fund.

** (2) Omitted.

***22. Mode of payment of pension.** *Section 4 & 16,*—The payment under these rules shall be made by the department through management on the basis of Pension Payment Order and the authority letter issued by the Director.

***23. Mode of payment to retiree.** *Section 4 & 16.*—The payment of pension/family pension to the retiree/family of the deceased employee shall be through the department/management on the basis of Pension Payment Order. The procedure for making payment of pension/family pension will be the same as is being adopted for making payment of salary to the staff of aided college. Other retirement benefits admissible under these rules shall be paid by the Principal of the

College concerned to the retiree/family of the deceased employee after the same is sanctioned by the Director and a copy of the sanction so made shall be

* As Substituted vide notification dt. 24.1.2001

** Omitted vide notification dt. 24.1.2001 conveyed to the Accountant General, Haryana (Accounts and Entitlement) and the concerned retiree/family of the deceased employee with a copy to the Principal of the College for making payment through Bank Draft accordingly.

***24. Head of account of expenditure, Section 4.**—All payment under these rules shall be made under the expenditure Head "2202-General-Education-03-University and other Higher Education-104-Assistant to Non-Government Colleges and institutions retiral benefits.

***25. Head of account of debit expenditure. Section 4 & 16.**— The amount of payment made under Head "2202-General Education-03-University and other Higher Education-104-Assistance to Non-Government Colleges and institutions retiral benefits." Under separate sub-head against each retirement benefit actually debited and reconciled in the office of the Accountant General (Accounts and entitlement).

26. Maintenance of account.—The pension Branch (Aided College) of the office of the Director shall maintain college wise pension payment orders register showing therein complete particulars of the employees in whose favour pension payment orders are issued.

****27. & 28. Omitted.**

***29. Application for final payment, Section 4 & 16.**—The application for final payment will be made to the Director who will order the release of final payment.

30. Setting up of committee to review the position of fund.—There shall be a committee consisting of :-

- (i) Secretary to Government of Haryana, Department of Education;
- (ii) Secretary to Government of Haryana, Department of Finance;
- (iii) The Accountant General (Accounts and Entitlement), Haryana; and
- (iv) **Director**—The committee shall meet at least once in a year to review the position of the fund and its implementation and also make recommendations to the Government for Budget provision as required under these rules. The Secretary Education will be the Chairman of the committee and Director will be its Ex-officio Secretary.

* As Substituted vide notification dt. 24.1.2001

** Omitted vide notification dt. 24.1.2001

31. Authority who will have overall control.—The Director shall administer, control and operate the fund.

32. Audit of account.—The Accountant General (Audit), Haryana, shall audit the individual account of the fund.

33. Adjustment and recovery of dues.—(1) The Managing Committee or Principal of the College shall take steps to assess the dues outstanding against the employee one year before the date on which he is due to retire on superannuation.

(2) The dues as assessed including those dues which come to the notice subsequently and which remain outstanding till the date of retirement of the employee, shall be adjusted against the amount of death-cum-retirement gratuity becoming payable to the employee on his retirement.

(3) When an employee retires from service, an office order shall be issued to that effect by the Managing Committee and copies thereof shall be endorsed to the Director.

*(4) The employee shall not be entitled for the benefits available under these rules until the transfer of (employer's share) of his Contributory Provident Fund alongwith interest to relevant head account.

34. Power to withhold pension.—The Director shall have the right of withholding or withdrawing pension or any part of it, if the pensioner is convicted by Court of law of a serious crime or is guilty of a grave misconduct or proved in an enquiry conducted by the Government on or after retirement.

35. Arbitration section.—If any dispute arises between the employee and the Managing Committee relating to the delay in forwarding the pension papers of the employee, the matter shall be referred to the Director for decision whose decision shall be final and binding upon the parties.

36. Interpretation of the rules.—If any question or doubt arises as to the interpretation of these rules, Government shall decide the same.

* Ammended Vide notification dt. 24.1.2001

ANNEXURE-I
(See Rule 13)

Completed six-monthly periods of qualifying service	Scale of service gratuity
1	2
1.	1/2 month's Emoluments
2.	1 month's Emoluments
3.	1-1/2 month's Emoluments
4.	2 month's Emoluments
5.	2-1/2 month's Emoluments
6.	3 month's Emoluments
7.	3-1/2 month's Emoluments
8.	4 month's Emoluments
9.	4-3/8 month's Emoluments
10.	4-3/4 month's Emoluments
11.	5-1/8 month's Emoluments
12.	5-1/2 month's Emoluments
13.	5-7/8 month's Emoluments
14.	6-1/4 month's Emoluments
15.	6-5/8 month's Emoluments
16.	7 month's Emoluments
17.	7-3/8 month's Emoluments
18.	7-3/4 month's Emoluments
19.	8-1/8 month's Emoluments

Form-I [See Rule 3(1)]

(An agreement to be executed by the Managing Committee for the implementation of the retirement benefits to the employees.)

An agreement made on this day of between Managing Committee (hereinafter called the, "Management", which expression shall include its successors of the ONE part and the Governor of Haryana acting through,(hereinafter referred to as the, "Government" of the other part).

Whereas the Government has decided to grant retirement benefit in lieu of Contributory Provident Fund to the employees of affiliated aided Colleges in accordance with the procedure specified by the Government and subject to the condition that Management of the concerned affiliated aided Colleges shall execute an agreement to abide by the provisions of the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rule, 1999, and instructions issued from time to time in this respect by Government;

And, whereas the Management vide Resolution No. date in fulfilment of the conditions for the grant of retirement benefits in lieu of the Contributory

Fund, has agreed to abide by the provisions of the Haryana affiliated colleges (Pension and Contributory Provident Fund) Rules, 1999 and instructions issued from time to time by the Government in this regard;

And, whereas the existing employees, heithertofore governed by the Contributory Provident Fund are to be governed now by the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rule, 1999, stipulating that Management's share and the Government's share of the Contributory Provident Fund from the date of their admittance to the Contributory Provident Fund alongwith the interest accrued thereon upto the date of commencement of said rules, are to be transferred to the Director.

And, whereas the Management has also agreed to continue to contribute its share as such of the pay as may be fixed from time to time by the Director, as contributory provident fund of the employees to the fund under the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rule, 1999 and this contribution shall be transferred to the Director;

Now, therefore, in pursuance of the said agreement, the Management hereby agrees that it shall duly, faithfully and punctually perform all the conditions set out in the agreement. In the event of the failure of the Management to act on the said conditions, the Director shall be entitled to deduct any amount due to the Management from the amount of the Grant-in-aid being issued to the Management and shall take such action against the Management as may be deemed proper with in the framework of the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rules 1999.

In witness whereof the parties signed, this deed on the date respectively mentioned against their signatures.

**For and on behalf of the
Governor of Haryana**

1. Signature _____
2. Name _____
(Block Letters)
3. Date _____
4. Signature _____

**For and on behalf of the
Management**

1. Signature _____
2. Name _____
(Block letters)
3. Date _____
4. Signature _____

Witness-I

Signature _____
Name _____
Date _____
Designation _____
Address _____

Witness-II

Signature _____
Name _____
Date _____
Designation _____
Address _____

Witness-I

Signature _____
Name _____
Date _____
Designation _____
Address _____

Witness-II

Signature _____
Name _____
Date _____
Designation _____
Address _____

Acknowledgement

Received from Shri/Smt. Designation Office
..... option and undertaking dated

Date :

(With Seal and Full Name in Block Letters)

Form-II [See Rule-3(1)]

UNDERTAKING (In Triplicate)

Having read the instructions issued vide Haryana Government Memo No. date and fully understood the relevant rules as applicable in my case;

- (1) (a) I undertake to abide by all the instructions referred to above and as may be amended and issued from time to time in this regard.
- (b) I undertake to refund the amount on account of my and employer's share as worked out by the Director.

Witness :

Signature of the employee

- | | | |
|--------------------|-------|--------------------|
| 1. Signature | _____ | _____ |
| Date | _____ | Date _____ |
| Name in full | _____ | Name in full _____ |
| (In Block letters) | _____ | (In Block letters) |
| Designation | _____ | |
| | | |
| 2. Signature | _____ | |
| Date | _____ | |
| Designation | _____ | |
| (Principal) | _____ | |

B. सेवा-निवृत्त कर्मचारियों को ग्रेच्युटी तथा सी0पी0एफ0 (कर्मचारियों का अपना शेयर) रिलीज करने बारे।

(निदेशक उ0शि0हरि0क्र07६2.99 बट्ट, हरीयाणा, दिनांक 2७2७2001)

आपका ध्यान इस कार्यालय के पत्रा क्रमांक 07७02७99 सी0 4:3६ दिनांक 25७08७99ए 2६2.2000 सी06;1६ दिनांक 24७2७2002 तथा इस संबंध में जारी पत्रा जिसका विवरण मार्जन में दिया जा रहा है। ;डरपदय 2६2.2000 सी06 दिनांक 21७3७2000 व 24७4७2000६

2७ अब सरकार द्वारा पेंशन स्कीम 1999 को पुनःविचार करते हुए उसमें कुछ संशोधन किये गये हैं (जिस की प्रति संलग्न है) तथा इन संशोधनों के आधार पर अब सी0पी0एफ0 (कर्मचारी का अपना शेयर) का खाता कॉलेज द्वारा पहले की तरह अपने स्तर पर ही मैन्टेन किया जाना है जहां तक मैनेजमेंट शेयर का प्रश्न है उसकी एवज में सरकार द्वारा पेंशन दी जानी है, इसलिये मैनेजमेंट शेयर की सारी जमा राशि ब्याज सहित दिनांक 14७02७2001 तक सरकारी खजाने में निम्न शीर्ष के अन्तर्गत जमा करवाई जानी है:—

७071. कान्ट्रिब्यूशन एण्ड रिकवरीस टर्वा:डज पेंशन एण्ड अदर रिटायरमेंट बेनिफिटस.01.सिविल.101. सक्सक्रिप्शन एण्ड कन्ट्रीब्यूशन इम्प्लायर शेयर ऑफ सी0पी0एफ0 ऑफ एडिड कालेजिज।”

अन्य निर्धारित तीन प्रोफोर्मा ए0 बी0 सी0 पर जो कि इस पत्रा के साथ संलग्न किये जा रहे हैं में तैयार करके दिनांक 19७02७2001 तक विशेष वाहक द्वारा भेज दी जाये। प्रोफोर्मा 'ए' जोकि स्वतः स्पष्ट है में सभी कर्मचारियों जो कि सरकारी सहायतार्थ कालेजों में स्वीकृत पदों पर कार्य कर रहे थे/हैं, जब से इन कर्मचारियों का सी0पी0एफ0 कन्ट्रीब्यूशन शुरू हुआ है से लेकर 31७01७2001 तक (ब्याज सहित) अंकित किये जाने है। प्रत्येक कर्मचारी की सी0पी0एफ0 विवरण प्रोफार्मा 'बी' में वर्ष वाइज तैयार करके कनसोलिडेटिड स्टेटमेंट 'ए' के साथ संलग्न की जानी है।

4७ इस के साथ यह भी स्पष्ट किया जाये कि निदेशालय द्वारा कब तक आप के कॉलेज को मैनेजमेंट शेयर का भुगतान किया गया है तथा नोटीफिकेशन के नियम 18 4६ के अनुसार 10 प्रतिशत का 5 प्रतिशत शेयर जो कि मैनेजमेंट द्वारा पहले जमा करवाया जाता था उसकी राशि

50 जहां तक मैनेजमेंट शेयर पर ब्याज देने का प्रश्न है उसके बारे में इस कार्यालय द्वारा जारी हिदायतें पत्रा क्रमांक 782.99 सी04.33 दिनांक 25/08/99 के पैरा 3 में यह स्पष्ट किया गया था कि मैनेजमेंट शेयर की राशि 12 प्रतिशत प्रति वर्ष ब्याज सहित स्कीम के लागू होने तक जमा करवाने के बारे में लिखा गया था। इस बिन्दु पर पुनः विचार उपरान्त यह निर्णय लिया गया है कि पेंशन नोटीफिकेशन के नियम 4 के अनुसार आपके कालेज के जो कर्मचारी ग्रांट इन ऐड कालेजों में स्वीकृत पदों के विरुद्ध कार्य कर रहे थे व सेवा निवृत्त हो चुके हैं यदि वह कर्मचारी पेंशन स्कीम के अन्तर्गत पेंशन लेना चाहते हैं तो वह मैनेजमेंट शेयर की राशि ब्याज सहित, जिस तिथि से उसको राशि दी गई थी उस तिथि से जमा करवाने की तिथि तक 12 प्रतिशत प्रति वर्ष की दर से ब्याज सहित उपरोक्त शीर्ष के अन्तर्गत सरकारी खजाने में जमा करवाकर उसकी मौलिक प्रति इस निदेशालय को निम्न विवरण के साथ भेजे।

1. Total amount of CPF contribution (Management share as well as employees share paid to the employees).
 2. Date of payment.
 3. Employees share along with interest.
 4. Employer share along with interest.
 5. Amount of interest calculated from date of drawl of CPF employer share along with 12% interest per annum.
 6. The exact amount deposited in the govt. treasury.
6. अतः आपसे अनुरोध है कि इन हिदायतों की कड़ाई से अनुपालना करते हुये वांछित सूचना/डॉक्यूमेंट्स इस निदेशालय को निर्धारित तिथि तक अवश्य भेजे ताकि/ग्रेच्युटी स्कीम को बिना विलम्ब लागू किया जा सके।

पेंशन प्रोफार्मा सैट 11 फार्मद्व भी संलग्न है, अतः पेंशन केसिज नियमानुसार तुरन्त भेजे।

PROFORMA No. 1

Name of InstitueCode No.

District.....

- | | | | | |
|----|--------------------------------------|--------|------------------------------------|-------|
| 1. | Name of Employees | | | |
| 2. | Father's Name | | | |
| 3. | (a) A/C No : | | | |
| | (b) Code No. : | | | |
| 4. | Amt. received from the college as on | Amount | Interest upto the date of transfer | Total |
| | (i) Employees Share | | | |
| | (ii) Employer's Share | | | |

Grand Total

5. (i) Total Amt of Employer's share deposited with DHE vide Treasury Challan No:-
Date:-
Head of A/c
6. Date of Birth
7. Date of appointment against sanctioned post i.e. grant in aid
8. Date of confirmation on the post
9. Date of Start of subscription of C.P.F. Fund
10. Date of Retirement
11. Name of Nominee
(Relationship with employee)
12. Date and amount of Non Refundable Advance if any taken from Management
13. Date and amount of Refundable advance
Purpose of Advance
14. Total amount recovered out of above advance :-
15. Please tick whether advance taken from - Employees or from employer share Employee's share or from Employer's share

Name of The College

To

The Director Higher Education,
Haryana, Chandigarh

No. _____ Date _____

Sub: Pension Papers of Sh/Smt Ku _____
Designation _____ Retired On _____

Sir,

I am directed to forward herewith the pension papers of Sh./Smt./Ku. _____ of this college for further necessary action.

2. The details of dues which will remain outstanding on due date of retirement of the employees and which need to be recovered out of the amount of death cum retirement gratuity are indicated below :-

2(A) Recoveries to be made by Management

- a) Balance of the house building, conveyance and any other advance along with interest. Rs. _____
- b) Income Tax deductible at sources Rs. _____
- c) Arrears of license fee for occupation of college Accommodation Rs. _____
- d) The amount of License fee for occupation of college accommodation for the permissible period of two months beyond the

date _____ of retirement

Rs. _____

- e) Any other recovery not indicated above
with details Rs. _____

2(B) Recoveries to be made by DHE

- a) The amount of gratuity to be withheld for
adjustment of unassisted dues, if any Rs. _____
- b) Amount of gratuity already paid after the introduction
of pension scheme i.e. 11.5.98 to date Rs. _____
- c) Over payment of pay and allowance etc. Rs. _____
- d) Any other dues not mentioned above Rs. _____
- Total Rs. _____
- Grand Total Rs. _____

3. The receipt of this letter may be acknowledged and this college may be informed that necessary instructions for the disbursement of pension have been issued to disbursing authority concerned.
4. Your attention is invited to the list of enclosures which are forwarded herewith.

Signature of the Principal
of the College

Encl: List of documents attached.

- (1) Service Book
- (2) Pension application form in duplicate
- (3) History Sheet
- (4) Thumb/Finger impression.
- (5) Copies of Photographs i.e. Two copies joint with his wife/husband and two copies of individuals photographs of the employee duly attested by the Principal.
- (6) Specimen Signature duly attested by the Principal or the College.
- (7) Details of family members.
- (8) Any other documents not mentioned above.

Particulars to be obtained by the Principal from the retiring employees before six months of the date of retirement.

1. Name of the Employee
2. Date of Birth
3. Date of Retirement
4. Three specimen Signatures duly attested (to be furnished in a Separate Sheet).
5. Three copies of passport size of Joint photographs of the employee with his/her wife/husband and three photographs of the applicant duly attested by the Principal of the College.
6. Two slips showing the particulars of height and personal identification marks duly attested.
7. Present Address.
8. Address after retirement.
9. Details of the family defined in Rule 14 of Haryana Govt. notification No. G.S.R. 53/15/1979/54516/99 dated 31/5/99.

Note: 1. Two slips each bearing the left hand thumb and finger impressions attested may be furnished by a person who is not literate enough to sign his name, if such an employee on account of physical disability is unable to give

2. Only two copies of passport size photographs of self need be furnished if the college employee is unmarried or a widow.
3. Where it is not possible for an employee to submit a photo with his wife/her husband he/she may submit separate photo. The Photographs shall be attested by the Principal of the College.

Any subsequent change of address should be notified to the DHE.

Part-I

1. Name of the employee.
2. Father's name (and also Husband's name in the case of female Govt. employee).
3. Date of Birth (by Christian era)
4. Religion and Nationality
5. Permanent Residential Address
Showing Village, district and State.
6. Present College
7. (a) Date of beginning of service in the present Management
(b) Designation
(c) Date of start of C.P.F. subscription
8. Date of ending of Service
9. Retirement from sanctioned post. Vide Rule 3(1)_____
10. Whether he has received gratuity and CPF (employee's/ employer's share) from the previous college or transferred into present institution if so give details
11. Name of the Aided Colleges under which service has been rendered in order of employment
12. Class of Pension applicable
13. Total length of qualifying service under Years Months Days
the present management
14. Period of service rendered in other Colleges
Years Months Days
15. **Period of non-qualifying service.**
 - (I) Interruption in service
 - (II) Extra ordinary leave not qualifying
For Pension
 - (III) A Period of suspension not treated
as qualifying for Pension
 - (IV) Any other service not treated as qualifying for
Pension (including period prior to start of CPF
contribution)
 - (V) Period for which CPF contribution of
previous college have already been received. (with details)
16. Emoluments reckoning for gratuity.
17. Emoluments drawn during the last
Ten months of service
18. **Post held From To Personal Pay, Pay Average Emoluments**
Proposed Pension.

19. Proposed death-cum-retirement gratuity.
 20. Date from which pension is to be commenced.
 21. Proposed amount of provisional pension if departmental or judicial proceedings are instituted against the Employee before retirement.
 22. Details of dues recoverable out of gratuity.
 23. Whether nomination made for Death Cum-retirement gratuity.
 24. (i) The amount of the family pension becoming due to the family of the College employee, if death takes place after retirement.
 - a) Before attaining the age of 65 Years.
 - b) After attaining the age of 65 Years.
- Complete and up to date details of the family as given below :-
- | <i>Sr. No</i> | <i>Name of the member of the family</i> | <i>Date of Birth</i> | <i>Relationship with the Govt. employees.</i> |
|---------------|---|----------------------|---|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
25. Height.
 26. Identification marks.
 27. Place of payment of pension
 28. Name of the treasury/sub treasury

Signature of the Principal

of the College.

Note: In case of Principal of the College the applications/documents are required to be sent by the Management.

To be signed by the Retiring College Servant.

Whereas the _____ has consented to grant me the sum of Rs. _____ as the amount of my pension/death cum retirement gratuity w.e.f. _____ subject to revision of the same being found to be in excess of that to which I am entitled under the rules and I promise to raise no objection to such revision. I further promise to refund the excess amount if any after revision either by Demand Draft with in 30 days from the date of issue of letter by the DHE. In case of non payment with in the stipulated period the DHE will be competent to adjust the excess amount from the subsequent payment of my pension/DCRG without further notice.

Signature of the applicant

1. Signature _____
Address of Occupation of witness _____
2. Signature _____
Address of Occupation of witness _____

_____The declaration would witness by two respectable persons of the town, village or pargana in which the applicant resides.

(This declaration should be attested by 1st class Magistrate)

APPENDIX

I further authorise the DHE to recover any college dues such as over payment of pay allowance, leave salary and other dues such as House rent, Postal Life Insurance premium, outstanding advances, travelling allowance etc. or any amount of any description if found, recoverable from me any stage from my pension/DCRG.

(Signature of applicant)

C. Amendment - Haryana Affiliated Colleges (Pension & C.P.F) Rules 1999

(Copy of Hr. Govt. Edu. Deptt. Noti. No. G.S.R.2/H.A.15/1979/Ss.4, 5 & 6/2001 dt. 24.1.2001)

Whereas the Haryana Affiliated College (Security of Service) Act, 1979 (Act 15 of 1979) and rules made thereunder envisage a contributory provident fund to which both the employer and the employees appointed against aided sanctioned posts of the privately managed aided colleges on their superannuation are eligible, under rules 23 and 24 of the rule *ibid*, for payment of amount so deposited in the contributory provident fund along with the interest earned thereon besides the gratuity at the rate as fixed by the Government from time to time. There is presently no provision for grant of pension to the retiring employees of these institutions under the Act/rules *ibid*;

And whereas the employees appointed against aided sanctioned posts of privately managed, Government aided educational institutions have been representing to the Government for introductions of a pension scheme for them so that they could get improved retiral benefits;

And whereas the Government has been sympathetic to the aspirations of the employees appointed against aided sanctioned posts of the aided private institutions while being conscious of the fact that there cannot be parity between employees of Government educational Institutions and the employees appointed against aided sanctioned posts of the privately managed aided institutions of the State. Employees appointed against aided institutions posts of the aided private institutions are governed by a set of service conditions which are distinct from those governing the Government employees. Their posts are non-transferable and they retire at the age of 60 years whereas it is 58 years for Government employee who are subject to transfer throughout the State;

And whereas the employer in the case of aided private educational institutions is distinctly different from the employer in the case of Government Educational Institutions. In case of the former, the managements are separate, independent legal entities, taking independent decisions in respect of their respective institutions. The Government plays only limited and yet facilitating role by releasing them grant-in-aid to the extent of 95% of the deficit against sanctioned posts only. The sole objective behind the grant-in-aid by the Government for a limited numbers of posts is to promote expansion of education in the state of Haryana without interfering with the day-to-day management and running of these private institutions;

And whereas the Government is not oblivious to the fact that there is no obligation placed on the Government to necessarily introduce a pension scheme for employees appointed against aided sanctioned posts of private institutions, receiving grant-in-aid. However, driven by a desire to improve the existing service conditions of the employees appointed against aided sanctioned posts working in the privately managed Government aided educational institutions, the Government has decided to provide additional grant-in-aid for the purpose of a special pension scheme for them which is different from the one applicable to Government employees but which at the same time results in improved retiral benefits to them. The Government is clearly not in a position to take on and sustain unlimited financial liability on account of introduction of a pension scheme for the employees appointed against aided sanctioned posts of the private institutions receiving grant-in-aid. It is, therefore, desirous of assisting and supporting a scheme specific to the employees appointed against aided sanctioned posts of these from all institutions, which would enable such employees to enjoy substantially improved benefits after retirement without causing a staggering financial liability on the part of the State Government. In fact at the time when the demand for a pension scheme was made to the Government was given to understand by the representative bodies of the employees etc. that a pension scheme specific to the employee appointed against aided sanctioned posts of the private institutions receiving grant-

in-aid could be framed on a self-sustainable/self-financing basis without any additional liability on the part of the State Government. The associations had contended that the employers share available in the Contributory Provident Fund is quite sufficient to meet all future demands created through the introduction of such a pension scheme. The Government has examined this aspect and is aware that the contention of the association may not be fully tenable. The introduction of a special scheme of pension for the employees appointed against aided sanctioned posts of the privately managed Government aided educational institutions of Haryana in lieu of the contributory provident fund (employer's share) might actually entail additional financial liability on the part of the Government. However, the Government is keen to keep the financial liabilities, if any, be this account to the minimum. The Government is also keen to evolve, in due course of time, a scheme whereby the returns funds on account of employer's share of Contributory Provident Fund are maximum in such a way as to wholly and completely pay for the retiral benefits to the eligible employees;

The two major distinctions envisaged under this special pension scheme pertain to the benefit of commutation of pension and leave encashments. It has been agreed by the different representative bodies of the employees concerned that the benefit of commutation of pension and leave encashment may not be made available to them as these two benefits, if granted could result in a staggering financial liability on the part of the State Government which it can ill afford. The Government, therefore, hereby as a special gesture, frames this special pension scheme for the employees appointed against aided sanctioned posts of private colleges receiving grant in aid from the Government of Haryana subject to the condition that the benefits of commutation of pension and leave encashment shall not be available under this scheme. This scheme is distinct from any other scheme which may be in existence in any other Government/semi-Government organisation within or outside the State of Haryana. The Government also reserve the right to review or modify the scheme depending on the State of Finance of the Government;

Now, therefore, in exercise of the powers conferred by sub-section (1) read with sub-section (2) of section 16 and section 4 and 5 of the Haryana Affiliated Colleges (Security of Service) Act, 1979 (Act 15 of 1979) and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rules, 1999, namely :—

1. (i) These rules may be called the Haryana Affiliated College. (Pension and Contributory Provident Fund) Amendment Rules, 2001.
(ii) They shall be deemed to have come into force with effect from the 11th day of May, 1998.
2. In the Haryana Affiliated Colleges (Pension and Contributory Provident Fund) Rules, 1999 (hereinafter called the said rules) in rule 2,—
 - A. the existing clause (a) shall be re-numbered as clause (aa) and before clause (aa) so re-numbered, the following clause shall be inserted, namely :—

‘(a) “aided colleges” means the college receiving grant-in-aid against duly sanctioned posts from the Higher Education Department, Haryana’;
 - B. Clause (f) shall be omitted ;
 - C. In clause (i), for the word “including”, the word “excluding” shall be substituted.
3. In the said rules, for rule, 4 the following rule shall be substituted, namely :—
- “4. Liability to refund amount of employees share. Section 4 and 16,—

Such of those employees retiring from the 11th day of May, 1998 to the date of publication of these rules in the Official Gazette, who exercise option to be governed by these rules, will be required to deposit the full amount of employer's share alongwith interest on such share actually drawn by the employee at the time of

retirement *plus* 12% interest per annum on this amount to be calculated from the date of drawl of said amount to the date of deposit with Government”.

4. In the said rules, in rule 6,—

(i) For clause (ii), the following clause shall be substituted, namely:

“(ii) the service rendered uptill the attainment of superannuation age of sixty years,”;

(iii) for clause (iv), the following clauses shall be substituted, namely :—

“(iv) Service rendered in one or more private affiliated colleges, receiving grant-in-aid under the same management ;

(v) Service rendered on aided sanctioned post in any aided college in the State of Haryana ;

Provident that the official has been appointed through proper channel on aided sanctioned post and the approval of continuity of service has been obtained from the Director :

Provident further that the Contributory Provident Fund account of the employee in the previous college continued as such in the subsequent college to which he is transferred or appointed and there is no break in service or the service condition as modified by the Government from time to time.”.

5. In the said rules, in rule 9,—

(i) for sub rules (1) and (2), the following sub-rule shall be substituted namely :—

“(i) All employees shall be entitled to the superannuation pension from the date they attain the age of sixty years. ;

(ii) sub-rule (3) shall be renumbered as sub-rule (2).”.

6. In the said rules, in rule 14, (i) in clause (v), for the first para, the following para shall be substituted, namely :—

“In the event of death of an employee while in service, the gratuity shall be subject to the following at the time of his/her death :—

below one year service—two time last pay drawn ;

exceeding one year but not exceeding five years—six times,

exceeding five years but not exceeding twenty-four years—twelve times.

exceeding twenty-four years—DCRG will be determined on the basis of actual service rendered by the deceased.”;

(ii) after clause (v), the following clause and explanation thereunder shall be added at the end, namely :—

“(vi) 95% of the amount of gratuity is to be borne by the Government and 5% by the management as per existing instructions. The management shall pay the total amount of gratuity to the retiree on the basis of letter of authority issued by the Director and claim 95% of the said amount from the Government.

Explanation :—The terms “emoluments” for this purpose includes pay+Dearness Allowance.”.

7. In the said rules, in rule 15, in sub-rule (3), in para (2), the word “not” shall be omitted.

8. In the said rules, in rule 16, for sub-rule (2), the following sub-rule shall be substituted, namely :—

“(2) “The employees share of Contributory Provident Fund will be maintained by the Principal of the College as per existing policy and instructions issued by the Director.”.

9. In the said rules, in rule 17, for sub-rule (1), the following sub-rule shall be substituted, namely :—

“(1)The employer’s share of Contributory Provident Fund alongwith interest earned per annum would be transferred to the Director.”.

10. In the said rules, for rule 18, the following rule shall be substituted, namely :—

“18 Maintenance of Head of Account section 4 and 16.-

- (1) The employer share shall be desposited under the Head “0071—Contribution and Recoveries towards pension and other retirement benefits-01-Civil-101-subscription and contributions. Employer share of Contributory Provident Fund of Aided Colleges.”
- (2) The Head of Account as specified in sub-rule (1) shall comprise :—
 - (a) the amount of employers share including that of Government share given in the shape of grant-in-aid up to the date of enforcement of these rules lying in the Contributory Provident Fund Account ;
 - (b) five per cent of the employers share towards Contributory Provident Fund contributed on or after the date of enforcement of these rules;
 - (c) ninety-five per cent amount of the Government share towards the Contributory Provident Fund being paid as grant-in-aid to the affiliated aided colleges on or before the date of enforcement of these rules ;
 - (d) the amount of interest accrued on the amounts specified above ;
 - (e) any other amount as may be specifically paid by the Government towards this Head of Accounts ;”.
- (3) The Government shall make suitable provision in the annual budget, under the Head “2202-General Education-03 University and other Higher Education-104-Assistance to Non-Government Colleges and Institutions Retiral Benefits”, for making payments of pension to retirees.
- (4) The credit to the head of account shall be made as under:-

Five per cent of the ten per cent of the pay of the employee towards the Contributory Provident Fund payable by the management shall also be deducted from the grant-in-aid sanctioned to the private affiliated colleges for crediting the same to the head of account so that no amount remains pending for recovery from the management.
- (5) For the purpose of sub-rule (4) the share of contributory provident fund of the management towards the retirement benefits under these rules in respect of each employee shall be deducted from the grant-in-aid.”.

11. In the said rules, for rule 20, the following rule shall be substituted, namely :—

“20 Establishment of cell. Section 4 & 16,—

- (1) A full-fledged separate cell shall be established in the office of the Director which shall maintain the complete accounts pertaining to these rules and also collegewise amount of collection.
- (2) The credit to the account shall be reconciled in the office of Accountant General, Haryana, monthly so that no discrepancies arise in the accounts.”.

12. In the said rules, in rule 21, sub-rule (2) shall be omitted.

13. In the said rules, for rules 22, 23 24 and 25 and following rules shall be substituted, namely :—

“22 Mode of payment of pension. Section 4 & 16,—

The payment under these rules shall be made by the department though management on the basis of Pension Payment Order and the authority letter issued by the Director.

23 Mode of payment to retiree. Section 4 & 16,—

The payment of pension/family pension to the retiree/family of the deceased employee shall be through the department/management on the basis of Pension Payment Order. The procedure for making payment of pension/family pension will be the same as is being adopted for making payment of salary to the staff of aided colleges. Other retirement benefits admissible under these rules shall be paid by the Principal of the College concerned to the retiree/family of the deceased employee after the same is sanctioned by the Director and a copy of the sanction so made shall be conveyed to the Accountant General, Haryana (Accounts and Entitlement) and the concerned retiree/family of the deceased employee with a copy to the Principal of the College for making payment through Bank Draft accordingly.

24 Head of account of expenditure, Section 4,—

All payments under these rules shall be made under the expenditure Head “2202—General-Education-03-University and other Higher Education-104-Assistance to Non-Government Colleges and institutions retiral benefits.

25 Head of account of debit expenditure, Section 4 & 16,-

The amount of payment made under Head “2202—General Education-03-University and other Higher Education-104-Assistance to Non-Government Colleges and institutions retiral benefits.” Under separate sub-head against each retirement benefit actually debited and reconciled in the office of the Accountant General (Accounts and entitlement).”.

14. In the said rules, 27 and 28 shall be omitted.

15. In the said rules, for rule 29, the following rule shall be substituted, namely :—

“29 Application for final payment, Section 4 & 16,—

The application for final payment will be made to the Director who will order the release of final payment.”.

16. In the said rules, in rule 33, for sub-rule (4), the following sub-rule shall be substituted, namely :—

“(4)The employees shall not be entitled for the benefits available under these rules until the transfer of the employer’s share of his Contributory Provident Fund along with interest to relevant head account.”.



Principal Dr. Narendar Singh Khatri

NATURER OF BILL: SALARY OF TEACHING STAFF FOR THE MONTH OF :- JAN. 2021

NATURER OF BILL: SALARY OF TEACHING STAFF FOR THE MONTH OF :-JAN . 2021																											
S.No.	Name	Desig	Date of Birth	D.O.A	D.O.R	Pay Scale	Basic pay	ADA (@17%)	HRA	Spl Pay	NPS 10% (B.P.+AD A)	G. Total	95% GIA	5% M.S.	P.F.	I.Tax	20% NPS (10% C/M & 10% Empl)	Other ded.	LIC	GLIC	Others (S/Qt. Rent)	Total Ded.	Net Payable	SIB Acc. No.	CPF/ PRAN NO	5% of 10% P.F.	
1	Dr. Narendar Singh	Principal	08.06.65	15.10.88	30.06.25	37400-67000 & 10000	199600	33932	7124	2000		242656			19960	55000		0	0	75	0	75035	167621	50043		998.00	
2	Sh. Hamindra Singh	Physi cs	14.10.63	11.08.86	31.10.23	37400-67000 & 9000	198700	33779	7157	0		239636			39740	55000		0	0	0	0	94740	144896	50037		993.50	
3	Dr. Pawan Kumar	Skt	08.04.61	15.12.86	30.04.21	37400-67000 & 9000	198700	33779	7157	0		239636			39740	56500		0	0	0	0	96240	143396	50041		993.50	
4	Dr. J.S. Phor	Physi cs	25.07.66	16.08.90	31.07.26	37400-67000 & 9000	192900	32793	6987	0		232680			38580	52000		0	0	0	0	90580	142100	50046		964.50	
5	Sh. Nareesh Rathec	Engli sh	13.09.66	13.07.92	30.09.26	37400-67000 & 9000	187300	31841	6822	0		225963			18730	50000		0	0	0	0	68730	157233	50047		936.50	
6	Mrs. Anu Rathec	Engli sh	09.07.68	07.12.98	31.07.28	37400-67000 & 9000	161600	27472	5711	0		194783			16160	35000		0	0	0	0	51160	143623	50052		808.00	
7	Dr.sarpal Singh	Pol.S c.	15.10.68	7.12.88	31.10.28	37400-67000 & 9000	156900	26673	0	0		183573			15690	37000		0	0	0	2354	55044	128530		784.50		
8	Sh. Rajroop Chahal	Com mrc e	15.03.67	07.12.98	31.03.27	37400-67000 & 9000	156900	26673	5540	0		189113			31380	37000		0	0	0	0	68380	120733	50055		784.50	
9	Mrs. Sadhna Tyagi	Geog raph y	03.02.63	15.12.98	28.02.23	37400-67000 & 9000	161600	27472	5883	0		194955			32320	42000		0	0	0	0	74320	120635	50058		808.00	
10	Dr. B.K.Singh	Engli sh	11.11.69	15.12.88	30.11.29	37400-67000 & 9000						On Lien	31.08.2019 to 30.08.2021		0									50057			
11	Dr. Usha Dahiya	Pol. Sc.	01.07.71	08.07.08	30.06.31	15600-39100 & 7000	87200	14824	3026	0	10202	115252			0	12000	20404	0	0	0	0	32404	82848	51482151006775	50002		
12	Dr. Ritu misty	Chc misty	06.09.83	08.07.08	30.09.43	15600-39100 & 7000	87200	14824	3022	0	10202	115248			0	12000	20404	0	0	0	0	32404	82844	51482151002005	50002		

C.R.A.College Sonapat
NATURER OF BILL: SALARY OF NON-TEACHING STAFF FOR THE MONTH OF : JAN, 2021

NATURE OF BILL: SALARY OF NON-TEACHING STAFF FOR THE MONTH OF :- JAN. 2021																												
S.No.	Name	Design.	Date of Birth	DOA	D.O.R	Pay Scale	Pay Band	Grade Pay	Basic Pay	ADDA (164% 17%)	HRA	Spl.	NPS 10% (D.T. +ADDA)	G.Total	95% GIA	5% M.S.	P.F.	17%	19%	20% NPS (10% C/M & 10% Emp)	Wheat Loan Rty	LIC	GLIC (S/Qu. Rent)	Others Total Ded.	Net Payable	S/B Acc. No.	CPF/PRAN NO.	5% of 10% P.F.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	Sh. Rajbir Singh	D/Supr.	20.03.66	03.06.98	31.03.20	9300-34800			66000	11220	2149	0	79369			6600	0			0	0	50	0	6650	72719	51482040001070		330.00
2	Sh. Manoj Kumar	Clerk	10.05.71	16.06.94	31.05.20	13400-20200			17100	28044	1710	0	46854			6840	0			0	0	0	0	6840	40014	51029		85.50
3	Sh. Vaman Singh	Steno/Typist	3.19.62	21.12.1998	31.03.2022	5200-20200			14530	23829	1453	100	39912			5812	0			0	1569	0	0	7381	32531	51482040000700		72.65
4	Sh. Ranjay Singh	Clerk	14.11.69	07.07.98	30.11.2020	5200-20200			2400	14530	1453	0	39812			5812	0			0	724	0	0	6536	33276	50066		72.65
5	Sh. Dalbir Singh	Asst Lib.	05.01.62	17.07.92	30.04.22	5200-20200			3300	21620	35457	2162	59239			8648	1000			0	0	0	0	9648	49591	50067		108.10
6	Sh. Bhim Singh	Lab. Att.	01.01.62	12.07.83	28.02.22	5200-20200			3300	21180	34735	2118	58033			8472	1000			0	1518	0	0	10990	47043	50073		105.90
7	Sh. Ram Singh	Lab. Att.	25.04.63	26.08.83	30.04.23	5200-20200			3300	20720	33981	2072	56773			8288	1000			0	221	0	0	9509	47264	50075		103.60
8	Sh. Harbir Singh	Lab. Att.	07.01.68	01.02.94	31.01.28	5200-20200			3200	17440	28602	1744	47786			6976	0			0	166	0	0	7142	40644	50079		87.20
9	Sh. Duri	Lab. Att.	15.11.69	22.08.95	31.10.29	5200-20200			16820	27585	1682	0	46087			6728	0			0	871	0	0	7599	38488	50080		84.10
10	Sh. Parsh Kumar	Peon	14.01.87	11.03.97	31.08.32	4440-7440			11870	19467	1187	0	32524			1187	0			0	618	0	0	1805	30719	50091		59.35
11	Mrs. Nisha Devi	Clerk	02.08.84	14.09.16	31.08.44	5200-20200			22400	3808	781	0	29610			0	5242			0	0	0	0	5242	24368	51482040000098		
12	M. Rajesh	Clerk	13.07.78	14.09.16	31.08.38	5200-20200			22400	3808	781	0	29610			0	5242			0	0	0	0	5242	24368	514820400001940		
13	M. Ravinder Khatri	Clerk	05.12.83	14.09.16	31.12.43	5200-20200			22400	3808	781	0	29610			0	5242			0	0	0	0	5242	24368	51482040001064		
14	M. Rajesh Kumar	Clerk	30.01.81	14.09.16	30.09.41	5200-20200			22400	3808	781	0	29610			0	5242			0	0	0	0	5242	24368	51482040000060		
15	Mrs. Santosh	Clerk	23.01.86	14.09.16	30.09.46	5200-20200			22400	3808	781	0	29610			0	5242			0	0	0	0	5242	24368	51482040000111		
16	M. Satish Kumar	Restorer	01.11.83	04.10.16	30.11.43	5200-20200			22400	3808	0	0	28829			0	5242			0	0	0	0	5242	24368	51482040000770		
17	M. Jai Dev	Asst.	03.01.83	04.10.16	30.04.41	5200-20200			22400	3808	0	0	28829			0	5242			0	0	0	0	5242	24368	51482040000098		
18	M. Parshant	Lib. Atd.	12.11.88	04.10.16	31.10.48	5200-20200			20300	3451	0	0	26126			0	4750			0	0	0	0	5055	21071	51482040000763		
19	M. Ravinder Singh	Lib. Atd.	02.11.81	04.10.16	31.10.39	5200-20200			20300	3451	0	0	26126			0	4750			0	0	0	0	5055	21071	51482040000634		
20	M. Rishi Singh	Mail	14.01.81	30.12.16	31.03.41	4440-7440			19000	3230	0	0	24453			0	4446			0	0	0	0	4731	19722	51482040000130		
21	M. Satish	Mail	14.01.83	30.12.16	30.04.43	4440-7440			19000	3230	0	0	24453			0	4446			0	0	0	0	4446	20631	51482040000130		

21

21

22	Mr. Ram Gansh	Sweeper	05.01.2012	30.12.12	29.02.13	4440-		19000	3230	624	0	2223	25077		0	0	4446	0	0	4446	20631	51482041000043	111101325786					
23	Mr. Pardeep	W/Man	26.01.12	30.12.12	31.01.13	4440-		19000	3230	624	0	2223	25077		0	0	4446	0	0	4446	20631	514821910007749	110111325785					
	TOTAL		1.75	16	35	7440		125290	25950	495210	313226	23507	100	31988	864031	818556	45475	65163	3000	63976	0	5687	50	1566	139644	724386		1109

Certificate:-

1. Certified that the post for which salary has been claimed in bill are sanctioned by State Government.
2. Certified that the pay scales and rates of all other allowances claimed in this bill are as approved by the State Government.
3. Certified that the salary of the employees who proceeded on long leave after submission of previous bill has been adjusted accordingly.
4. Certified that salary for period for which any employee was absent or otherwise has been obtained from work has not been claimed.
5. Certified that personal pay and advance increment not sanctioned by the State Govt. have not been included.
6. Certified that the leave of the employees, who leave salary has been claimed, has already been sanctioned.
7. The salary being paid to the employees is subject to audit.
8. The deductions are of provisional nature, however, any deduction which may be necessitated later on will be made in the bills of subsequent months.
9. Certified that the income tax has been deducted as per the annual salary income of the employees.
10. Certified that none of the teachers/ employees whose salary is being claimed in this bill is working/ imparting instruction in any of the vocational course/ other courses or working in any other institution being run by the management under Self Financing Scheme, UGC sponsored scheme, grant-in-aid and otherwise.
11. Certified that Rs. Only is balance in salary account number 50002 in PNB Sonapat till date.

The Branch Manager,
PNB CRZ Extn. Counter,
Kindly transfer from the Salary A/c No. 50002 or 50005 to the A/c Nos. of the above Ex-employees.

A.D.C-cum-Administrator
Tika Ram Education Society
Sonapat

List of Posts

S.No.	Post	Sanctio ned	Filled	Vacant
1	Head Clerk	1	1	0
2	Clerk	7	7	0
3	Steno-Typist	1	1	0
4	Lib. Asstt.	1	1	0
5	Lect. Asstt.	2	1	1
6	Lab. Asstt.	8	4	4
7	Restorer	1	1	0
8	Lib. Asstt.	2	2	0
9	Mail	2	2	0
10	Lab. Asstt.	2	0	2
11	Animal collector	1	0	1
12	Peon	2	1	1
13	Sweeper	2	1	1
14	Watchman	2	1	1
Total		34	23	11

575 Share of CPF Contribution
to verified for Rs. 1109
Subject to Post Audit.

Principal
C.R.A. College
Sonapat

A.D.C-cum-Administrator
Tika Ram Education Society
Sonapat

Principal
C.R.A. College
Sonapat

8/11/12

Dr. Narendra Singh

C.R.A. COLLEGE, SONIPAT

NATURE OF BILL : SALARY BILL OF TEACHING STAFF FOR THE MONTH OF NOVEMBER 2023

cracollege@gmail.com, 0130-2242925, 01302246925

Name	Dest.	D.O.B.	D.O.A	D.O.F.	Pay Scale	Basic Pay	ADA (46%)	HRA	SPL Allow.	NPS 14% (B.P. + ADA)	Grand Total	95% CIA	5% M.S.	P.F.	LTAX to be credit in A/c no. 5148204101 378	24% NPS (14% G/M & 10% Emp.	GLIC to be credit in a/c no. 514820100 14390	Total Dcd.	Net payable	S/B Account no.	CPF no.
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Dr. Narendra Singh	Principal	08.06.65	15.10.88	30.06.23	37400-67000 & 10000	218200	100372	7124	2000	0	317696			21820	80000	0	75	101895	225801	51482040000480	5148107600000192
Dr. Harindra Singh	Physics	14.10.63	11.08.86	31.10.23	37400-67000 & 9000	0	0	RETIRED ON 31.10.2023													
3	Dr. J.S. Phor	Physics	25.07.66	16.08.90	31.07.26	37400-67000 & 9000	210800	96968	6987	0	0	314755		63240	75000	0	0	138240	176515	51482040000490	5148107600000217
4	Dr. Naresh Rastee	English	13.09.66	13.07.92	30.09.26	37400-67000 & 9000	204700	94162	6822	0	0	305684		40940	72000	0	0	112940	192744	51482040000500	5148107600000226
5	Dr. Anu Rastee	English	09.07.68	07.12.98	31.07.28	37400-67000 & 9000	176500	81190	5711	0	0	263401		35300	58500	0	0	93800	169601	51482040000540	51481007600000235
6	Sh. Rajroop Singh Chahal	Commerce	15.03.67	07.12.98	31.03.27	37400-67000 & 9000	171400	78844	5540	0	0	255784		34280	58000	0	0	92280	163504	51482040000570	5148107600000244
7	Dr. Usha Dahiya	Pol.Sc.	01.07.71	08.07.08	30.06.31	37400-67000 & 9000	143600	66056	3026	0	29352	242034		0	44000	50318	0	94318	147716	514821510066775	5148201014380
8	Dr. Ritu	Chemistry	06.09.83	08.07.08	30.09.43	37400-67000 & 9000	139400	64124	3022	0	28493	235039		0	44000	48845	0	92845	142194	514821510062005	5148201014380
9	Dr. Rajiv Kumar	English	10.08.75	06.08.08	31.08.35	37400-67000 & 9000	143600	66056	3026	0	29352	242034		0	37000	50318	0	87318	154716	51482151001602	5148201014380
10	Dr. Vijay Kumar	Chemistry	29.10.82	08.07.14	31.10.42	15600-39100 & 7000	79900	36754	2432	0	16332	135418		0	9000	27997	0	36997	98421	2002001500005450	5148201014380

1660
2911125

Principal,
C.R.A. College
Sonipat

Certificate:-

- 1 Certified that the post for which salary has been claimed in bill are sanctioned by State Government.
- 2 Certified that the pay scales and rates of all other allowances claimed in this bill are as approved by the State Government.
- 3 Certified that the salary of the employees who proceeded on long leave after submission of previous bill has been adjusted accordingly.
- 4 Certified that salary for period for which any employee was absent or otherwise has been adjusted accordingly.
- 5 Certified that the personal pay and advance increment not sanctioned by the State Govt. have not been included.
- 6 Certified that the leave of the employees, who leave salary has been claimed, has already been sanctioned.
- 7 The salary being paid to the employees is subject to audit.
- 8 The deductions are of provisional nature, however, any deduction which may be necessitated later on will be made in the bills of subsequent months.
- 9 Certified that the income tax has been deducted as per the annual salary income of the employees.
- 10 Certified that none of the teachers' employees whose salary is being claimed in this bill is working / imparting instruction in any of the vocational course/ other courses of working in any of the institution being run by the management under Self Financing Scheme, UOC sponsored scheme, grant-in-aid and otherwise.
- 11 Certified that Rs. Only is balance in salary account number 5993000100006126 in PNB Sonapat till date

The Branch Manager,
Punjab National Bank,
C.R.Z. Sr. Sec. School, Sonapat.

Kindly transfer from Salary A/c no. 5993000100006126 to the A/c nos. of the above employees.

**CONDITIONAL PASSING
SUBJECT TO RECOVERY**

Supratik
President
Tika Ram Education Society (Regd.)
Sonapat

Tika Ram Education Society
Sonapat

Bill for Rs. 2457263/-
Provisionally verified subject to post audit
Entire to be credited before
Assistant Superintendent
Registrar Education,
Haryana, Panchkula

5% share of CPF Contribution
to verified for Rs. 1,19,088/-
Subject to Post Audit.

Principal
Principal
C.R.A. College
Sonapat

G.L.A. (95%) = 2334399.85
M.S. (5%) = 122863.15

S.No.	Name	Design.	D.O.B.	D.O.A	D.O.R.	Pay Scale	Basic Pay	ADA (46%)	HRA	SPL Allow.	NPS (14% B.P. + ADA)	Grand Total	95% G.L.A	5% M.S.	P.F.	1.TAX to be credit in A/c no.	24% NPS (14% G/LA & 10% Emp.)	G.L.A. to be credit in a/c no.	Total Del.	Net payable	S/B Account no.	CPF no.
11	Dr. Urmila Hooda	English	22.02.77	12.08.14	28.02.17	15600-39100 & 7000	79900	36754	2432	0	16332	135418	0	0	0	15000	27997	14390	42997	92421	51482041001408	514820101438
	TOTAL						1568000	721280	46122	2000	119964	2457263	0	0	195580	492500	205475	893630	156633			

S.No.	Post	Sanctioned	Filled
1	Principal	1	1
2	English	10	4
3	History	2	0
4	Physics	3	1
5	Pol. Sc.	3	2
6	Hindi	6	0
7	Geography	5	0
8	Commerce	6	0
9	Chemistry	3	1
10	Sanskrit	2	0
11	Economics	1	0
12	Maths	2	0
13	Botany	2	0
14	Zoology	2	0
15	LPE	2	0
16	Librarian	1	0
	TOTAL	51	11

Dr. Narendra Singh

C.R.A. COLLEGE, SONIPAT

cracollege@gmail.com, 0130-2242923, 01302246925

NATURE OF BILL: SALARY BILL OF NON-TEACHING STAFF FOR THE MONTH OF NOVEMBER 2023

Name	Desig.	D.O.B.	D.O.A	D.O.R.	Pay Scale	Basic Pay	ADA (4%)	HRA	SPL Allow.	NPS 14% (B.P. + ADA)	Grand Total	95% GIA	5% M.S.	P.F.	ITAX to be credit in A/c no. 514820410 1378	24% NPS 14% credit in a/c no. 51482010 10% Emp.	LIC to be credit in a/c no. 51482010 014390	Maint. Allow. to be credit in a/c no. 51482010 014390	GLIC/ Recov. to be credit in a/c no. 5148201 0014390	Qu. Rent to be credit in a/c no. 5148201 0014390	Total Ded.	Net payable	S/B Account no.
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
Sh. Rajbir Singh Dahiya	Dy. Supdt.	20.03.66	03.06.98	31.03.26	9300-3400 & 4300	72100	33166	2149	0	0	107415			7210	12500	0	0	52266	50	0	72026	35389	51482040001070
Sh. Manoj Kumar	Clerk	10.05.71	16.06.94	31.05.31	5200-2020 & 1900	40600	18676	1287	0	0	60563			12180	0	0	0	0	0	0	12180	48383	51482040001100
Sh. Sanjay Tyagi	Clerk	14.11.69	07.07.98	30.11.29	5200-2020 & 1900	38300	17618	1224	0	0	57142			7660	0	0	0	0	0	0	7660	49482	51482040000680
Sh. Harbir Singh	Lab. Attnd.	07.01.68	01.02.94	31.01.28	5200-2020 & 1900	39400	18124	1283	0	0	58807			11820	0	0	0	0	0	0	11820	46987	51482040000810
Sh. Badri Dutt	Lab. Attnd.	15.10.69	22.08.95	31.10.29	5200-2020 & 1900	37200	17112	1200	0	0	55512			7440	0	0	0	0	0	0	7440	48072	51482040000820
Sh. Naresh Kumar	Peon	14.08.72	11.03.97	31.08.32	4440-7440 & 1650	30500	14030	992	0	0	45522			3050	0	0	0	0	8000	0	11050	34472	51482040000910
Mrs. Nisha Devi	Clerk	02.08.84	14.09.16	31.08.44	5200-2020 & 1900	24500	11270	781	0	5008	41559			0	0	8585	0	0	0	0	8585	32974	51482040001940
Sh. Rajesh	Clerk	15.08.78	14.09.16	31.08.38	5200-2020 & 1900	24500	11270	781	0	5008	41559			0	0	8585	0	0	0	0	8585	32974	51482040001064
Sh. Ravinder Kaarti	Clerk	05.12.83	14.09.16	31.12.43	5200-2020 & 1900	24500	11270	781	0	5008	41559			0	0	8585	0	0	0	0	8585	32974	51482193000060
Sh. Rajesh Kumar	Clerk	30.09.81	14.09.16	30.09.41	5200-2020 & 1900	24500	11270	781	0	5008	41559			0	0	8585	0	0	0	0	8585	32974	51482193000060
Mrs. Santosh	Clerk	23.09.86	14.09.16	30.09.46	5200-2020 & 1900	24500	11270	781	0	5008	41559			0	0	8585	0	0	0	0	8585	32974	5148204100111
Sh. Satish Kumar	Lib. Restorer	01.12.83	04.10.16	30.11.43	5200-2020 & 1900	24500	11270	781	0	5008	40778			0	0	8585	0	0	5000	368	13953	26825	51482191007770
Sh. Jaidev	Lect. Asst.	03.04.81	04.10.16	30.04.41	5200-2400	31400	14444	0	0	6418	52262			0	0	11002	0	0	0	471	11473	40789	51482193000098
Sh. Parbati	Lib. Attnd.	12.10.88	04.10.16	31.10.48	5200-2020 & 1800	22100	10166	0	0	4517	36783			0	0	7744	0	0	0	332	8076	28707	51482191007765
Sh. Ravinder Singh	Lib. Attnd.	02.10.79	04.10.16	31.10.39	5200-2020 & 1800	22100	10166	0	0	4517	36783			0	0	7744	0	0	0	332	8076	28707	51482151004634
Sh. Kishan Singh	Mail	14.03.81	30.12.16	31.03.41	4440-7440 & 1650	20800	9568	0	0	4252	34620			0	0	7289	0	0	0	312	7601	27019	51482040000130
Sh. Satish	Mail	14.04.83	30.12.16	30.04.43	4440-7440 & 1650	20800	9568	624	0	4252	35244			0	0	7289	0	0	0	0	7289	27955	51482191015331

Principal
C.R.A. College
Sonipat

1662
26/11

Name	Desig.	D.O.B.	D.O.A.	D.O.R.	Pay Scale	Basic Pay	ADA (4%)	HRA	SPL Allow.	NPS 14% (B.P. + ADA)	Grand Total	95% GIA	5% M.S.	P.F.	L.TAX to be credit in A/c no. 514820410 1378	24% NPS (14% C/N & 10% E.m.p.)	L.I.C to be credit in a/c no. 51482010 014390	Mainl. Allow. to be credit in a/c no. 0434000 5148201 0014390	GLIC/ Recov. to be credit in a/c no. 5148201 0014390	Qtr. Rent to be credit in a/c no. 5148201 0014390	Total Ded.	Net payable	S/B Account no.	CPF
L. Ram Ganesh	Sweeper	05.02.80	30.12.16	29.02.40	4440-7440 & 1650	20800	9568	624	625	4232	35869			0	0	7289	0	0	0	0	7289	28580	51482041000043	5148201
h. Pardeep	Watchman	26.01.75	30.12.16	31.01.35	4440-7440 & 1650	20800	9568	624	0	4252	35244			0	0	7289	0	0	0	0	7289	27955	51482191007719	5148201
TOTAL						563900	259394	13912	625	62508	900339			49360	12500	107156	0	52266	13050	1815	286147	664192		

note:-

1. Certified that the post for which salary has been claimed in bill are sanctioned by State Government.
2. Certified that the pay scales and rates of all other allowances claimed in this bill are as approved by the State Government.
3. Certified that the salary of the employees who proceeded on long leave after submission of previous bill has been adjusted accordingly.
4. Certified that salary for period for which any employee was absent or otherwise has abstained from work has not been claimed.
5. Certified that the personal pay and advance increment not sanctioned by the State Govt. have not been included.
6. Certified that the leave of the employees, who leave salary has been claimed, has already been sanctioned.
7. The salary being paid to the employees is subject to audit.
8. The deductions are of provisional nature, however, any deduction which may be necessitated later on will be made in the bills of subsequent months.
9. Certified that the income tax has been deducted as per the annual salary income of the employees.
10. Certified that none of the teachers/ employees whose salary is being claimed in this bill is working / imparting instruction in any of the vocational course/ other courses of working in any of the institution being run by the management under Self Financing Scheme, UGC sponsored scheme, grant-in-aid and otherwise.
11. Certified that Rs. Only is balance in salary account number 5993000100006126 in PNB Sonapat bill date

The Branch Manager,
Punjab National Bank,
C.R.Z. St. Sec. School, Sonapat.

Kindly transfer from Salary A/c no. 5993000100006126 to the A/c nos. of the above employees.

(Signature)
President
Tika Ram Education Society (Regd.)
Sonapat

G.I.A (95%) = 855322.05
M.S. (5%) = 45016.95

CONDITIONAL PASSING SUBJECT TO RECOVERY

Bill for Rs. 905339/-
Provisionally verified subject to post audit
Bill not to be credited before
(Signature)
Assistant Superintendent
O/o Director General H. & E. Education
Haryana, Panipat

S.No.	Post	Sanctioned	Fill
1	Dy. Supdt	1	1
2	Clerk	7	7
3	Steno-Typist	1	0
4	Lib. Asstt.	1	0
5	Lect. Asstt.	2	2
6	Lib. Asstt.	8	2
7	Lib. Restorer	1	1
8	Lib. Asstt.	2	2
9	Mail	2	2
10	Lab. Asstt.	2	0
11	Animal Collector	1	0
12	Peon	2	1
13	Sweeper	2	1
14	Watchman	2	1
TOTAL		34	19

Share of CPF Contribution
to verified for Rs. 1251/-
Subject to Post Audit.

(Signature)
Principal
C.R.A. College
Sonapat

o/c

Date - 26/05/2023

To

The Branch Manager

Punjab National Bank
C.R.A. Sr. Sec. School Branch
Sonepat

Subject: Covering letter for Fund Transfer to NPS Trust

Dear Sir,

You are hereby authorized to transfer amount by way of electronic fund Transfer to NPS Trust Account as per below details

(A) Bank Details of Applicant (Remitter's Information):

(1) Account Name: Principal C.R.A. College Sonepat
 (2) Account Number: 51482010014380

(B) Details of Beneficiary (Receiver of the Funds)

Sr. No	Beneficiary Details	
1	Beneficiary Account No	4034505
2	Amount (₹)	(₹) 762453.00
3	Beneficiary Name	NPS Trust Account
4	Bank Name	Axis Bank
5	Branch	Axis Bank Ltd, CBB Branch, Mumbai
6	IFS Code	UTIB0NPS001
7	Type of Beneficiary Account	Current Account
8	Transaction ID information :Mandatory to provide in the field 7495 (Sender to Receiver message) of remittance by Bank	1008448100612
9	Date of Transaction ID	26/05/2023
10	Mode of Remittance	NEFT/RTGS (R-41 only)
11	Auto Cancellation Date (Not applicable to APY Transaction IDs)	13/06/2023

Important Note:

Please remit the amount as mentioned above before 13/06/2023 or else the SCF will get auto cancelled in CRA System and Transaction ID mentioned in sr.no 8 will become invalid.

Yours Sincerely



Generated in Protean CRA System


NSDL
 Technology, Trust & Reach

Principal
 C.R.A. College
 Sonapat
 Authorised Signatory



From

The Additional Chief Secretary
Higher Education, Department, Haryana
Chandigarh.

To

The Director Higher Education, Haryana,
Panchkula

Memo No. KW 3/30-2017 CVI (1)
Dated: 10.03.2019

Subject Revision of Pension/Family Pension to the retirees of Non-Govt. Affiliated Aided Colleges in the State as per the recommendations of the 7th Pay Commission w.e.f 01.01.2016.

Refer to the subject cited above.

The Governor of Haryana is pleased to revise the Pension, Family Pension and Death Cum Retirement Gratuity (DCRG) of the retirees of the Non Govt. Aided Colleges in the State of Haryana w.e.f. 01.01.2016 (except the benefit i.e commutation of pension) is as under:-

**REVISION OF PENSION OF TEACHING AND NON TEACHING EMPLOYEES
RETIRED PRIOR TO 01.01.2016.**

(1) Consolidation of Pension/Family pension:-

- (a) The entitlement of pension/family pension of existing pre-Jan.2016 pensioners/family pensioners will be consolidated to be effective with effect from 1.1.2016 by adding together:-

From 01.01.2016, the re-calculation formula will be Basic Pension X 2.57 of Basic Pension/Family pension.

Provided that minimum pension family pension is no case be less than Rs.9000/- p.m. w.e.f. 01.01.2016.

- (b) The minimum pension/family pension w.e.f the 1st January, 2016 shall be Rs. 9,000/- p.m. The maximum pension shall be Rs.1,12,050 i.e. 50% and family pension Rs. 67,230/- i.e. 30% of the highest pay i.e. Rs. 2,24,100/- Such pension shall be reduced pro-rata when retiree before completes qualifying 33 years service. In the case of retiree on or after 12-10-2010 full pension shall be admissible after completing 28 years qualifying service and if qualifying service is less than 28 years than pro-rata pension will be admissible accordingly.

- (c) The requirement of minimum service shall be considered under the provisions of rules applicable at the time of retirement/ death of the employee. The amount so arrived at will be regarded as consolidated pension/family pension with effect from 01.01.2016.

(2) Death Cum Retirement Gratuity (DCRG)

The maximum ceiling of Death Cum Retirement Gratuity has been raised from Rs. 10.00 lac to Rs. 20.00 lac who retires on or after 01.01.2016. However, the calculation formula shall remain the same as per Pension Notification dated 31.5.1999 (Amended 2001) i.e. upto qualifying service of 33 years and 35 years in the case of Class- IV employees.

(3) Condition

The eligibility condition of the pension/family Pension and Death Cum Retirement Gratuity in the existing Pension Rules namely Haryana Affiliated Colleges (Pension & Contributory Provident Fund) Rules, 1999 and (Amended 2001) shall remain the same.

(4) Arrears

The arrear of pension/family pension and Death Cum Retirement Gratuity shall be with effect from 01.01.2016.

This issues with the concurrence of Finance Department conveyed vide their U.O. No. 60/39/2010-2FD-II/7531 dated 08.03.2019.

ANIL KUMAR
Additional Chief Secretary to Govt. of Haryana
Higher Education, Department, Chandigarh

Endst. No. KW 3/30-2017 CVI (1)

Dated, Panchkula, the 10.03.2019

A copy of the forwarded to the following for information.

1. Accountant General (A&E), Haryana, Chandigarh.
2. Accountant General (Audit), Haryana, Chandigarh
3. Additional Chief Secretary to Govt. of Haryana, Finance Department, Chandigarh with reference to their U.O. No. 60/39/2010-2FD-II/7531 dated 08.03.2019.
4. All the Principals of Non Govt. Affiliated Colleges in the State.
5. All Associations of Retired Colleges Teaching and non Teaching Employees in the State of Haryana.
6. Assistant Director College-II and College-IV Branch (H.Q)
7. PS/FCHE, PA/DHE.
8. All concerned.

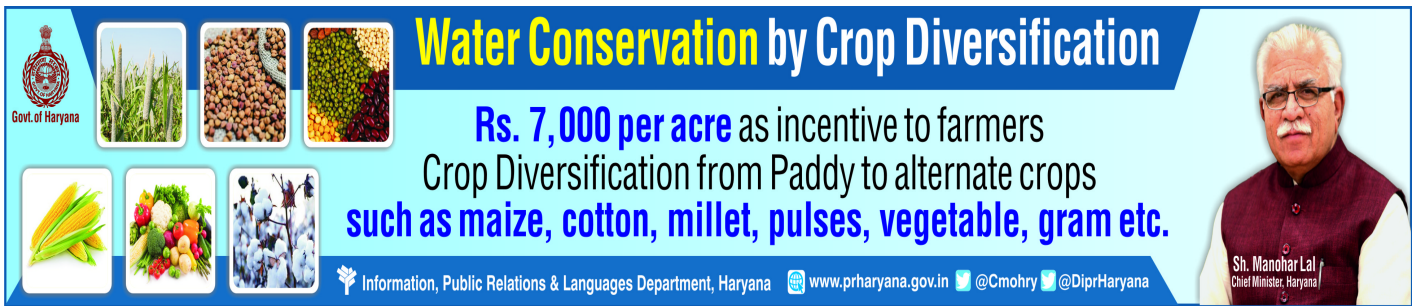
Special Secretary to Govt. Haryana,
Higher Education, Department, Panchkula

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**Directorate of Information,
Public Relations & Languages**
Government of Haryana



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Water Conservation by Crop Diversification

Rs. 7,000 per acre as incentive to farmers
Crop Diversification from Paddy to alternate crops
such as maize, cotton, millet, pulses, vegetable, gram etc.

Information, Public Relations & Languages Department, Haryana | www.prharyana.gov.in | @Cmohry | @DiprHaryana

Sh. Manohar Lal
Chief Minister, Haryana

HARYANA GOVERNMENT HAS DECIDED TO GRANT THE BENEFIT OF ENCASHMENT OF EARNED LEAVE TO ALL GOVERNMENT AIDED PRIVATE COLLEGES (TEACHING AND NON-TEACHING) EMPLOYEES AT PAR WITH THEIR COUNTERPARTS WORKING IN GOVERNMENT COLLEGES.

Haryana Government Has Decided To Grant The Benefit Of Encashment Of Earned Leave To All Government Aided Private Colleges (Teaching And Non-Teaching) Employees At Par With Their Counterparts Working In Government Colleges.

- Chandigarh, Aug 14 – Haryana Government has decided to grant the benefit of encashment of earned leave to all government aided private colleges (teaching and non-teaching) employees at par with their counterparts working in government colleges.
- Disclosing this today, Education Minister, Mr Ram Bilas Sharma said that the leave encashment benefit would be given on the basis of calculation of earned leaves with effect from April 9, 1987, and as per government instructions issued from time to time thereafter.
- The amount of leave encashment would be borne to the extent of 95 per cent by the State Government and five per cent share would be contributed by the management of the college, he added.

MESSAGE**Governor's Message****Chief Minister's Message****QUICK LINKS**

Haryana Film Promotion Board
Administrative Report
Chief Minister Office, Haryana

OTHER LINKS

Other Departments of Haryana

Chapter-7
Revised Qualifications and Criteria for Appointment and Promotion of Teachers and
Equivalent Cadres in the University and Govt. Aided Colleges

(As per decision of the Academic Council's Reso. No. 70 dated 15.07.2023)

1.1 Qualifications for Assistant Professor (University and Colleges)

- i) The National Eligibility Test (NET) shall remain the minimum eligibility for appointment of Assistant Professor and equivalent positions wherever provided in these Regulations. Further, SLET/SET shall be valid as the minimum eligibility for direct recruitment to Universities/Colleges/Institutions in the State. *Provided* that candidates who have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009, or the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulation 2016 and their subsequent amendments from time to time, as the case may be, shall be exempted from the requirement of the minimum eligibility condition of NET for recruitment and appointment of Assistant Professor or any equivalent position in any University, College or Institution.

Provided further that the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree. All such Ph.D. candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:

- a) The Ph.D. degree of the candidate has been awarded in regular mode only;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- ii) The clearing of NET/SLET/SET shall not be required for candidates in such disciplines for which NET/SLET/SET has not been conducted.
- iii) A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the Master's level shall be the essential qualification for direct recruitment of teachers and other equivalent cadres at any level.

A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Backward Classes 'A' & 'B'(Non-creamy Layer) of Haryana/Differently-abled (a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

- iv) A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19

September, 1991.

- v) A relevant grade which is regarded as equivalent of 55%, wherever the grading system is followed by a recognized university, at the Master's level shall also be considered valid.
- vi) The Ph.D. Degree shall be a mandatory qualification for appointment and promotion to the post of Professor.
- vii) The Ph.D. Degree shall be a mandatory qualification for appointment to the post of Associate Professor in Universities but it shall be a mandatory qualification for promotion with effect from 3 years (5 years in case of college teachers) from the date of issue of this notification by the State Government.
- viii) The Ph.D. Degree shall be a mandatory qualification for promotion to the post of Assistant Professor (Selection Grade/Academic Level 12) in Universities with effect from 3 years from the date of issue of this notification by the State Government.
- ix) The Ph.D. Degree shall be a mandatory qualification for direct recruitment to the post of Assistant Professor in Universities with effect from the date of issue of this notification by the State Government.
- x) The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further, the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment/ promotion. Regular faculty members upto twenty per cent of the total faculty strength (excluding faculty on medical / maternity leave) may be allowed by their respective institutions to take study leave for pursuing Ph.D. degree.

1.2 Qualifications:

No person shall be appointed to the post of University and College teacher, Librarian or Director of Physical Education and Sports, in any university or in any of institutions including constituent or affiliated colleges recognised under clause (f) of Section 2 of the University Grants Commission Act, 1956 or in an institution deemed to be a University under Section 3 of the said Act if such person does not fulfil the requirements as to the qualifications for the appropriate post as provided in these Regulations.

2.0 Direct Recruitment

2.1 For the Disciplines of Arts, Commerce, Humanities, Education, Law, Social Sciences, Sciences, Languages, Library Science, Physical Education, and Journalism & Mass Communication.

I. Assistant Professor:

Eligibility (A or B):

A.

- i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET:

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the

degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions subject to the fulfillment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which atleast one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET / SLET / SET is not conducted by the UGC, CSIR or similar test accredited by the UGC,likeSLET/SET.

OR

- B.** The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in theWorld University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University(Shanghai).

Note: *The Academic score as specified in Appendix II (Table3A) for Universities shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in theinterview.Selection of Assistant Professors in Government Colleges shall be made by HPSC and in Govt Aided Private Colleges, as per criteria determined by the State Govt. from time to time based on UGC regulations.*

II. Associate Professor:

Eligibility:

- i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevantdisciplines.
- ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system isfollowed).
- iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019 and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

III. Professor:

Eligibility (A or B):

A.

- i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant

discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019 and a total research score of 120 as per the criteria given in Appendix II, Table 2.

- ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

OR

- B.** An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above)/ industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

IV. Senior Professor:

Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment.

Eligibility:

- i) An eminent scholar with good track record of high-quality research publications in Peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019, significant research contribution to the discipline, and engaged in research supervision.
- ii) A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of national level.
- iii) The selection shall be based on academic achievements, favourable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience.
- iv) The selection shall be based on ten best publications in the Peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019 and award of Ph.D. degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per these Regulations.

V. College Principal:

Eligibility:

- i) Ph.D. degree
- ii) Professor/Associate Professor with a total service/ experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of higher education.
- iii) A minimum of 10 research publications in peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.
- iv) A minimum of 110 Research Score as per Appendix II, Table 2

2.2. Music, Performing Arts, Visual Arts and Other Traditional Indian Art Forms like Sculpture, etc.

I. Assistant Professor:

Eligibility:

- i) Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/foreign University.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC,

CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

Provided further, candidates registered for the Ph.D. programme prior to July 11,2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions:

- a) Ph.D. degree has been awarded to the candidate in a regular mode
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work, out of which, at least one is in a refereed journal;
- e) The candidate has presented at least two research papers based on his/her Ph.D. work in conferences/seminars supported/ funded / sponsored by the UGC / AICTE / ICSSR or any other similar agency.

Note 1: The fulfilment of these conditions is to be certified by the Registrar or the Dean (AcademicAffair) of the University concerned.

Note 2: The clearance of NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC (like SLET/SET).

II. AssociateProfessor:

Eligibility:

- i) Good academic record, with a doctoral degree.
- ii) Performing ability of a high professional standard.
- iii) Eight year's experience of teaching in a University or College and / or of research in a University / national level institution, equal to that of Assistant Professor in a University / College.
- iv) Has made a significant contribution to knowledge in the subject concerned, as evidenced by quality publications.

III. Professor:

Eligibility (A or B):

A.

- i) An eminent scholar having a doctoral degree
- ii) Have been actively engaged in research with at least ten years of experience in teaching in University/College and/ or research at the University/National level institutions
- iii) Minimum of 6 research publications in the peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019,
- iv) Has a total research score of 120, as per Appendix II, Table2.

OR

B.

A traditional or a professional artist, with highly-commendable professional achievement, in the subject concerned,

- i) Having Masters degree, in the relevant subject
- ii) Has been 'A'-grade artist of AIR/Doordarshan
- iii) Has Ten years of outstanding performing achievements in the field of specialisation
- iv) Has made significant contributions in the field of specialisations and ability to guide research;
- v) Has participated in National / International Seminars / Conferences / Workshops / Concerts and / or recipient of National / International Awards / Fellowships;
- vi) Has the ability to explain with logical reasoning the subject concerned, and
- vii) Has adequate knowledge to teach theory with illustrations in the said discipline.

2.3 Drama Discipline:

I. Assistant Professor

Eligibility

- i) Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/foreign University.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR or a similar test accredited by the UGC, like SLET / SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009, or 2016, and their amendments from time to time as the case may be. *Provided* further, candidates registered for the Ph.D. programme, prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET / SLET / SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions, subject to the fulfillment of the following conditions:-
 - a) The Ph.D. degree of the candidate has been awarded in the regular mode;
 - b) The Ph.D. thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D. viva voce of the candidate has been conducted;
 - d) The candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
 - e) The candidate has presented at least two research papers based on his/her Ph.D. work in conferences / seminars supported / funded / sponsored by the UGC/CSIR/ICSSR or any other similar agency.

Note:

1. The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.
2. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which the NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

II. Associate Professor:

Eligibility:

- i) A good academic record, having a Ph.D. degree with performing ability of high professional standard as certified by an Expert Committee constituted by the University concerned for the said purpose.
- ii) Eight years experience of teaching in a University / College and / or research in a University/national-level institutions equal to that of Assistant Professor in a University/College.
- iii) A significant contribution to knowledge in the subject concerned, as evidenced by the quality publications.

III. Professor:**Eligibility (A or B):**

- A.** An eminent scholar, having a doctoral degree, actively engaged in research with ten years of experience in teaching and /or research at a University/National-level institution, including experience of guiding research at the doctoral level, with outstanding performing achievement in the field of specialisation, with a minimum of 6 research publications in the peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019, and a total research score of 120, as per Appendix II, Table2.

OR

- B.** A traditional and a professional artist, having highly commendable professional achievement in the subject concerned, who has:
- i) Master's degree, in the relevant subject;:
 - ii) Ten years of outstanding performing achievements in the field of specialisation;
 - iii) Made significant contribution in the field of specialisation
 - iv) Guided research;
 - v) Participated in National / International Seminars / Conferences / Workshops and / or recipient of National / International Awards / Fellowships;
 - vi) Ability to explain with logical reasoning the subject concerned;
 - vii) Adequate knowledge to teach theory, with illustrations in the said discipline.

2.4 Yoga Discipline**I. Assistant Professor :****Eligibility (A or B):**

- A.** Good academic record, with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) at the Master's degree in Yoga or any other relevant subject, or an equivalent degree from an Indian/foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or a similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time.

OR

- B.** A Master's degree in any discipline with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) and a Ph.D. Degree in Yoga* in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.

*Note: Considering the paucity of teachers in the newly-emerging field of Yoga, this alternative has been provided and shall be valid only for five years from the date of issue of this notification by the State Government.

II. Associate Professor

- i) A good academic record, with a Ph.D. degree in the subject concerned or in a relevant discipline.
- ii) A Master's degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- iii) A minimum of eight years' experience of teaching and/ or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institutions/Industry with evidence of published work and a minimum of 7 publications as books and / or research/policy papers in peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019 and a total research score of at least Seventy five (75), as per the criteria given in Appendix II, Table 2.

III. Professor Eligibility (A or B):

A.

- i) An eminent scholar with Ph. D. degree in the subject concerned or in an allied/relevant subject and published work of high quality, actively engaged in research with evidence of published work, with a minimum of 10 publications as books and/ or research/policy papers in the peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019 and a total research score of at least 120 as per the criteria given in Appendix II, Table 2.
- ii) A minimum of ten years of teaching experience in a University/College and / or experience in research at the university / National level institution / Industries, with evidence of having successfully guided doctoral candidate.

OR

- B.** An outstanding professional, with established reputation in the relevant field, who has made significant contribution to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials.

2.5 QUALIFICATIONS, EXPERIENCE AND OTHER ELIGIBILITY REQUIREMENTS FOR APPOINTMENT OF OCCUPATIONAL THERAPY TEACHERS

I. Assistant professor:

A Bachelor's Degree in Occupational Therapy (B.O.T./B.Th.O./B.O.Th.), Masters in Occupational Therapy (M.O.Th/M.Th.O./ M.Sc. O.T/M.OT.), with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed), from a recognised University

II. Associate Professor:

- i) Essential : A Master's Degree in Occupational Therapy (M.O.T./M.O.Th./M.Sc. O.T.), with eight years' experience as Assistant Professor.
- ii) Desirable: Higher Qualification, including a Ph. D. degree in any discipline of occupational therapy recognised by the UGC, and published work of high standard in peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.

III. Professor:

- i) Essential : Master's Degree in Occupational Therapy (M.O.T./M.O.Th./M.Th.O./M.Sc. O.T.), with Ten years of total experience in Occupational Therapy.
- ii) Desirable: Higher Qualification, such as Ph.D. degree in any discipline of occupational therapy recognised by the UGC, and published work of high standard in peer- reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.

IV. Principal / Director /Dean:

Essential: Master's Degree in Occupational Therapy (M.O.T./M.Th.O./M.O.Th./M.Sc. O.T.), with fifteen years' experience, which shall include five years' experience as Professor (Occupational Therapy).

Note:

- (i) The senior-most Professor in the institution shall be designated as the Principal / Director /Dean.
- (ii) Desirable: Higher qualification, like a Ph. D. degree in any discipline of occupational therapy recognized by the UGC and published work of high standard in peer reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.

2.6 QUALIFICATIONS, EXPERIENCE AND OTHER ELIGIBILITY REQUIREMENT FOR APPOINTMENT OF PHYSIOTHERAPY TEACHERS

I. Assistant Professor:

Bachelor's Degree in Physiotherapy (B.P.T./B. Th./P./B.P.Th.), Master's Degree in Physiotherapy (M.&P.Th/M.Th.P./M.Sc. P.T/M.P.T.) with at least 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) from a recognized University.

II. Associate Professor:

- (i) Essential: A Master's Degree in Physiotherapy (M.P.T./M.P.Th./M.Th.P/M.Sc. P.T.) with eight years' experience as Assistant Professor.
- (ii) Desirable: Higher Qualification, such as Ph.D. degree in any discipline of Physiotherapy recognised by the U.G.C, and published work of high standard in peer-reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.

III. Professor:

Essential: Master's Degree in Physiotherapy (M.P.T. / M.P.Th./M.Th.P./M.Sc. P.T.), with ten years experience.

Desirable:

- (i) Higher Qualification like Ph. D. in any subject of Physiotherapy recognised by U.G.C, and
- (ii) Published work of high standard in peer -reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.

IV. Principal / Director /Dean:

Essential: Master's Degree in Physiotherapy (M.P.T./M.Th.P./M.Pth./M.Sc. P.T.) with fifteen years total experience, including five years experience as Professor (Physiotherapy).

Note:

- (i) Senior-most Professor shall be designated as the Principal / Director / Dean.
- (ii) Desirable: Higher qualification like Ph.D. in any subject of Physiotherapy recognized by the UGC and published work of high standard in peer reviewed upto 13.06.2019 and UGC CARE List journals w.e.f. 14.06.2019.

2.7 MINIMUM QUALIFICATIONS FOR DIRECT RECRUITMENT TO THE POSTS OF UNIVESRITY ASSISTANT LIBRARIAN / COLLEGE LIBRARIAN, UNIVERSITY DEPUTY LIBRARIAN AND UNIVERSITY LIBRARIAN

I. University Assistant Librarian / College Librarian

- (i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed)
- (ii) A consistently good academic record, with knowledge of computerization of a library.
- (iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:
Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-
 - a) The Ph.D. degree of the candidate has been awarded in the regular mode
 - b) The Ph.D. thesis has been evaluated by at least two external examiners;
 - c) Open Ph.D. viva voce of the candidate has been conducted;
 - d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
 - e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency.

Note:

- (i) The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.
- (ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

II. University Deputy Librarian

- (i) A Master's Degree in library science/information science/documentation science, with at least 55% marks or an equivalent grade in a point –scale, wherever grading system is followed.
- (ii) Eight years experience as an Assistant University Librarian/ College Librarian.
- (iii) Evidence of innovative library services including integration of ICT in library.
- (iv) Ph.D. Degree in library science/ Information science/ Documentation Science / Archives and manuscript keeping/computerization of library.

III. University Librarian

- (i) A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or an equivalent grade in a point -scale wherever the grading system is followed.
- (ii) At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years' experience as a College Librarian.
- (iii) Evidence of innovative library services, including the integration of ICT in alibrary.
- (iv) A Ph.D. Degree in library science/information science/documentation /archives and manuscript-keeping.

2.8 MINIMUM QUALIFICATIONS FOR THE POSTS OF ASSISTANT DIRECTOR/PROFESSOR OF PHYSICAL EDUCATION AND SPORTS, DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS AND DIRECTOR OF PHYSICAL EDUCATION AND SPORTS (DPES)

I. Assistant Director of Physical Education and Sports in University or Assistant Professor of Physical Education and Sports in College Eligibility (A or B):

A.

- (i) A Master's Degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed)
- (ii) Record of having represented the university / college at the inter-university /inter-collegiate competitions or the State and/ or national championships.
- (iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET), conducted by the UGC or CSIR, or a similar test accredited by the UGC, like SLET/SET, or who are or have been awarded a Ph.D. Degree in Physical Education or Physical Education and Sports or Sports Science, in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time, as the case may be:
Provided that, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye-laws/Regulations of the Institutions awarding the degree and such Ph.D. degree holders shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions, subject to the fulfillment of the following conditions:-
 - a) The Ph.D. degree of the candidate has been awarded in regular mode;
 - b) The Ph.D. thesis has been evaluated by at least two external examiners;
 - c) Open Ph.D. viva voce of the candidate has been conducted;
 - d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
 - e) The candidate has presented at least two research papers in conference/seminar, based on his/her Ph.D.work.

Note:

- (i) The fulfilment of these conditions (a) to (e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.
- (ii) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- (iii) Passed the physical fitness test conducted in accordance with these Regulations.

OR

- B. An Asian game or common-wealth games medal winner who has a degree at least at Post-Graduation level.

II. Deputy Director of Physical Education and Sports in University Eligibility (A or B):

A.

- (i) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the university concerned.
- (ii) Eight years experience as University Assistant DPES/Assistant Professor of Physical Education and Sports/College DPES.
- (iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks duration.
- (iv) Evidence of having produced good performance of teams/athletes for competitions like State/National/Inter-university/Combined University,etc.
- (v) Passed the physical fitness test in accordance with these Regulations.

OR

- B. An Olympic Games/ World Cup/ World Championship medal winner who has a degree at least at the Post-Graduation Level.

III. Director of Physical Education and Sports in University

- (i) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.
- (ii) Experience of at least ten years in Physical Education and Sports as University Assistant/Deputy DPES or ten years as College DPES or teaching for ten years in Physical Education and Sports or Sports Science as Assistant/Associate Professor.
- (iii) Evidence of organising competitions and coaching camps of at least two weeks'duration.
- (iv) Evidence of having produced good performance of teams/athletes for competitions like state/ national/ inter-university/ combined university,etc.

IV. Physical Fitness Test Norms

- (a) Subject to the provisions of these Regulations, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.
- (b) On the production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in

accordance with the following norms:

NORMS FOR MEN			
12 MINUTES RUN/WALK TEST			
Upto 30 Years	Upto 40 Years	Upto 45 Years	Upto 50 Years
1800 metres	1500 metres	1200 metres	800 metres

NORMS FOR WOMEN			
8 MINUTES RUN/WALK TEST			
Upto 30 Years	Upto 40 Years	Upto 45 Years	Upto 50 Years
1000 metres	800 metres	600 metres	400 metres

Note:

As a proof of experience, the candidates are required to submit Form No. 16 for the claim period in addition to the Experience Certificate

3.0 CONSTITUTION OF SELECTION COMMITTEES AND GUIDELINES ON SELECTION PROCEDURE:

3.1 Selection Committee Composition

1) For the University, the Selection Committee will be as prescribed in Statute-22

2) For Assistant Professor in Govt. Aided Private Colleges:

In case of Govt-Aided Private colleges, the existing system for selection shall continue as per their service rules under Haryana Affiliated Colleges (Security of Service) Act 1979 and rules framed thereunder by the Haryana Government from time to time.

3) For College Principal:

All posts of College Principals in Govt-Aided Colleges shall be filled through direct recruitment according to the existing system for selection as per their service rules under Haryana Affiliated Colleges (Security of Service) Act 1979 and rules framed thereunder by the Haryana Government from time to time.

4) Selection Committees for the posts of Directors, Deputy Directors, Assistant Directors of Physical Education and Sports, Librarians, Deputy Librarians, Assistant Librarians shall be the same as that of Professor, Associate Professor and Assistant Professor, respectively, except that in Library and Physical Education and Sports or Sports Administration, respectively, practicing Librarian/Director Physical Education and Sports, as the case may be, shall be associated with the Selection Committee as one of the subject experts.

The “Screening-cum-Evaluation Committee” for CAS promotion of Assistant Professors /equivalent cadres in Librarians/Physical Education and Sports from one level to the other higher level shall consist of:

**A. For University teachers:
As prescribed in Statute-22 B(I)**

B. For Govt-Aided private College teachers:

- i) Dean of Colleges of the concerned University
- ii) Nominee of the Director, Higher Education
- iii) Nominee of the Vice-Chancellor
- iv) Subject Expert
- v) Principal of the college

Note: The quorum for this committee shall be three which will include one subject expert / University nominee and DHE nominee as per existing practice.

**C. For University Assistant Librarian:
As prescribed in Statute-22 B-II**

**D. For University Assistant Director, Physical Education and Sports:
As prescribed in Statute-22-B-III**

- 3.2 The Screening-cum-Evaluation Committee on verification / evaluation of grades secured by the candidate through the Assessment Criteria and Methodology Proforma designed by the respective university based on these Regulations and as per the minimum requirement specified shall recommend to the Executive Council in case of the University and Deptt of Higher Education in case of Colleges about the suitability for the promotion of the candidate(s) under CAS for implementation:
- (a) In Appendix II, Table 1 for each of the cadre of Assistant Professor;
 - (b) In Appendix II, Table 4 for each of the cadre of Librarian; and
 - (c) In Appendix II, Table 5 for each of the cadre of Physical Education and Sports.
- 3.3 The selection process shall be completed on the day/last day of the selection committee meeting, wherein the minutes are recorded and recommendation made on the basis of the performance of the interview are duly signed by all members of the selection committee.
- 3.4 For all Selection Committees specified in these Regulations, Head of Department / Teacher-Incharge should be either in the same or higher rank / position than the rank / position for which the interview is to be held.

4.0 Selection Procedure

- (I) The overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on a grading system proforma, based on Appendix II, Tables 1, 2, 3A, 3B, 4, and 5. However, In case of Govt-Aided colleges, the existing criteria for selection shall continue or as framed by the Haryana Government from time to time and in case of Govt Colleges, the selection criteria shall be determined by HPSC.
In order to make the system more credible, universities may assess the ability for teaching and / or research aptitude through a seminar or lecture in a classroom situation or discussion on the capacity to use the latest technology in teaching and research at the interview stage. These procedures can be followed for both the direct recruitment and the CAS promotions, wherever selection committees are prescribed in these Regulations.
- (II) In all the Selection Committees of direct recruitment of teachers and other

academic staff in universities and colleges provided herein, an academican belonging to the Scheduled Caste/Scheduled Tribe/ BC/ Minority/ Women/ Differently-abled categories, if any of candidates belonging to these categories is the applicant and if any of the members of the selection committee does not belong to that category, shall be nominated by the Vice-Chancellor of the University, and in case of a College, Vice-Chancellor of the University to which the college is affiliated to. The academican, so nominated for this purpose, shall be one level above the cadre level of the applicant, and such nominee shall ensure that the norms of the State Government, in relation to the categories mentioned above, are strictly followed during the selection process.

- (III) The process of selection of a Professor shall involve the inviting of the application developed by the respective university, based on the Assessment Criteria and Methodology guidelines set out in these Regulations in Appendix II, Table 1 and 2 and reprints of all significant publications of the candidates. *Provided* that the publications submitted by the candidate shall have been published during the qualifying period. *Provided* further that such publications shall be made available to the subject experts for assessment before holding the interview. The evaluation of the publications by the experts shall be taken into consideration while finalizing the outcome of selection.
 - (IV) In the case of selection of faculty members who are from outside the academic field and are considered under Clause 2.1 (III.B), 2.2 (III.B), 2.3 (III.B) and 2.4 (III.B) of these Regulations, the university's statutory bodies shall lay down clear and transparent criteria and procedure so that only outstanding professionals who can contribute substantially to the university knowledge system are selected.
 - (V) In the selection process for the posts involving different nature of responsibilities in certain disciplines/areas, such as Music and Fine Arts, Visual Arts and Performing Arts, Physical Education and Sports, and Library, greater emphasis may be laid on the nature of deliverables indicated against each of the posts in these Regulations which need to be taken up by the institution while developing the Proforma for both the direct recruitment and the CAS promotion.
 - (VI) The Internal Quality Assurance Cell (IQAC) shall be established as per the UGC/ National Assessment Accreditation Council (NAAC) guidelines with the Vice-Chancellor, as Chairperson (in the case of Universities), and Principal, as Chairperson (in case of Colleges). The IQAC shall act as the documentation and record-keeping Cell for the institution, including assistance in the development of Assessment Criteria and Methodology Proforma based on these Regulations. The IQAC may also introduce, wherever feasible, the student feedback system as per the NAAC guidelines on institutional parameters without incorporating the component of the students' assessment of individual teachers in the Assessment Criteria and Methodology Proforma.
- A.** The Assessment of the performance of College and University teachers for the CAS promotion is based on the following criteria:
- i. **Teaching-Learning and Evaluation:** The commitment to teaching based on observable indicators such as being regular to class, punctuality to class, remedial teaching and clarifying doubts within and outside the class hours, counselling and mentoring, additional teaching to support the college/university as and when the need arises, etc. Examination and evaluation activities like performing of examination supervision duties, question-papers setting for university/college examinations, participation in the evaluation of examination answer scripts, conducting examinations for internal assessment as per the schedule to be announced by the institution at

the beginning of each Academic Session and returning and discussing the answers in the class.

- ii. **Personal Development Related to Teaching and Research Activities:** Attending orientation/refresher/methodology courses, development of e-contents and MOOCs, organising seminar/ conference/ workshop / presentation of papers and chairing of sessions/guiding and carrying out research projects and publishing the research output in national and international journals etc.
- iii. **Administrative Support and Participation in Students' Co- curricular and Extra-curricular Activities.**

B. Assessment Process

The following **three-step** process is recommended for carrying out assessment for promotion under the CAS at all levels:

Step 1: The college/university teachers shall submit to college/university an annual self-appraisal report in the prescribed Proforma (**available at Annexure – C, Pages 61 to 64**) designed on the basis of Tables 1 to 5 of Appendix II. The report should be submitted at the end of every academic year, within the stipulated time. The teacher will provide documentary evidence for the claims made in the annual self-appraisal report, which is to be verified by the HOD/Teacher- in-charge etc. The submission should be through the Head of the Department(HOD)/teacher-in-charge.

Step: 2: After completion of the required years of experience for promotion under CAS and fulfilment of other requirements indicated below, the teacher shall submit an application for promotion under CAS in the formats as provided in table no. 6, 7, 8 & 9 available at **Annexures A & B, Pages 43 to 60.**

Step 3: A CAS Promotion shall be granted as mentioned in Clause 4.4 of these Regulations.

4.1 Assessment Criteria and Methodology:

- (a) Tables 6 to 7 of Annexure-B are applicable to the Assistant Professors/ Associate Professors/ Professors/Senior Professor in Universities and Colleges for promotion under Career Advancement Scheme;
- (b) Table 8 of Annexure-B is applicable to Assistant Librarians/ College Librarians and Deputy Librarians for promotion under Career Advancement Scheme; and
- (c) Table 9 of Annexure-B is applicable to Assistant Directors/ College teachers of Physical Education sports and Deputy Directors/Directors of Physical Education and Sports for promotions under Career Advancement Scheme

4.2 The constitution of the Selection Committees and Selection Procedure as well as the Assessment Criteria and Methodology for the above cadres, either through direct recruitment or through Career Advancement Scheme, shall be in accordance with these Regulations.

4.3 The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations by State Government. However, if a candidate becomes eligible for promotions under CAS during the period from 01.01.2016 to the date of notification, his/her case shall be governed by the provisions of existing scheme wherever applicable.

- I. A teacher who wishes to be considered for promotion under the CAS may submit in writing to the university/college, within three months in advance of the due date, that he/she fulfils all the requirements under the CAS and submit to

the university/college the Assessment Criteria and Methodology Proforma as evolved by the university concerned supported by all credentials as per the Assessment Criteria and Methodology guidelines set out in these Regulations. In order to avoid any delay in holding the Selection Committee meetings for various positions under the CAS, the University/College may initiate the process of screening/selection, and complete the process within six months from the receipt of application. Further, in order to avoid any hardship, the candidates who fulfil all other criteria mentioned in these Regulations, as on and till the date on which these regulations are notified, can be considered for promotion from the date, on or after the date, on which they fulfil these eligibility conditions.

- II. The Selection Committee specifications as contained in Clauses 3.1 to 3.4 shall be applicable to all direct recruitments of faculty positions and equivalent cadres and Career Advancement promotions from Assistant Professor to Associate Professor, from Associate Professor to Professor, Professor to Senior Professor (in University) and for equivalent cadres.
- III. The CAS promotion from a lower stage to a higher stage of Assistant Professor shall be conducted through a "Screening-cum-Evaluation Committee", following the criteria laid down in Annexure B (Pages 47-60).
- IV. The promotion under the CAS being a personal promotion to a teacher holding a substantive sanctioned post, on his/her superannuation, the said post shall revert back to its original cadre.
- V. For the promotion under the CAS, the applicant teacher must be on the role and in active service of the University/College on the date of consideration by the Selection Committee.
- VI. The candidate shall offer himself/herself for assessment for promotion, if he/she fulfils the minimum grading specified in the relevant Assessment Criteria and Methodology Tables, by submitting an application and the required Assessment Criteria and Methodology Proforma as per Annexure-A (Pages 43-46) & Annexure-B (Pages 47-60). He/she can do so three months before the due date. The university shall send a general circular twice a year, inviting applications for the CAS promotions from the eligible candidates.
 - i) If a candidate applies for promotion on completion of the minimum eligibility period and is successful, the date of promotion shall be from that of minimum period of eligibility.
 - ii) If, however, the candidate finds that he/she would fulfil the CAS promotion criteria, as defined in Annexure-A (Pages 43-46) & Annexure-B (Pages 47-60) at a later date and applies on that date and is successful, his/her promotion shall be effected from that date of the candidate fulfilling the eligibility criteria.
 - iii) The candidate who does not succeed in the first assessment, he/she shall have to be re-assessed only after six months. When such a candidate succeeds in the eventual assessment, his/her promotion shall be deemed to be six months from the date of rejection.

4.4 STAGES OF PROMOTION UNDER THE CAREER ADVANCEMENT SCHEME OF INCUMBENT AND NEWLY-APPOINTED ASSISTANT PROFESSORS /ASSOCIATE PROFESSORS/ PROFESSORS

- A. The entry-level Assistant Professors (Level 10) shall be eligible for promotion under the Career Advancement Scheme (CAS) through two successive levels (Level 11 and Level 12), provided they are assessed to fulfill the eligibility and performance criteria as laid down in Clause 4.3 of these Regulations.
- B. **Career Advancement Scheme (CAS) for Colleges teachers**
 - I. **Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)**

Eligibility: Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil. / PG Degree in Professional Courses, such as LLM, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./ PG Degree in Professional courses.

- i. Attended one Orientation course of 21 days' duration on teaching methodology; and
- ii. Any one of the following: Completed one Refresher / Research Methodology Course

OR

Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration,

OR

Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOCs course during the assessment period.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i. He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be, as specified in Annexure-B, Table-6, and;
- ii. The promotion is recommended by the screening-cum-evaluation committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Eligibility:

- 1) Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale.
- 2) Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning- Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conducting of a MOOCs course during the period of assessment.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Annexure-B, Table 6) and
- ii) The promotion is recommended by the Screening-cum-evaluation committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

Eligibility:

- 1) Assistant Professor who has completed three years of service in Academic

Level 12/Selection-Grade.

- 2) A Ph.D. degree in subject relevant /allied/relevant discipline shall be mandatory with effect from 5 years from the date of issue of this notification by the State Government.
- 3) Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards development of e-contents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

CAS Promotion Criteria:

A teacher may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as prescribed in Annexure-B, Table 6, and
- ii) The promotion to the post of Associate Professor is recommended by the selection committee in accordance with these Regulations.

IV. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Eligibility:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed upto 02.07.2023 and UGC CARE List journals w.e.f. 03.07.2023 out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Annexure-B, Table 7.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Annexure-B, Table 6.
- ii) The promotion to the post of Professor is recommended by selection committee constituted in accordance with these Regulations.
- iii) Incumbent Associate Professors who have completed three years as Associate Professor on 1st January 2016 and having Ph.D. degree as on that date, shall be re-designated as Professor w.e.f. 1st January 2016 and placed at the appropriate Academic Pay Level if they fulfil all the above mentioned eligibility conditions. If they do not fulfil the above conditions of Research Publications and Research Score as on that date, they are to fulfil these conditions within three years from the date of issue of this notification by the State Government. They shall be promoted to the post of Professor w.e.f. 1st January 2016 but only after the fulfilment of these conditions.
- iv) Incumbent Associate Professors who have not completed three years as Associate Professor on 1st January 2016, shall be re-designated as Professor and placed at the appropriate Academic Pay Level after the completion of 3 years service as Associate Professor and Ph.D. degree if they fulfil all above mentioned eligibility conditions. If they do not fulfil the

conditions of Research Publications and Research Score as on that date, they are to fulfil these conditions within three years from the date of issue of this notification by the State Government. They shall be promoted to the post of Professor w.e.f. the date of completion of eligibility conditions (1) and (2) but only after the fulfilment of all eligibility conditions.

- v) After three years from the date of this notification, all the conditions for the promotion of Professor under CAS shall be mandatory and no relaxation of time shall be given to fulfil the conditions regarding research publications and research score.
- vi) Promotion to the post of Professor under CAS shall not affect the original seniority already fixed by the Department in that cadre.

C. Career Advancement Scheme (CAS) for University teachers

I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)

Eligibility:

- i) An Assistant Professor who has completed four years of service with a Ph.D. degree or five years of service with a M.Phil. / PG Degree in Professional Courses, such as LLM, M.Tech, M.V.Sc. and M.D., or six years of service in case of those without a Ph.D./M.Phil./ PG Degree in a Professional course and satisfies the following conditions:
- ii) Attended one Orientation course of 21 days duration on teaching methodology;
- iii) Any one of the following: Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching-Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e- certification) or development of e-contents in four-quadrants / MOOCs course during the assessment period; and
- iv) Published one research publication in the peer-reviewed journals upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023 during assessment period.

CAS Promotion Criteria :

A teacher shall be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three /four/ five of the last four/ five/ six years of the assessment period as the case may be (as provided in Annexure-B, Table 6), and;
- ii) The promotion is recommended by the screening-cum evaluation committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

Eligibility:

- i) Assistant Professors who has completed five years of service in Academic Level 11/Senior Scale.
- ii) A Ph.D. Degree in the subject relevant/allied/relevant discipline shall be mandatory with effect from 3 years from the date of issue of this notification by the State Government.
- iii) Has done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course / programme from amongst the categories of Refresher Courses/Research Methodology/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development Programme of at least

two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.

- iv) Published three research papers in the peer-reviewed journals upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023 during assessment period.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) The teacher gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Annexure - B, Table 6)
- ii) The promotion is recommended by the Screening-cum-evaluation committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13 A)

Eligibility:

- 1) Assistant Professor who has completed three years of service in Academic Level 12/Selection grade.
- 2) A Ph.D. Degree in the subject concerned/allied/relevant discipline shall be mandatory with effect from 3 years from the date of issue of this notification by the State Government.
- 3) Any one of the following during last three years: completed one course / programme from amongst the categories of Refresher Courses/ Research Methodology Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.
- 4) A minimum of seven publications in the peer-reviewed upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023 out of which three research papers should have been published during the assessment period.
- 5) Evidence of having guided at least one Ph.D.candidate i.e. the said Assistant Professor is guiding doctoral candidates as clarified by the UGC vide Public Notice dated 23.12.2022.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Annexure-B, Table-6, and has a research score of at least 70 as per Annexure-B, Table-7.
- ii) The promotion is recommended by a selection committee constituted in accordance with these Regulations.

IV. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Eligibility:

- 1) An Associate Professor who has completed three years of service in Academic Level 13A.
- 2) A Ph.D. degree in the subject concerned/allied/relevant discipline.
- 3) A minimum of ten research publications in the peer-reviewed upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023 out of which three research papers should have been published during the assessment period.
- 4) Evidence of having successfully guided doctoral candidate i.e. doctoral candidate and the said Associate Professors have been awarded Ph.D. Degrees as clarified vide UGC Public Notice dated 23.12.2022.
- 5) A minimum of 110 Research Score as per Annexure-B, Table 7.

CAS Promotion Criteria:

A teacher shall be promoted if;

- i) He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Annexure-B, Table 6, and at least 110 research score, as per Annexure-B, Table-7.
- ii) The promotion is recommended by a selection committee constituted in accordance with these Regulations.

V. Professor (Academic Level 14) to Senior Professor (Academic Level 15)

A professor can be promoted to the post of Senior Professor under the CAS. The promotion shall be based on academic achievement, favourable review from three eminent subject -experts who are not of the rank lower than the rank of a Senior Professor or a Professor having at least ten years' of experience. The selection shall be based on 10 best publications during the last 10 years and interaction with a Selection Committee constituted in accordance with these Regulations.

Eligibility:

- i) Ten years' experience as a Professor.
- ii) A minimum of ten publications in the peer-reviewed upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023 and Ph.D. degree has been successfully awarded to two candidates under his/her supervision during the assessment period.

D. Career Advancement Scheme (CAS) for Librarians

Note:

- a) The following provisions (D I to D IV) apply only to those persons who are not involved in the teaching of Library Science. Teachers in institutions where Library Science is a teaching department shall be covered by the provisions given under sections 4.4 (B) and 4.4 (C), of these Regulations for Colleges/Institutions and for Universities, respectively.
 - b) The Deputy Librarian in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14 while College Librarians shall have five levels i.e. Academic Level 10, Academic Level 11, Academic Level 12, Academic Level 13A and Academic Level 14.
- I. From University Assistant Librarian (Academic level 10)/College Librarian (Academic level 10) to University Assistant Librarian (Senior Scale/ Academic level 11) / College Librarian (Senior Scale/ Academic level 11):

Eligibility:

An Assistant Librarian/ College Librarian who is in Academic Level 10 and has completed four years of service having a Ph.D. degree in Library Science/ Information Science/ Documentation Science or an equivalent degree or five years' of experience, having at least a M.Phil. degree, or six years of service for those without a M.Phil. or a Ph.D. degree.

- (i) He/she has attended at least one Orientation course of 21 days' duration; and
- (ii) Training, Seminar or Workshop on automation and digitalisation, maintenance and related activities, of at least 5 days, as per Annexure-B, Table 8.

CAS Promotion Criteria:

An Assistant Librarian/College Librarian may be promoted if:

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five out of the last four/five/six years of the assessment period as the case may be as specified in Annexure-B, Table 8, and
- ii) The promotion is recommended by a screening-cum-evaluation committee.

II. From University Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/Academic level 12)

Eligibility:

- 1) He/she has completed five years of service in that grade.
- 2) He/she has done any two of the following in the last five years:
(i) Training/ Seminar/ Workshop/ Course on automation and digitalisation, (ii) Maintenance and other activities as per Appendix II, Table 4 of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (iii) Taken/developed one MOOCs course in the relevant subject (with certification), or (iv) Library up-gradation course.

CAS Promotion Criteria:

An individual shall be promoted if:

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four out of the last five years of the assessment period, as specified in Annexure-B, Table 8, and;
- ii) The promotion is recommended by a screening-cum-evaluation committee.

III. From University Assistant Librarian (Selection Grade/Academic level 12)/ College Librarian (Selection Grade/Academic level 12) to University Deputy Librarian (Academic Level 13A)/College Librarian (Academic Level 13A)

- 1) He/she has completed three years of service in that grade.
- 2) He/she has done any one of the following in the last three years: (i) Training/ Seminar/ Workshop/ Course on automation and digitalization, (ii) Maintenance and related activities as per Appendix II, Table 4 of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration), (iv) Taken/ developed one MOOCs course in the relevant subject (with

e-certification), and (v) Library up-gradation course.

CAS Promotion Criteria:

An individual shall be promoted if:

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Appendix II, Table 4; and
- ii) The promotion is recommended by a Selection Committee constituted as per these Regulations on the basis of the interview performance.

IV. The criteria for CAS Promotions from University Deputy Librarian/College Librarian (Academic Level 13A) to University Deputy Librarian/ College Librarians (Academic Level14) shall be the following:

- 1) He/she has completed three years of service in that grade.
- 2) He/she has done any one of the following in the last three years: (i) Training/ Seminar/ Workshop/ Course on automation and digitalization, (ii) Maintenance and related activities as per Appendix II, Table 4 of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration, (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification), and (v) Library up-gradation course.
- 3) Evidence of innovative library services, including the integration of ICT in a library.
- 4) A Ph.D. Degree in Library Science/Information Science/Documentation /archives and Manuscript- Keeping.

CAS Promotion Criteria:

An individual shall be promoted if:

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Annexure-B, Table 8; and
- ii) The promotion is recommended by a Selection Committee constituted as per these Regulations on the basis of the interview performance.

E. Career Advancement Scheme (CAS) for Directors of Physical Education and Sports

Note:

- a) The following provisions (E I to E IV) apply only to those personnel who are not involved in teaching physical education and sports. Teachers in institutions where Physical Education and Sports is a teaching department shall be covered by the provisions given under sections 4.4 (B) and 4.4 (C), of these Regulations for Colleges/Institutions and for Universities, respectively.
- b) The Deputy Director Physical Education and Sports in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14 while College teachers of Physical Education and Sports shall have five levels i.e. Academic Level 10, Academic Level 11, Academic Level 12, Academic Level 13A and Academic Level14.

I. From Assistant Director of Physical Education and Sports (Academic Level 10)/Assistant Professor of Physical Education and Sports (Academic Level 10) to Assistant Director of Physical Education and Sports (Senior Scale/AcademicLevel11)/Assistant Professor of Physical Education and Sports (SeniorScale/AcademicLevel11)

Eligibility:

- i) He/she has completed four years of service with a Ph.D. degree in Physical Education or Physical Education & Sports or Sports Science or five years of service with an M.Phil. degree or six years of service for those without an M.Phil. or Ph.D. degree.
- ii) He/she has attended one Orientation course of 21 days' duration; and
- iii) He/she has done any one of the following: (a) Completed Refresher / Research Methodology Course/ workshop, (b) Training Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least 5 days duration and (c) Taken/developed one MOOCs course (with e-certification).

CAS Promotion Criteria:

An individual may be promoted if:

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be, as specified in Annexure-B, Table 9; and
- ii) The promotion is recommended by a screening-cum-evaluation committee.

II. From Assistant Director of Physical Education and Sports (Senior Scale/Academic Level 11)/ Assistant Professor of Physical Education And Sports (Senior Scale/Academic Level 11) to University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12) / Assistant Professor of Physical Education and Sports (Selection Grade/Academic Level 12)

- 1) He/she has completed five years of service in that grade.
- 2) He/she has done any two of the following in the last five years:
 - (i) Completed one course/programme from among the categories of refresher courses, research methodology workshops, (ii) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration, and (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification).

CAS Promotion Criteria:

An individual may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four out of the last five years' of the assessment period as specified in Annexure-B, Table 9, and;
- ii) The promotion is recommended by a screening-cum-evaluation committee.

III. From University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12)/ Assistant Professor of Physical Education and Sports (Selection Grade/Academic Level 12) to University Deputy Director of Physical Education and Sports (Academic Level 13 A)/ Associate Professor of Physical Education and Sports (Academic Level 13A)

- 1) He/she has completed three years of service.
- 2) He/she has done any one of the following during last three years:
 - (i) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (ii) Teaching-Learning- Evaluation Technology Programmes/Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single

course/programme of at least two weeks (ten days) duration), (iii) Taken / developed one MOOCs course in relevant subject (with e-certification).

CAS Promotion Criteria:

An individual may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Annexure-B, Table 9, and;
- ii) The promotion is recommended by a selection committee constituted as per these Regulations on the basis of the interview performance.

IV. The criteria for CAS Promotions from University Deputy Director Physical Education and Sports/Associate Professor of Physical Education and Sports (Academic Level 13A) to University Deputy Director Physical Education and Sports/Professor of Physical Education and Sports (Academic Level 14) shall be the following:

- 1) He/she has completed three years of service.
- 2) He/she has done any one of the following during last three years:
(i) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (ii) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (iii) Taken / developed one MOOCs course in relevant subject (with e-certification).
- 3) Evidence of organising competitions and coaching camps of at least two weeks' duration.
- 4) Evidence of having produced good performance of teams/athletes for competitions like state/national / inter-university/combined university, etc.
- 5) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.

CAS Promotion Criteria:

An individual may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Annexure-B, Table 9, and;
- ii) The promotion is recommended by a selection committee constituted as per these Regulations on the basis of the interview performance.

Note for 4.4 (A to E):

1. *Every Assistant Professor / Associate Professor / Professor at the time of submitting any research paper for any purpose, shall submit an undertaking, indicating that the document has been prepared by him / her along with co-author(s) and the document is an original work with Level 0 (zero) Plagiarism i.e. similarity upto 10% as per UGC Regulations, 2018.*
2. *UGC (Promotion of Academic Integrity & Prevention of Plagiarism in Higher Education Institutions) Regulations, 2018 shall also be followed in letter and spirit.*
3. *In order to avoid any hardship, a window of 3 years shall be provided to the candidates who fulfil all other criteria mentioned in the regulations adopted by the state on 11-11-2022 except Research Publications and Research Score, as on and till the date on which these instructions are issued.*
4. *The benefit of this promotion shall be given to those who fulfil eligibility conditions from the date of notification issued dated 11-11-2022 by Govt. of Haryana on actual basis (3 years' time given in notification to acquire*

the eligibility).

- 5. The notional benefit of this promotion shall be given to those eligible candidates who have attained eligibility between 01-01-2016 to 11-11-2022 from the date of attaining eligibility and thereafter actual benefit w.e.f 11-11-2022.**
- 6. The notional benefit of this promotion shall be given to those eligible candidates who have attained eligibility prior to 01-01-2016 w.e.f. 01-01-2016 and thereafter actual benefit w.e.f. 11-11-2022.**

4.5 Discretionary award of advance increments for those who enter the profession as Associate Professor or Professor with higher merit, high number of research publications of high quality and experience at the appropriate level, shall be within the competence of the appropriate authority of the University concerned or recruiting institution based on the recommendations of a selection committee while considering the case of individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit- specific factors. Discretionary award of advance increments is not applicable to those entering the profession as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports and to those who are entitled for grant of advance increments for having acquired a Ph. D., M. Phil. or M.Tech. and LLM degree. However, those entering the service as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports, having a post-doctoral teaching/research experience, after obtaining a Ph.D. degree and proven credentials, may be eligible for discretionary award of advanced increments to be given to the person, as decided and recorded by the Selection Committee in the minutes of its meeting.

5.0 Counting of Past Services for Direct Recruitment and Promotion under CAS

Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/professional organisations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR and DBT, etc including Govt. Aided Private Colleges of Haryana should be counted for the direct recruitment and promotion under the CAS of a teacher as Assistant Professor, Associate Professor, Professor or any other nomenclature, provided that:

- (a) The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be.
- (b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer) Associate Professor (Reader) and Professor.
- (c) The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
- (d) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of the University/State Government/Central Government/ Institutions concerned, for such appointments and the candidate has applied for direct recruitment through proper channel only.
- (e) The previous appointment was not as guest lecturer for any duration.
- (f) The previous Ad-hoc or Temporary or contractual service (by whatever nomenclature it may be called) shall be counted for direct recruitment and for promotion, provided that:
 - (i) the essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate

- Professor and Professor, as the case may be
- (ii) the incumbent was appointed on the recommendation of a duly constituted Selection Committee/Selection Committee constituted as per the rules of the respective university and the incumbent was selected to the permanent post in continuation to the Ad-hoc or temporary or contractual service without any break;
 - (iii) the incumbent was drawing total gross emoluments not less than the monthly gross salary of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be; and
- (g) No distinctions shall be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), while counting the past service under this clause.

6.0. Period of Probation and Confirmation

- 6.1 The minimum period of probation of a teacher shall be one year, extendable by a maximum period of one more year in case of unsatisfactory performance.
- 6.2 The teacher on probation shall be confirmed at the end of one year, unless extended by another year through a specific order, before expiry of the first year.
- 6.3 Subject to Clause 5 of this Regulation, it is obligatory on the part of the university/the concerned institution to issue an order of confirmation to the incumbents within 45 days of completion of the probation period after following the due process of verification of satisfactory performance.
- 6.4 The probation and confirmation rules shall be applicable only at the initial stage of recruitment, issued from time to time, by the State Government.
- 6.5 All other State Government rules on probation and confirmation shall be applicable *mutatis mutandis*.

7.0 Creation and Filling-up of Teaching Posts

- 7.1 Teaching posts in universities, as far as feasible, may be created in a pyramidal order, for instance, for one post of Professor, there shall be two posts of Associate Professors and four posts of Assistant Professor, per department.
- 7.2 All the sanctioned/approved posts in the university system shall be filled up on an urgent basis.

8.0 Appointments on Contract Basis For Universities

The teachers should be appointed on contract basis only when it is absolutely necessary and when the student- teacher ratio does not satisfy the laid-down norms. In any case, the number of such appointments should not exceed 10% of the total number of faculty positions in a College/University. The qualifications and selection procedure for appointing them should be the same as those applicable to a regularly-appointed teacher. The fixed emoluments paid to such contract teachers should not be less than the monthly basic pay of a regularly- appointed Assistant Professor. Such appointments should not be made initially for more than one academic session, and the performance of any such entrant teacher should be reviewed for academic performance before reappointing him/her on contract basis for another session.

For Colleges

For colleges, the existing practice or as decided from time to time shall be adopted.

9.0. Teaching Days

The Universities/Colleges must have at least 180 teaching, i.e., there shall be a minimum of 30 weeks of actual teaching in a 6-day week. Of the remaining period, 12 weeks may be devoted to admission and examination activities, and non-instructional days for co-curricular, sports, college day, etc., 8 weeks for vacations and 2 weeks may be attributed to various public holidays.

The above provision is summarised as follows:

	Number of weeks : 6-days a week pattern	
Categorisation	University	College
Teaching and Learning Process	30 weeks (180 days)	30 weeks (180 days)
Admissions, Examinations, and preparation for Examination	12	10
Vacations	8	10
Public Holidays (to increase and adjust teaching days accordingly)	2	2
Total	52	52

10.0 Workload

- 10.1 The workload of the teachers in full employment should not be less than Forty hours a week for Thirty working weeks (One Hundred and Eighty teaching days) in an academic year. It shall be necessary for the teacher to be available for at least Five and half hours daily in the University/College as per existing regulations. However, in the academic interest of the institution and students, Principal or Head of the institution/University may retain the teachers beyond the minimum stay hours and it shall be obligatory on the part of the teachers to comply with any such orders. Teachers shall devote at least Two hours per day for mentoring of students (minimum Fifteen students per coordinator) for Community Development/Extra-Curricular Activities/library consultation/research in case of Under-Graduate Courses and/or at least Two hours per day for research in case of Post-Graduate courses, for which the necessary space and infrastructure shall be provided by the University/College. The direct teaching-learning work load should be as follows:

For Universities:

- | | | |
|-------------------------------|---|------------------|
| Assistant Professor | - | 16 hours perweek |
| Associate Professor/Professor | - | 14 hours perweek |

For Colleges

Direct teaching hours shall be as per existing rules irrespective of the post as Assistant Professor or Associate Professor or Professor and as prescribed by the State Government from time to time.

- 10.2 A relaxation of two hours per week in the workload may, however, be given to Professors/ Associate Professors/ Assistant Professors involved in administration/ extension work.

11.0 Service Agreement and Fixing of Seniority

- 11.1 At the time of recruitment in Universities and Colleges, a service agreement should be executed between the University/College and the teacher concerned and a copy thereof shall be deposited with the Registrar/Principal. Such service agreement shall be duly stamped as per the government rates applicable.
- 11.2 The self-appraisal methodology, as per clause 4.0 and its sub-clauses 4.1 to 4.4 and all sub-clauses contained therein and as per Tables 1 to 5 of Appendix II, as per eligibility, shall form part of the service agreement/record.

11.3 Inter-se seniority between the direct recruited and teachers promoted under

CAS**For Universities:**

The inter-se seniority of a direct recruit shall be determined with reference to the date of joining and for the teachers promoted under the CAS with reference to the date of eligibility as indicated in the recommendations of the selection committee of the respective candidates. However, rules and regulations of the State Government shall apply, for all matters of seniority.

For Colleges:

As per existing rules/practice or as decided by the Govt. from time to time shall apply.

APPENDICES

Appendix I	Fitment Tables for fixation of pay of the existing incumbents, who were in position as on 01.01.2016, in various categories of posts indicated in the tables (MHRD Notification MHRD letters No. Corrigendum F.No.1-7/2015-U.II(1) dated 08.11.2017
Appendix II	<u>Assessment Criteria and Methodology</u> Table 1 to 3 - For University and College Teachers Table 4 - For Assistant Librarian, Deputy Librarian, Librarian etc. Table 5 - For Assistant Director/Deputy Director/Director Physical Education and Sports etc.

Pay Matrix **Appendix I**
Fitment Tables for fixation of pay of the existing incumbents, who were in position as on 01.01.2016, in various categories of posts indicated in the tables

Pay Band (Rs.)	15,600-39,100			37,400-67,000		67,000-79,000
Grade Pay (Rs.)	6,000	7,000	8,000	9,000	10,000	0
Index of rationalization	2.67	2.67	2.67	2.67	2.72	2.72
Entry Pay(Rs.)	21,600	25,790	29,900	49,200	53,000	67,000
Academic Level	10	11	12	13A	14	15
Rationalization Entry Pay (Rs.) ¹	57,700	68,900	79,800	1,31,400	1,44,200	1,82,200
2	59,400	71,000	82,200	1,35,300	1,48,500	1,87,700
3	61,200	73,100	84,700	1,39,400	1,53,000	1,93,300
4	63,000	75,300	87,200	1,43,600	1,57,600	1,99,100
5	64,900	77,600	89,800	1,47,900	1,62,300	2,05,100
6	66,800	79,900	92,500	1,52,300	1,67,200	2,11,300
7	68,800	82,300	95,300	1,56,900	1,72,200	2,17,600
8	70,900	84,800	98,200	1,61,600	1,77,400	2,24,100
9	73,000	87,300	1,01,100	1,66,400	1,82,700	
10	75,200	89,900	1,04,100	1,71,400	1,88,200	
11	77,500	92,600	1,07,200	1,76,500	1,93,800	
12	79,800	95,400	1,10,400	1,81,800	1,99,600	
13	82,200	98,300	1,13,700	1,87,300	2,05,600	
14	84,700	1,01,200	1,17,100	1,92,900	2,11,800	
15	87,200	1,04,200	1,20,600	1,98,700	2,18,200	
16	89,800	1,07,300	1,24,200	2,04,700		
17	92,500	1,10,500	1,27,900	2,10,500		
18	95,300	1,13,800	1,31,700	2,17,100		
19	98,200	1,17,200	1,35,700			
20	1,01,100	1,20,700	1,39,800			
21	1,04,100	1,24,300	1,44,000			
22	1,07,200	1,28,000	1,48,300			
23	1,10,400	1,31,800	1,52,700			
24	1,13,700	1,35,800	1,57,300			
25	1,17,100	1,39,900	1,62,000			
26	1,20,600	1,44,100	1,66,900			
27	1,24,200	1,48,400	1,71,900			
28	1,27,900	1,52,900	1,77,100			
29	1,31,700	1,57,500	1,82,400			
30	1,35,700	1,62,200	1,87,900			
31	1,39,800	1,67,100	1,93,500			
32	1,44,000	1,72,100	1,99,300			
33	1,48,300	1,77,300	2,05,300			
34	1,52,700	1,82,600	2,11,500			
35	1,57,300	1,88,100				
36	1,62,000	1,93,700				
37	1,66,900	1,99,500				
38	1,71,900	2,05,500				
39	1,77,100					
40	1,82,400					

Table 1
Assessment Criteria and Methodology for University/College Teachers

S.No.	Activity	Grading Criteria
1.	Teaching: (Number of classes taught/total classes assigned)x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above – Good Below 80% but 70% & above- Satisfactory Less than 70% - Not satisfactory
2.	Involvement in the University/College students related activities/research activities: (a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. (b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. (c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. (d) Organising seminars/ conferences/ workshops, other college / university activities. (e) Evidence of actively involved in guiding Ph.D. students. (f) Conducting minor or major research project sponsored by national or international agencies. (g) At least one single or joint publication in peer- reviewed upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023.	Good - Involved in at least 3 activities Satisfactory - 1-2 activities Not-satisfactory - Not involved/undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities
Overall Grading: Good: Good in teaching and satisfactory or good in activity at Sl. No. 2 Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2. Not Satisfactory: If neither good nor satisfactory in overall grading Note: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.		

Table 2

(Appendix II Contd.)

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N.	Academic/Research Activity	Faculty of Sciences/ Engineering/Agriculture/Medical/Veterinary Sciences	Faculty of Languages/Humanities/Arts/Social Sciences/Library/Education/Physical Education/Commerce/Management & other related disciplines
1.	For Direct Recruitment: Research Papers in Peer-reviewed / UGC Journals upto 13.06.2019 and UGC CARE Listed Journals w.e.f. 14.06.2019 For Career Advancement Scheme: Research Papers in Peer-reviewed / UGC Journals upto 02.07.2023 and UGC CARE Listed Journals w.e.f. 03.07.2023	8	10
2.	Publications (other than Research papers)		
	(a) Books authored which are published by ;		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course

	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Contentwriter/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
4	(a) Research guidance		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects Ongoing :		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5	(a) Patents		
	International	10	10
	National	07	07
	(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07

	National	05	05
6.	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers (Peer-Reviewed upto 02.07.2023 and UGC CARE List w.e.f. 03.07.2023) **would be as follows :**

- | | | | |
|------|---|---|-----------|
| i) | Paper in refereed journals without impactfactor | - | 5 Points |
| ii) | Paper with impact factor less than 1 | - | 10 Points |
| iii) | Paper with impact factor between 1 and 2 | - | 15 Points |
| iv) | Paper with impact factor between 2 and 5 | - | 20 Points |
| v) | Paper with impact factor between 5 and 10 | - | 25 Points |
| vi) | Paper with impact factor > 10 | - | 30 Points |

(Impact factor to be determined as per Thomson Reuters list)

- Two authors: 70% of total value of publication for each author.
- More than two authors: 70% of total value of publication for the First/Principal/Supervisor/Co-supervisor Corresponding author and 30% of total value of publication for each of the joint authors.
- For Publications other than Research Paper, 70% of total value of Publication for each author in case of two authors and 30% of total value of publication in case of more than 2 authors. However, first/corresponding author will get 70% marks irrespective of total number of authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b): Policy Document and 6: Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from atleast three categories out of six categories.

Table 3A

(Appendix II Contd.)

1. Criteria for shortlisting and selection of candidates for appointment to the post of Assistant Professor in the University:

A. Criteria for shortlisting the candidates for appointment to the post of Assistant Professor in the University

S. No.	Academic Record	Score			
1.	Graduation	80% & Above = 15	60% to less than 80% = 13	55% to less than 60% =10	45% to less than 55%=05
2.	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60%=20	
3.	M. Phil.	60% & above=07	55% to less than 60% =05	Maximum - 30 marks	
4.	Ph.D.	30			
5.	NET with JRF	07		Maximum – 07 marks	
	NET	05			
	SLET/SET	03			
6.	*Research Publications	10 (Max.)			
	a. SCOPUS/Web of Science	03 marks / publication			
	b. UGC CARE list w.e.f. 14 th June 2019/ Publications prior to 14 th June, 2019 in peer reviewed or UGC old listed journals	02 marks / publication			
7.	Teaching / Post Doctoral Experience (2 marks for one year each)#	10			
8.	Awards	Maximum – 03 marks			
	International / National level (Awards given by International Organizations/ Government of India/ Government of India recognized National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

If the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately. The candidates are required to submit Form No. 16 for claimed period in addition to the experience certificate.

The candidates who will be awarded at least 50% marks as per 'A' on pre-page shall form list of shortlisted candidates.

If the number of shortlisted candidates is more than 12+3n for n (n=1,2,3,...) posts, for example, if it is more than 15 for single post and more than 18,21,24,... for 2,3,4,... posts, respectively, then further shortlisting will be done in the manner as given in 'B' below.

However, in case of number of candidates is less than equal to 12+3n (for n=1,2,3... posts), no further shortlisting will be done. The process shall not be carried forward, if the number of eligible candidates is less than three.

The process of shortlisting / selection will be carried out for filling up only that many advertised posts which satisfy atleast 1:3 ratio for advertised number of posts to the number of eligible candidates e.g. If there are 7 applicants for three advertised posts, then selection shall be made only against two posts.

Note:

***Criteria for Calculation of Marks for Joint Publication(s)(Research Papers/Books):** Of the total score for the relevant category of publications by the concerned applicant the First/Principal author/ Corresponding author would share 70% of the total value of publication and remaining 30% of the total value of publication for each of other

authors. For example, if the total score for a publication is 02(say), then the first/principal author/corresponding author would get 1.4 marks each and the other authors would get 0.6 marks each. However, the marks for research paper(s) published will be considered only if the candidate will submit authentic proof for the same up to the last day of the receipt of the applications.

B. Criteria for further shortlisting:

The candidates, shortlisted on the basis of marks as per 1(A) and for whom further shortlisting is to be done, shall appear in a test for assessing their domain knowledge and Research Aptitude. The test shall comprise 100 Multiple Choice Questions of one mark each ($\frac{1}{4}$ marks shall be deducted for each wrong answer) and shall be of 90 minutes duration.

For n (n=1,2,3,...) posts, top 12+3n candidates based upon the performance in test will be shortlisted for appearing before the Selection Committee. In case of tie of score with the lowest qualified candidates, all such candidates having same score shall also be included in the second list of short listed candidates.

2. Selection of shortlisted candidates for UTDs/ MDU-CPAS/Centre for Distance and Online Education (CDOE):

The shortlisted candidates shall appear before the selection committee having composition as per Statute – 22 of M. D. University Act.

The selections shall be based on the performance in the interview by assessing the following:

Sr. No.	Component	Weightage
(i)	Subject Knowledge & Research Aptitude	50%
(ii)	Presentation, Communication Skills & ICT Knowledge	30%
(iii)	Overall Personality	20%

Note: If the committee does not find any candidate suitable for the post(s), it may declare 'none of the candidates found suitable'.

Table 3B

(Appendix II Contd.)

Criteria for Short-listing of candidates for Interview for the Post of Assistant Professors in Colleges

S.N.	Academic Record	Score			
1.	Graduation	80% & Above = 21	60% to less than 80% =19	55% to less than 60%= 16	45% to less than 55% =10
2.	Post-Graduation	80% & Above = 25	60% to less than 80% =23	55% (50% in case of SC/ST/OBC (non- creamy layer)/PWD) to less than 60% =20	
3.	M.Phil.	60% & above = 07	55% to less than 60% = 05		
4.	Ph.D.	25			
5.	NET with JRF	10			
	NET	08			
	SLET/SET	05			
6.	Research Publications (2 marks for each research publications published in Peer-Reviewed prior to 14 th June, 2019 and UGC CARE List Journals w.e.f. 14 th June, 2019)	06			
7.	Teaching / Post Doctoral Experience (2 marks for one yeareach)#	10			
8.	Awards				
	International / National Level (Awards given by International Organisations/ Government of India / Government of India recognised National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately. The candidates are required to submit Form No. 16 for claimed period in addition to the experience certificate.

Note : (A)

- | | | | | |
|-------|--------------------|---------|---|----------|
| (i) | M.Phil. + Ph.D. | Maximum | - | 25 Marks |
| (ii) | JRF/NET/SET | Maximum | - | 10 Marks |
| (iii) | In awards category | Maximum | - | 03 Marks |

(B) Number of candidates to be called for interview shall be decided by the college.

(C)	Academic Score	-	84
	Research Publications	-	06
	Teaching Experience	-	10
	TOTAL	-	100

(D) SLET/SET score shall be valid for appointment in respective State Universities/Colleges/institutions only.

Table 4
Assessment Criteria and Methodology for Librarians

(Appendix II Contd.)

S.No.	Activity	Grading Criteria
1	<p>Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend)</p> <p>While attending in the library, the individual is expected to undertake, interalia, following items of work:</p> <ul style="list-style-type: none"> • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. • Assistance towards updating institutional website 	<p>90% and above – Good</p> <p>Below 90% but 80% and above – Satisfactory</p> <p>Less than 80% - Not satisfactory</p>
2.	Conduct of seminars/workshops related to library activity or on specific books or genre of books.	<p>Good – 1 National level seminar/workshop + 1 State/institution level workshop/Seminar</p> <p>Satisfactory - 1 National level seminar/workshop or 1 State level seminar/workshop + 1 institution level seminar/workshop or 4 institution seminar/workshop</p> <p>Unsatisfactory – Not falling in above two categories</p>
3.	<p>If library has a computerized database then</p> <p>OR</p> <p>If library does not have a computerized database</p>	<p>Good – 100% of physical books and journals in computerized database.</p> <p>Satisfactory – At least 99% of physical books and journals in computerized database.</p> <p>Unsatisfactory – Not falling under good or satisfactory.</p> <p>OR</p> <p>Good – 100% Catalogue database made up to date</p> <p>Satisfactory- 90% catalogue database made up to date</p> <p>Unsatisfactory - Catalogue database not upto mark.</p> <p>(To be verified in random by the CAS Promotion Committee)</p>

4.	Checking inventory and extent of missing books	Good : Checked inventory and missing book less than 0.5% Satisfactory - Checked inventory and missing book less than 1% Unsatisfactory – Did not check inventory OR Checked inventory and missing books 1% or more.
5.	(i) Digitisation of books database in institution having no computerized database. (ii) Promotion of library network. (iii) Systems in place for dissemination of information relating to books and other resources. (iv) Assistance in college administration and governance related work including work done during admissions, examinations and extra curricular activities. (v) Design and offer short-term courses for users. (vi) Publications of at least one research paper in UGC approved journals.	Good - Involved in any two activities Satisfactory - At least one activity Not Satisfactory - Not involved/undertaken any of the activities.
Overall Grading	Good : Good in Item 1 and satisfactory/good in any two other items including Item 4. Satisfactory : Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory : If neither good nor satisfactory in overall grading.	
Note : (1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment. (2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course,successful research guidance from Head of Department of the concerned department, project completion. (3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee.		

Table 5

(Appendix II Contd.)

Assessment Criteria and Methodology for Directors of Physical Education and Sports

S. No.	Activity	Grading Criteria
1	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend.	90 and above - Good Above 80 but below 90- Satisfactory. Less than 80 - Not satisfactory.
2.	Organizing intra college competition	Good - Intra college competition in more than 5 disciplines. Satisfactory - Intra college competition in 3-5 disciplines. Unsatisfactory- Neither good nor satisfactory.
3.	Institution participating in external competitions	Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines. Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines OR District level competition in at least 5 disciplines. Unsatisfactory - Neither good nor satisfactory.
4.	Up-gradation of sports and physical training infrastructure with scientific and technological inputs. Development and maintenance of playfields and sports and physical Education facilities.	Good/Satisfactory/Not-Satisfactory to be assessed by the Promotion committee.
5.	(i) At least one student of the institution participating in national/ state/ university (for college levels only) teams. Organizing state/national/inter university/inter college level competition. (ii) Being invited for coaching at state/national level. (iii)Organizing at least three workshops in a year. (iv) Publications of at least one research paper in UGC approved journal. Assistance in college administration and governance related work including work done during admissions, examinations and extra curricular college activities.	Good: Involved in any two activities. Satisfactory: 1 activity Not Satisfactory : Not involved/ undertaken any of the activities.

Overall Grading	Good: Good in Item 1 and satisfactory/good in any two other items. Satisfactory: Satisfactory in Item 1 and satisfactory/good in any other two items. Not Satisfactory: If neither good nor satisfactory in overall grading.
Note: i) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment. ii) The institution must obtain student feedback. The feed-backs must be shared with the concerned Director of Physical and Education and Sports and also the CAS Promotion committee. iii) The system of tracking user grievances and the extent of grievance redressal details may also be made available to the CAS Promotion Committee.	

MAHARSHI DAYANAND UNIVERSITY ROHTAK**Application Form for Promotion of Teachers under Career
Advancement Scheme
(Assessment Period_____)**

Paste a latest
Passport size
photograph

Important Note - The candidate is required to fill in this form along with

Annual Performance Assessment Reports as applicable (Annexure-B)

1. For Promotion /upgradation to _____
Department_____
2. Name of the Candidate (in Capital Letters) _____
3. Father's Name _____ Mother's Name _____
4. Gender _____ Marital Status _____ Nationality _____
5. Are you a Person with Disability (Yes/No)

6. Category (Gen/SC/DSC/BC-A/BC-B/ESM/etc.)

7. Date and Place of Birth

8. Date of Joining in the University _____
9. Present Designation _____
10. Date of Placement in Stage –II _____ Stage-III _____
Associate Professor _____ Professor _____
11. Grading and Academic / Research Score (for promotion upto level of Professor) **[Not applicable for promotion to Senior Professor]**
i) Grading as per Table 6 (Annexure-B) _____

Sr.	Year	Academic Year	Grading			Period & kind of Leave, if any	Period spent on paid leave
			Activity at Sr. No. 1	Activity at Sr. No. 2	Overall Grading		
1	I Year						
2	II Year						
3	III Year						
4	IV Year						
5	V Year						
6	VI Year						

For promotion from Assistant Professor (Academic Level 10)/ Assistant Professor (AL 11) / Assistant Professor (AL 12) / Associate Professor to Assistant Professor (AL 11) / Assistant Professor (AL 12) / Associate Professor / Professor, '**Satisfactory**' or '**Good**' grade in at least 'n-1' of the last 'n' years of the assessment period is required for consideration of promotion.

ii) Academic/ Research Score as per Table -7 (Annexure-B)

[Note: 1. For Librarians assessment criteria and methodology will be as per Table 8 of Annexure B.

2. For ADPE / Deputy Director Physical Education who are not involved in teaching,
Assessment Criteria and Methodology will be as per Table 9 of Annexure B]

12. Mention the education qualification(s) if acquired after joining the University –

Exam. Passed	University/Board	Year of Passing	% of Marks	Division	Subject studied including options	Awards/ Medals/ Prize/ Merit if any

13. Teaching Experience (full time) in College/University:

Undergraduate _____ Post Graduate _____ Total _____

14. Total Research Experience

15. Field(s) of Specialization

16. Employment Details (in Chronological Order):

Sr. No.	Name of Institution	Designation	From	To
(i)				
(ii)				
(iii)				
(iv)				

17. Guidance/Supervision of Ph.D. Theses :

- Number of Candidates registered at present _____
- Number of Candidates who have submitted theses _____
- Number of candidates who have been successfully awarded Ph.D. _____
- Number of candidates awarded Ph.D. during assessment period _____

18.

Language(s) known	Read (Y/N)	Write (Y/N)	Speak (Y/N)

19. Present Basic Pay _____ in the Academic Level _____

20. Orientation / Refresher or any other course / workshop to be considered for promotion

Name of the Course	Period		Ograniser
	From	To	

21. Detail of Development of MOOCs / e-contents in 4 quadrants

22. Publications :

Publications		Total (Attach the list of publication with details)	During the period under consideration for promotion (Attach 8 copies of first page of the publications with details)	Major Publications as per requirement (Attach 8 copies of the reprints)
Papers in Journals	(i) Web of Science / SCOPUS			
	(ii) UGC Care Listed			
	(iii) Other peer reviewed journals upto 02.07.2023 and in UGC CARE List w.e.f. 03.07.2023			
Books	Authored			

	Edited			
Chapters in Edited Books				
Papers in Proceedings of the Conference				
Research Projects	Completed			
	On Going			
Patents	Granted			
	Published			
Consultancy				

23. Awards / Recognition:

24. Additional Information if Any

25. List of Enclosures (Give supportive documents of the claims made in the application):

- | | |
|------------|-----------|
| i) _____ | ii) _____ |
| iii) _____ | iv) _____ |
| v) _____ | vi) _____ |

I certify that the foregoing information given by me is correct, complete to be best of my knowledge and belief and no material information has been concealed.

Date: ____/____/_____
Permanent Address (in capital letters)

Signature of the Candidate
Correspondence address (in capital letters)

_____ Pin _____

_____ Pin _____

Forwarded by
Head/Dean

Email : _____
Mobile No. _____

Note:-

1. Printing should be preferably on both sides.
2. Only first page of the publication should be attached along with proof of Peer Reviewed / UGC Listed/Scopus/Web of Science/ Journal impact factor. However, for promotion to the post of Associate Professor / Professor / Senior Professors, copies (all pages) of requisite numbers of publications (only major / best) are required to be attached.

Annual Performance Assessment Report for Promotion under Career Advancement Scheme (CAS)

Table 6

Name:
Subject

Designation:
Academic Session/Period:

Sr. No.	Name of the Activity	Activities Actually undertaken	Verification as per record by HOD/ Director/ Incharge	Grading	Page No.
1.	Teaching: (Classes taught include sessions on tutorials, lab and other teaching-related activities) Grading Criteria <ul style="list-style-type: none"> 80% & above=Good Below 80% & but 70% & above=Satisfactory Less than 70%=Not satisfactory 	[Number of classes taught/total classes assigned) x 100 %] =			
2.	Involvement in the students related activities and research activities: <ol style="list-style-type: none"> Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden or any other Administrative responsibility assigned by the Vice-Chancellor / Executive Council for a period of not less than 6 months in assessment year under consideration Examination and evaluation duties assigned by the university or attending the examination paper evaluation. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS, YRC and other community services/outreach activities. Organising seminars/ conferences/ workshops, other academic activities. Evidence of actively involved in guiding Ph.D. students of MDU 				

	<p>f) Conducting minor or major research project sponsored by national or international agencies.</p> <p>g) At least one single or joint publication in Peer-reviewed upto 02.07.2023 and in UGC CARE List w.e.f. 03.07.2023.</p> <p>Grading Criteria</p> <ul style="list-style-type: none"> • 'Good' if Involved in at least 3 activities • 'Satisfactory' if 1-2 activities • 'Not-satisfactory' if not involved/ undertaken any of the activities 			
	<p>Overall Grading: Criteria: Good: Good in teaching and satisfactory or good in activity at Sr.No.2 Satisfactory: Satisfactory in teaching and satisfactory or good in activity at Sr.No.2 Not Satisfactory: If neither good or satisfactory in overall grading</p>			

Note:

- Number of activities can be within or across the broad categories of activities.
- At the time of Internal Screening Committee, all the records related to claims/verification by the concerned HOD must be produced before the convener of the committee.
- If a candidate claims score for an item not covered in the above, the claims for the same shall be settled by a committee constituted for purpose.
- For the purpose of assessing the grading of Activity at Serial No.1 and Serial No.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Assessment of Academic/Research Score
Table 7
(Assessment Period _____)

Name:

Designation:

Subject:

Faculty:

Sr.No.	Academic/Research Activity	Academic Research score as prescribed		Total (in Number)	Self-Appraisal Score	Verified Score	Page No.
1	Research papers in Peer-reviewed upto 02.07.2023 and in UGC CARE List w.e.f. 03.07.2023 (Annexure-1)	Paper in refereed journals without impact factor					
		Paper with impact factor less than 1					
		Paper with impact factor between 1 and 2					
		Paper with impact factor between 2 and 5					
		Paper with impact factor between 5 and 10					
		Paper with impact factor >10					
2	Publications (other than Research papers) (Annexure-2)						
	(a) Books authored which are published by;						
	International Publishers	12/book					
	National Publishers	10/book					
	Chapters in an Edited Book	05/chapter					
	Editor of a book by International Publisher	10/book					
	Editor of a book by National Publisher	08/book					
	(b) Translation works in Indian and Foreign Languages by qualified faculty possessing Diploma / Certificate in Translation						
	Chapters or Research papers	03/chapter or paper					
	Book	08/book					
3	Creation of ICT-mediated Teaching Learning Pedagogy and content and development of new and innovative courses and curricula (Annexure-3)						
	(a) Development of Innovative Pedagogy	05					
	(b) Design of new curricula and courses	02 (per course)					

	(c) MOOCs					
	Development of complete MOOCs in 4 quadrants (4 credits course) (In case of MOOCs of lesser credits 05 marks per credit)	20				
	MOOCs (developed in 4 quadrants) per module/lecture	05				
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02				
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks per credit)	08				
	(d) E-content					
	Development of e-Content in 4 quadrants for complete course/e-book	12				
	e-Content (developed in 4 quadrants) per module	05				
	Contribution to the development of e-content module in complete course/paper/e-book (at least one quadrant)	02				
	Editor of e-content for complete course/paper/e-book	10				
4	(a) Research guidance (Annexure-4)					
	Ph.D. (10 per degree awarded and 05 per thesis submitted)					
	M.Phil/P.G. dissertation (02 per degree awarded)					
	(b) Research Project Completed					
	More than 10 lakhs	10				
	Less than or equal to 10 lakhs (Extramural/External Funding)	05				
	(c) Research Project Ongoing					
	More than 10 lakhs	05				
	Less than or equal to 10 lakhs (Extramural/External Funding)	02				
	(d) Consultancy	03				

5.	(a) Patent (Annexure-5) (Only those patents for which MDU is the applicant)					
	International	10				
	National	07				
	* (b) Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central or State Government)					
	International	10				
	National	07				
	State	04				
	(c) Awards/Fellowship					
	International	07				
	National	05				
6	*Invited lectures/Resource Person/paper presentation in Seminars/ Conferences/full paper in Conference proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference proceedings will be counted only once) (Annexure-6)					
	International (Abroad)	07				
	International (within country)	05				
	National	03				
	State/University	02				

The Research score for research papers would be as follows:

Sr. No.	Paper in Peer-Reviewed upto 02.07.2023 and in UGC CARE List w.e.f. 03.07.2023	Faculty of Sciences / Engineering / Agriculture/ Medical / Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education / Physical Education / Commerce / Management & other related disciplines
	Paper in refereed journals without impact factor	13	15
	Paper with impact factor less than 1	18	20
	Paper with impact factor between 1 and 2	23	25
	Paper with impact factor between 2 and 5	28	30
	Paper with impact factor between 5 and 10	33	35
	Paper with impact factor>10	38	40

Note 1: Impact factor to be determined as per Thomson Reuters list

2. a) For two authors: 70% of total value of publication for each author.
b) For more than two authors: 70% of total value of publication for the First / Principal / Supervisor / Co-Supervisor / Corresponding author and 30% of total value of publication for each of the joint authors.
c) For Publications other than Research Paper, 70% of total value of Publication for each author in case of two authors and 30% of total value of publication in case of more than 2 authors. However, first/corresponding author will get 70% marks irrespective of total number of authors.
3. For Joint Projects: Principal Investigator and Co-investigator would get 50% each.
4. (i) Paper presented if part of edited book or proceeding then it can be claimed only once.
(ii) For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each
5. The research score shall be from atleast three categories out of six categories.

*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b): Policy Document and 6: Invited lectures / Resource Person / Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

For example: Suppose, the total score obtained is 400 which includes the score from the category 5(b) and 6 as 140 i.e. the score from other categories is 260. Find 30% of the total score, which in this case is $30\% \times 400 = 120$. Due to upper capping of 30% of the total research score, 120 score will be counted and not 140. The effective total score will be $260 + 120 = 380$.

* Score to be filled by the Candidate / Teacher in following manner:

Summary of Academic/ Research Score

Category	Particulars	Academic/ Research Score	Remarks
1.	Research papers Web of Science / SCOPUS / UGC listed / Peer- reviewed Journals		
2.	Publications (other than Research papers) a) Books authored b) Translation works		
3.	Creation of ICT-mediated Teaching Learning Pedagogy and content and development of new and innovative courses and curricula a) Development of innovative pedagogy b) Design of new Curricula and Courses c) MOOCs d) e-content		
4.	(a) Research guidance (b) Research Project(s) completed (c) Research Project(s) ongoing (d) Consultancy		
5.	(a) Patent		
	(b) Policy Document		
	(c) Awards/Fellowship		
6.	*Invited lectures/Resource Person/paper presentation in Seminars/ Conferences/full paper in Conference proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference proceedings will be counted only once)		
7.	Total Research Score		

*Combined score of 5(b) and 6 shall have upper capping of 30% of total research score

ANNEXURE-1

1. Research papers in Peer-Reviewed upto 02.07.2023 and in UGC CARE List w.e.f. 03.07.2023

ANNEXURE-1

1. Research papers in Peer-Reviewed upto 02.07.2023 and in UGC CARE List w.e.f. 03.07.2023

[illegible]

ANNEXURE-2**2. Publications (other than research papers)****(a) Books authored which are published by National Publisher**

Sr. No.	Title of the Book	Name and category of Publisher	Edited Book/Chapter	Authors	Score	Page No. for relevant proof / detail

(b) Translation work in Indian and Foreign languages by qualified faculty

Sr. No.	Title of the Book/Chapter/ Research paper	Publisher	Authors	Score	Page No. for relevant proof / detail

ANNEXURE-3**3. Creation of ICT-mediated Teaching Learning Pedagogy and Content and development of new and innovative courses and curricula**

Sr.No.	Particulars	Authors	Score	Page No. for relevant proof / detail

ANNEXURE-4**4. (a) Research Guidance**

Sr. No.	Programme	Name of University	Number of students supervised		Score	Page No. for relevant proof / detail
			Thesis submitted	Degree Awarded		

(b) Research Projects Completed

Sr. No.	Title	Name of funding agency with the amount	No. of Investigators	Score	Page No. for relevant proof / detail

ANNEXURE-5**5. (a) Patents**

Sr. No.	Name of Patent	Details of registration	Level	Score	Page No. for relevant proof / detail

(b) Policy Document

Sr. No.	Name of Policy Document	Name of Agency to whom submitted	Level	Score	Page No. for relevant proof / detail

ANNEXURE-6**6. Invited Lectures/Resource Person/ Paper presentation in Seminars/Conferences/full papers in Conference Proceedings**

Sr. No.	Title of the Paper/lecture	Organized by (with dates)	Level	Score	Page No. for relevant proof / detail

Assessment Criteria and Methodology for Librarians
Table 8

S.No.	Activity	Activities Actually undertaken	Verification as per record by HOD / Director / Incharge	Grading	Page No.
1	<p>Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend)</p> <p>While attending in the library, the individual is expected to undertake, interalia, following items of work:</p> <ul style="list-style-type: none"> Library Resource and Organization and maintenance of books, journals and reports. Provision of Library reader services such as literature retrieval services to researchers and analysis of report. Assistance towards updating institutional website <p>Grading Criteria: 90% and above – Good</p> <p>Below 90% but 80% and above - Satisfactory</p> <p>Less than 80% - Not satisfactory</p>				
2.	<p>Conduct of seminars/workshops related to library activity or on specific books or genre of books.</p> <p>Grading Criteria: Good – 1 National level seminar/ workshop +1 State/institution levelworkshop/Seminar</p> <p>Satisfactory - 1 National level seminar/ workshop or 1 State level seminar/ workshop + 1 institution level seminar/ workshop or 4 institution seminar /workshop</p> <p>Unsatisfactory – Not falling in above two categories</p>				
3.	<p>If library has a computerized database then</p> <p>Good – 100% of physical books and journals in computerized database.</p> <p>Satisfactory – At least 99% of physical books and journals in computerized database.</p> <p>Unsatisfactory – Not falling in above two categories</p> <p style="text-align: center;">OR</p> <p>If Library does not have a computerised database then</p> <p>Good – 100% Catagolue database made up to date</p>				

	<p>Satisfactory – 90% Catalogue database made up to date Unsatisfactory – Catalogue database not upto mark. (To be verified in random by the CAS Promotion Committee)</p> <p>Grading Criteria : i) Good: Checked inventory and missing book less than 0.5% ii) Satisfactory – Checked inventory and missing book less than 1% iii) Unsatisfactory – Did not check inventory OR Checked inventory and missing books 1% or more.</p>				
4.	<p>Checking inventory and extent of missing books i) Good: Checked inventory and missing books then 0.5% ii) Satisfactory: Checked inventory and missing book less than 1% iii) Unsatisfactory: Did not check inventory OR Checked inventory and missing books 1% or more.</p>				
5.	<p>(i) Digitisation of books database in institution having no computerized database. (ii) Promotion of library network. (iii) Systems in place for dissemination of information relating to books and other resources. (iv) Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities. (v) Design and offer short-term courses for users. (vi) Publications of at least one research paper in UGC approved journals.</p> <p>Grading Criteria : Good: Involved in any two activities Satisfactory : At least one activity Not Satisfactory : Not involved / undertaken any of the activities.</p>				
Overall Grading	<p>Good : Good in Item 1 and satisfactory/good in any two other items including Item 4. Satisfactory : Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory : If neither good nor satisfactory in overall grading.</p>				
	<p>Note:</p> <ol style="list-style-type: none"> (1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment. (2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion. (3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee. 				

Assessment Criteria and Methodology for Assistant Director / Deputy Director of Physical Education and Sports (for those who are not involved in teaching Physical Education and Sports)

Table 9

S. No.	Activity	Activities Actually undertaken	Verification as per record by HOD/Director / Incharge	Grading	Page No.
1	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend. Grading Criteria: 90 and above – Good Above 80 but below 90 – Satisfactory Less than 80 – Not Satisfactory				
2.	Organizing intra college competition Grading Criteria: Good – Intra College competition in more than 5 disciplines Satisfactory – Intra college competition in 3-5 disciplines. Unsatisfactory – Neither good nor satisfactory				
3.	Institution participating in external competitions Grading Criteria : Good – National level competition in at least one discipline plus State / District level competition in at least 3 disciplines Satisfactory – State level competition in at least one discipline plus district level competition in at least 3 disciplines OR District level competition in at least 5 disciplines. Unsatisfactory – Neither good nor satisfactory				
4.	Up-gradation of sports and physical training infrastructure with scientific and technological inputs. Development and maintenance of playfields and sports and physical Education facilities. Grading Criteria: Good / Satisfactory / Not-Satisfactory to be assessed by the Promotion Committee				

5.	<p>(i) At least one student of the institution participating in national/ state/ university (for college levels only) teams. Organizing state/national/inter university/inter college level competition.</p> <p>(ii) Being invited for coaching at state/national level.</p> <p>(iii) Organizing at least three workshops in a year.</p> <p>(iv) Publications of at least one research paper in UGC approved journal. Assistance in college administration and governance related work including work done during admissions, examinations and extra curricular college activities.</p> <p>Grading Criteria : Good: Involved in any two activities.</p> <p>Satisfactory : 1 activity</p> <p>Not Satisfactory: Not involved / undertaken any of the activities</p>				
Overall Grading	<p>Good: Good in item 1 and satisfactory / good in any two other items.</p> <p>Satisfactory: Satisfactory in Item 1 and satisfactory / good in any other two items.</p> <p>Not satisfactory : If neither good nor satisfactory in overall grading.</p>				
<p>Note:</p> <ol style="list-style-type: none"> (1) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment. (2) The institution must obtain student feedback. The feed-backs must be shared with the concerned Director of Physical Education and Sports and also the CAS Promotion committee. (3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee. 					

MAHARISHI DAYANAND UNIVERSITY ROHTAK

PROFORMA FOR ANNUAL SELF APPRAISAL REPORT FOR THE ACADEMIC YEAR _____

1. General Information

- a) Name : _____
- b) Designation : _____
- c) Department: _____
- d) Faculty: _____
- e) Mobile No. _____
- f) Email ID _____
- g) Residential Address _____

2. Teaching

a) Class Taught

Sr.	Name of Class	Workload assigned in the Year (Both Semesters)				Workload taken in the Year				Percentage of workload undertaken	Steps taken for the deficit teaching workload, if any due to leave etc.
		L	T	P	Total	L	T	P	Total		
1											
2											
3											
4											
5											
										Average % - _____	

*Lecture (L), Tutorial (T), Practical (P)

b) Details of examination related duties / responsibilities / assignment in MDU, Rohtak–

- i. Evaluation of answer script

- ii. Internal Evaluation

- iii. Paper Setting

- iv. Assessment of Assignments

- v. Conduct of Examinations

- vi. Evaluation of dissertations/project reports/summer training reports etc.

3. Professional Competences

a) Details regarding Refresher Course/Orientation Programme or other courses / workshops attended

b) Administrative assignment(s)

c) Membership / Participation in bodies / committees on education and national development

d) Any other

4. Research Contributions :

a) Research Supervision :-

	At the beginning of the Academic year	Registered during the Academic year	Completed During the year
PG (Dissertation, Project Report etc.)			
Ph.D.			

b) Publications:

i. Research Articles published

Sr. No.	Title	Journals in which published	No./Vol./Date of Publication	Co-authors, if any	Web of Science / SCOPUS / UGC CARE Listed	Thomson Reuter Impact Factor

ii. Books:

Sr. No.	Title	Publisher	Author	National / International	Year of Publication

iii. Chapter in Edited Books:

Sr. No.	Title	Publisher	Author	National / International	Year of Publication

iv. Books Edited

Sr. No.	Title	Publisher	Author	National / International	Year of Publication

v. Translation work in Indian and Foreign languages by qualified faculty

Sr. No.	Title	Publisher	Authors

vi. Research Projects

Sr. No.	Title	Funding Agency	Month of Commencement	Whether completed during the year	If not completed, expected date of completion

vii. Consultancy: _____

viii. Patents:

Sr. No.	Name of Patent	Details of registration	Level

ix. Policy Document

Sr. No.	Name of Policy Document	Name of Agency to whom submitted	Level

x. Details of Seminars, Conferences and Symposia organized

xi. Membership of Professional/Academic bodies, editor-ship of journals etc.

5. Creation of ICT - mediated Teaching Learning Pedagogy, Content Development of Innovative courses and curricula

Sr. No.	Particulars	Author(s)

6. MOOCs / e-contents development _____

7. a) Awards / Fellowship _____

b) Other Achievements _____

8. Invited Lectures/Resource Person/Paper presentation in Seminars / Conferences / full papers in Conference Proceedings

Sr. No.	Title of the Paper/lecture	Organized by (with dates)	Level

9. Extension work/Social/Community outreach activities:-

Please give a short account of your contribution to:

a. Co-Curricular Activities

b. Enrichment of campus life (Hostels, Sports, and Cultural activities)

c. Student welfare and discipline

10. Brief assessment of performance

a. Contribution to University/Department activities / Corporate governance

b. Any other

11. Any other information about contribution not covered above and which is relevant to a proper assessment of activities.

12. How do you rate yourself on the basis of above Self Appraisal Report on a 10 points scale:

Note: Please attach separate sheet wherever necessary.

I certify that the information given above is correct and factual to the best of my knowledge and belief.

Date __/__/__

Signature of the Faculty Member

Forwarded with observations, if any

Date __/__/__

Signature of the Head of the Department

Registrar



UNIVERSITY GRANTS COMMISSION
35-FEROZE SHAH ROAD
NEW DELHI-110 001
Ph.011-23381261(O)
Ph.011-23381724(O)

May, 2012

F. No. 27-4(TF)/2012(NRCB)

The Principal,
C.R. Arya College,
Sonapat, Distt. Sonapat,
Haryana-131 001

15 MAY 2012

Sub: - Award to Teacher fellowship to Mrs. Anu Ahlawat, Assistant Professor in English completing Ph.D in two years under FIP Scheme during 12th Plan period-reg.

Sir,

I am directed to refer to letter No. CB-IV/12/5121 dated 06.04.2012 received from M.D. University on the subject cited above and to convey the approval of the U.G.C. for award of Teacher Fellowship to Mrs. Anu Ahlawat, Assistant Professor in English of your College for completing Ph.D/M.Phil under Faculty Improvement Programme for the period of two years from the date of his/her joining as teacher fellow.

Terms and conditions of the scheme are as below, in addition to the General guidelines of 12th Plan and Faculty Improvement Programme Scheme of 12th Plan:-

1. The teacher will continue to receive full salary from the parent College during the period of teacher fellowship.
2. A teacher fellow will be eligible for reimbursement of actual contingency expenditure subject to a maximum of Rs.15, 000/- per year. The accounts for contingency grant and audited Utilization Certificate may be submitted to UGC.
3. The salary of the substitute teacher, appointed by the College in place of a teacher selected for award of Teacher Fellowship, will be paid by the UGC. The College will make a fresh appointment of a substitute teacher in accordance with the prescribed procedure of UGC, on the minimum pay scale prescribed for a Lecturer. If the substitute teacher is appointed on a pay scale higher than the minimum pay scale of a Lecturer, the grant towards the salary of the substitute teacher will be restricted by the UGC to the minimum scale and the balance amount will be met by the respective College or by the respective state Government. If the post vacated by the Teacher fellow is filled by transfer or deputation, such a substitute's salary will not be reimbursed. The substitute teacher must be appointed on a full time basis.

In case it is not possible to appoint a Substitute Teacher at the initial stage, or, if the appointment of a Substitute Teacher is delayed, then lectures may be arranged on the basis of honorarium of Rs.250/- per lecture, subject to a maximum of Rs.10, 000/- per month. Approval of affiliating University / State Government will not be necessary. However, all efforts should be made for the early appointment of a Substitute Teacher.

The Commission will not pay the salary of the substitute teacher if appointed on a part time basis, unless there are substantial reasons for same. The substitute teacher

will not be entitled to yearly increments. The substitute teacher would also be entitled for salary for the extended period of the Teacher Fellow.

4. Grants towards Contingency for the Teacher Fellowship for the first year will be paid to the research Centre/place of research of the Teacher Fellow on receipt of the Joining Report duly signed by Registrar/Principal/Research Guide of the University/College. The 2nd year's Contingency grant will be paid on receipt of Utilization Certificate for the 1st installment of grant duly signed by the Registrar/Principal/Research Guide of the University/College and item-wise statement of expenditure for the 2nd year.
5. Grant towards salary of the substitute teacher (If appointed) will be paid to the College where the Teacher Fellow was working (parent institution) immediately before joining Teacher Fellowship on receipt of the month-wise details salary statement.
6. The supervisor/guide of the Teacher Fellow must give a 'progress report' in the mid-month of the period for which the fellowship is awarded. In case of a negative report given by the Supervisor/Guide, the fellowship to the Teacher Fellow may be withdrawn by the UGC.
7. If a Teacher Fellow fails to complete his/her Ph.D./M.Phil Programme and leaves it midway, he/she has to refund the entire amount paid to him/her by the UGC during his/her Teacher Fellowship (Contingency grant + salary paid to the substitute teacher during the tenure of fellowship).

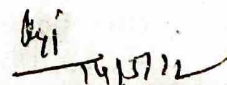
The College is requested to make appointment of substitute teacher immediately so that the related courses can run regularly.

Yours faithfully,


(Swasti Raman)
Under Secretary

Copy to: -

1. Mrs. Anu Ahlawat, Assistant Professor in English, C.R. Arya College, Sonapat, Distt. Sonapat, Haryana-131 001
2. The Registrar, M.D. University, Rohtak, Haryana.
3. The Director of Higher Education/Commissioner of Collegiate Education, Haryana, Sector-5, Punchkula, Haryana


(Sher Singh Yadav)
Section Officer



No.F. 27-4(TF)/2012 (NRCB)

December, 2014

The Principal,
CRA Collge
Sonapat (HR).

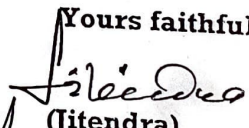
22 DEC 2014

Sub:- Award of teacher fellowship to Mrs. Anu Ahlawat, Assistant Prof. In English – regarding extension for one year from 01.02.2015 to 31.01.2016 for completing Ph.D.

Sir,

With reference to your letter No. CRA-10688 dated 12.11.2014 on the above subject, I am directed to convey the approval of the Commission for the extension for teacher fellowship to Mrs. Anu Ahlawat, Assistant Prof. in English for one year w.e.f. 01.02.2015 to 31.01.2016 on the same term and condition as already conveyed by this office letter of even no. dated 15.05.2012

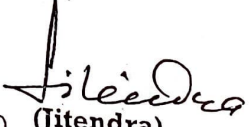
Yours faithfully


(Jitendra)
Education Officer

Copy to:-

1. The Registrar, Maharshi Dayanand University, Rohtak (HR).
2. Mrs. Anu Ahlawat,, Asstt. Prof. in English, Deptt. Of English, Adarsh Mahila Mahavidyalaya, Bhiwani (HR).
3. Head of the Department Of English, Maharshi Dayanand University, Rohtak (HR).
4. Principal, Adarsh Mahila Mahavidyalaya, Bhiwani (HR).




(Jitendra)
Education Officer



UNIVERSITY GRANTS COMMISSION
35-FEROZE SHAH ROAD
NEW DELHI-110 001
Ph.011-23381261(0)
Ph.011-23381724(0)

F. No. 27-5(TF)/2012(NRCB)

May, 2012

15 MAY 2012

The Principal,
C.R. Arya College,
Sonapat, Distt. Sonapat,
Haryana-131 001

Sub: - Award to Teacher fellowship to Mr. Naresh Rathee, Associate Professor in English completing Ph.D in two years under FIP Scheme during 12th Plan period-reg.

Sir,

I am directed to refer to letter No. CB-IV/12/5123 dated 06.04.2012 received from M.D. University on the subject cited above and to convey the approval of the U.G.C. for award of Teacher Fellowship to Mr. Naresh Rathee, Associate Professor in English of your College for completing Ph.D/M.Phil under Faculty Improvement Programme for the period of two years from the date of his/her joining as teacher fellow.

Terms and conditions of the scheme are as below, in addition to the General guidelines of 12th Plan and Faculty Improvement Programme Scheme of 12th Plan:-

1. The teacher will continue to receive full salary from the parent College during the period of teacher fellowship.
2. A teacher fellow will be eligible for reimbursement of actual contingency expenditure subject to a maximum of Rs.15, 000/- per year. The accounts for contingency grant and audited Utilization Certificate may be submitted to UGC.
3. The salary of the substitute teacher, appointed by the College in place of a teacher selected for award of Teacher Fellowship, will be paid by the UGC. The College will make a fresh appointment of a substitute teacher in accordance with the prescribed procedure of UGC, on the minimum pay scale prescribed for a Lecturer. If the substitute teacher is appointed on a pay scale higher than the minimum pay scale of a Lecturer, the grant towards the salary of the substitute teacher will be restricted by the UGC to the minimum scale and the balance amount will be met by the respective College or by the respective state Government. If the post vacated by the Teacher fellow is filled by transfer or deputation, such a substitute's salary will not be reimbursed. The substitute teacher must be appointed on a full time basis.

In case it is not possible to appoint a Substitute Teacher at the initial stage, or, if the appointment of a Substitute Teacher is delayed, then lectures may be arranged on the basis of honorarium of Rs.250/- per lecture, subject to a maximum of Rs.10, 000/- per month. Approval of affiliating University / State Government will not be necessary. However, all efforts should be made for the early appointment of a Substitute Teacher.

The Commission will not pay the salary of the substitute teacher if appointed on a part time basis, unless there are substantial reasons for same. The substitute teacher

will not be entitled to yearly increments. The substitute teacher would also be entitled for salary for the extended period of the Teacher Fellow.

4. Grants towards Contingency for the Teacher Fellowship for the first year will be paid to the research Centre/place of research of the Teacher Fellow on receipt of the Joining Report duly signed by Registrar/Principal/Research Guide of the University/College. The 2nd year's Contingency grant will be paid on receipt of Utilization Certificate for the 1st installment of grant duly signed by the Registrar/Principal/Research Guide of the University/College and item-wise statement of expenditure for the 2nd year.
5. Grant towards salary of the substitute teacher (If appointed) will be paid to the College where the Teacher Fellow was working (parent institution) immediately before joining Teacher Fellowship on receipt of the month-wise details salary statement.
6. The supervisor/guide of the Teacher Fellow must give a 'progress report' in the mid-month of the period for which the fellowship is awarded. In case of a negative report given by the Supervisor/Guide, the fellowship to the Teacher Fellow may be withdrawn by the UGC.
7. If a Teacher Fellow fails to complete his/her Ph.D./M.Phil Programme and leaves it midway, he/she has to refund the entire amount paid to him/her by the UGC during his/her Teacher Fellowship (Contingency grant + salary paid to the substitute teacher during the tenure of fellowship).

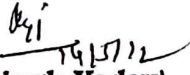
The College is requested to make appointment of substitute teacher immediately so that the related courses can run regularly.

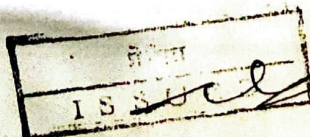
Yours faithfully,


(Swasti Raman)
Under Secretary

Copy to: -

1. Mrs. Anu Ahlawat, Assistant Professor in English, C.R. Arya College, Sonapat, Distt. Sonapat, Haryana-131 001
2. The Registrar, M.D. University, Rohtak, Haryana.
3. The Director of Higher Education/Commissioner of Collegiate Education, Haryana, Sector-5, Punchkula, Haryana


(Sher Singh Yadav)
Section Officer





No.F. 27-5(TF) 2012(NRCB)

January, 2015

The Principal,
CRA College
Sonapat
Haryana

28 JAN 2015

Sub:- Award of teacher fellowship to Sh. Naresh Rathee Associate Professor in English regarding extension for one year from 01/02/2015 to 31/01/2016 for completing Ph.D.

Sir,

With reference to University letter no. 10689 dated 12/11/2014 on the above subject, I am directed to convey the approval of the Commission for the extension for teacher fellowship to Sh. Naresh Rathee Associate Professor in English for one year w.e.f. 01/02/2015 to 31/01/2016 on the same term and condition as already conveyed by this office letter of even no. dated 15/05/2012.

Yours faithfully,

(Jitendra)

Education Officer

Copy to: -

1. The Registrar, M.D. University, Rohtak (Haryana).
2. Sh. Naresh Rathee Associate Professor in English, Deptt. of English, Adarsh Mahila Mahavidyalaya, Bhiwani (Haryana).
3. Head of the Deptt. of English, University of M.D. University, Rohtak.
4. Principal, Adarsh Mahila Mahavidyalaya, Bhiwani (Haryana).

(Jitendra)

Education Officer

O/C

28/1/15

Memo No. 5/10-2012 C-IV (1)
Dated, Panchkula, the

Subject:

Award of Teacher Fellowship to Sh. Naresh Rathee, Associate Prof. in English for completion of Ph.D. under FIP scheme during the 12th Plan period.

Sanction of the Governor of Haryana is accorded to allow Teacher Fellowship to **Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonepat** to complete Ph.D under FIP scheme during the 12th Plan period from **Maharishi Dayanand Univeristy, Rohtak** for two years or upto the period for which the salary of the substitute is reimbursed by University Grants Commission, whichever is earlier, on the following terms and conditions:-

1. Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonepat will be entitled to full pay and Allowances during the period of fellowship.
2. His entire period of fellowship will be treated as duty period for all intents and purpose.
3. If he required to undertake any journey regarding his fellowship course, he will not be entitled to any TA/DA conveyance and he will have to bear the cost of such travel/stay etc. from his own resources.
4. Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonepat, will neither be entitled to any additional remuneration or any out of turn promotion on account of the qualifications acquired through this fellowship award.
5. During the fellowship period Sh. Naresh Rathee, Associate Prof. in English, the expenditure on account of appointment of his substitute will be borne by UGC.
6. He will have to execute a bond to serve in his parent institution viz. C.R. Arya College, Sonepat for a period of 5 years at least, after the completion of his fellowship course as the terms of Finance Department letter No. 8709-3 FR-1/2494/22599 dated 22.10.1964 and No. 9723-3 FR-1/265/22599 dated 4.12.1965.
7. He will not be entitled to any special pay during the period of fellowship.
8. He will abide by all other terms and conditions that may be imposed later on by the Haryana Govt.
9. During the fellowship period of Sh. Naresh Rathee, Associate Prof. in English, a substitute to be paid by the UGC will be appointed by the management of

From

Financial Commissioner & Principal Secretary to
Govt. Haryana, Education Department.

To

The Principal,
C.R. Arya College,
Sonapat.

Memo No. 5/10-2012 C-IV (1)
Dated. Panchkula, the

Subject: Award of Teacher Fellowship to Sh. Naresh Rathee, Associate Prof. in English for completion of Ph.D. under FIP scheme during the 12th Plan period.

Sanction of the Governor of Haryana is accorded to allow Teacher Fellowship to **Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonapat** to complete Ph.D under FIP scheme during the 12th Plan period from **Maharishi Dayanand Univeristy, Rohtak** for two years or upto the period for which the salary of the substitute is reimbursed by University Grants Commission, whichever is earlier, on the following terms and conditions:-

1. Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonapat will be entitled to full pay and Allowances during the period of fellowship.
2. His entire period of fellowship will be treated as duty period for all intents and purpose.
3. If he required to undertake any journey regarding his fellowship course, he will not be entitled to any TA/DA conveyance and he will have to bear the cost of such travel/stay etc. from his own resources.
4. Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonapat, will neither be entitled to any additional remuneration or any out of turn promotion on account of the qualifications acquired through this fellowship award.
5. During the fellowship period Sh. Naresh Rathee, Associate Prof. in English, the expenditure on account of appointment of his substitute will be borne by UGC.
6. He will have to execute a bond to serve in his parent institution viz. C.R. Arya College, Sonapat for a period of 5 years at least, after the completion of his fellowship course as the terms of Finance Department letter No. 8709-3 FR-1/2494/22599 dated 22.10.1964 and No. 9723-3 FR-1/265/22599 dated 4.12.1965.
7. He will not be entitled to any special pay during the period of fellowship.
8. He will abide by all other terms and conditions that may be imposed later on by the Haryana Govt.
9. During the fellowship period of Sh. Naresh Rathee, Associate Prof. in English, a substitute to be paid by the UGC will be appointed by the management of

C.R. Arya College, Sonapat by making an agreement on contract basis as per guidelines issued by the Chief Secretary, Haryana so that he may not be able to claim the regulation through any court of law.

10. This issues with the concurrence of the Finance Department conveyed vide their U.O No 60/33/11-2FD-II/1593 dated 02.08.2012.

Sd -

Deputy Secretary Higher Education
for Financial Commissioner & Principal Secretary to
Govt. Haryana, Education Department.

Endst No Even

Dated, Panchkula, the 30-8-12

A copy of the above is forwarded to the following for information and necessary action:-

1. Financial Commissioner & Principal Secretary to Govt. Haryana Finance Department w.r.t. their U.O No 60/33/11-2FD-II/1593 dated 02.08.2012.
2. Secretary, University Grants Commission, New Delhi.
3. President, Governing Body, C.R. Arya College, Sonapat.
4. Registrar, Maharishi Dayanad University, Rohtak.
- ✓ 5. Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonapat.
6. Supdt. College-II Branch.

21/9/18
D.H. Chng.
C.R. Arya College, Sonapat by making an agreement on contract basis as per guidelines issued by the Chief Secretary, Haryana so that he may not be able to claim the regulation through any court of law.

10. This issues with the concurrence of the Finance Department conveyed vide their U.O No 60/33/11-2FD-II/1593 dated 02.08.2012.

sd -
Deputy Secretary Higher Education
for Financial Commissioner & Principal Secretary to
Govt. Haryana, Education Department.

Endst No Even

Dated, Panchkula, the

30-8-12

A copy of the above is forwarded to the following for information and necessary action:-

1. Financial Commissioner & Principal Secretary to Govt. Haryana Finance Department w.r.t. their U.O No 60/33/11-2FD-II/1593 dated 02.08.2012.
2. Secretary, University Grants Commission, New Delhi.
3. President, Governing Body, C.R. Arya College, Sonapat.
4. Registrar, Maharishi Dayanad University, Rohtak.
- ✓ 5. Sh. Naresh Rathee, Associate Prof. in English, C.R. Arya College, Sonapat.
6. Supdt. College-II Branch.

G.P.V.
Deputy Secretary Higher Education
for Financial Commissioner & Principal Secretary to
Govt. Haryana, Education Department.
①

Smt. Anu Ahlawat
Dept. of Eng.

4186
2/2/16

Regd.

From

To

Additional Chief Secretary to Govt. Haryana,
Higher Education Department.

The Principal,
C.R.A. College, Sonapat.

Memo No. 5/09-2012 C-IV (2)
Dated, Panchkula the :

Sub:

Extension of one year From 01-02-2015 to 31-01-2016 for award of Teacher Fellowship to Smt./Ms. Anu Ahlawat, Assistant Professor, English, C.R.A. College, Sonapat to completion of Ph.D. under FIP Scheme during the 12th Plan Period.

In continuation of this office letter No. Even dated 21.11.2012..
The Governor of Haryana is pleased to accord permission for the extension of Teacher Fellowship for one year to complete Ph.D. under FIP scheme (12th Plan period) to Smt./Ms. Anu Ahlawat, Assistant Professor in English, C.R.A. College, Sonapat w.e.f. 01-02-2015 to 31-01-2016 from Maharishi Dayanad University, Rohtak on same terms and conditions as already conveyed vide letter No. Even dated 21.11.2012. *Personal File is attached.*

Superintendent College- IV,
for Additional Chief Secretary to Govt. Haryana
Higher Education Department.

Endst. No. Even

Dated, Panchkula, the 27-1-16

A copy of the above is forwarded to the following for information and necessary action:-

1. Additional Chief Secretary to Govt. Haryana, Higher Education Department w.r.t. their U.O 60/33/2011-2FD-II/22958 dated 07.01.2016.
2. Secretary, University Grants Commission, New Delhi.
3. President, Governing Body, C.R.A. College, Sonapat.
4. Registrar, Maharishi Dayanad University, Rohtak
5. Smt./Ms Anu Ahlawat, Assistant Professor in English in C.R.A. College, Sonapat.
6. Supdt. College-II Branch.

Superintendent College- IV,
for Additional Chief Secretary to Govt. Haryana
Higher Education Department.





